

# Booking Form

Please complete and return with payment to:  
Debdale Outdoor Centre, 1073 Hyde Road, Gorton, Manchester M18 7LJ

Forename		Surname	
Address			
		Post Code	
Tel No (Day):		Emergency Tel No:	
Date of birth		Age	Ethnicity
Gender		Registered disabled Y /N	
Email address			
<b>You must be physically fit to take part in the activity and must advise on this booking form of any illness or medical disability which may affect the delivery of the activity.</b> Health Declaration (if none write NONE)			
I wish to book: Course Code:			
(if Taster Session write Taster, and A.M., P.M., or Eve)			
Activity		Start Date	
I enclose £			
(Please make cheques payable to Manchester City Council).			
I accept the terms and conditions contained on this booking form.			
Print name			
Signed			
Date			
(Parent/Guardian if under 18 years of age).			

# TERMS & CONDITIONS

## 1. BOOKINGS

- 1.1 All bookings must be made on this application form and be accompanied by payment or company official order.
- 1.2 Bookings placed more than 4 weeks before the course start date may be accompanied by a 50% deposit, non-refundable except as described in 2.7
- 1.3 Bookings placed 4 weeks or less prior to the commencement of the course should be accompanied by payment in full.
- 1.4 Party leaders must obtain parental consent for minors to attend, and must obtain medical information, and make a health declaration, for all participants.

## 2. CANCELLATIONS

### By Client

- 2.1 All cancellations must be in writing.
- 2.2 If you cancel more than 4 weeks before the start of your course, your deposit is retained.
- 2.3 If less than 4 weeks notice of cancellation is given, 80% of your course fee is retained.
- 2.4 If you cancel 2 weeks or less before the start of your course, 100% of the course fee will be retained.
- 2.5 Bookings are non-transferable.

### By Debdale Outdoor Centre

- 2.6 Every attempt will be made to ensure your course actually runs. However,
- 2.7 Manchester City Council reserves the right to cancel any course if the numbers on the course fall below the workable minimum. In this event every effort will be made to contact you as early as possible. You may then choose either a full refund, or an alternative course.
- 2.8 Manchester City Council's liability does not extend beyond 2.7 above.
- 2.9 Manchester City Council reserves the right to cancel or amend any activity if necessary to ensure the safety of participants.

## 3. INSURANCE & RISK

- 3.1 Manchester City Council carries the mandatory insurance cover relating to third parties.
- 3.2 Debdale Outdoor Centre takes safety seriously and has an excellent safety record. Nevertheless clients must accept the inherent risks in adventure activities. You participate at your own risk. You are strongly recommended to take out your own insurance cover for personal accident and for your belongings.

## 4. GENERAL

- 4.1 You must be willing to comply with all safety regulations.
- 4.2 The Centre will provide all specialist equipment. You will need to bring the items described on your course joining instructions.
- 4.3 Age restrictions apply to some activities.
- 4.4 For water based activities, you should be confident in water.
- 4.5 Photographs of the activity may be used for promotional purposes, unless you notify the Centre otherwise at the time the photographs are taken.