

Application for a Single Person Discount

Please complete this form, sign the declaration at the end and return the form to: The Council Tax Service, PO Box 147, Manchester, M15 5TU.

- **To get this discount you must be the only person aged 18 or over living in your home.**
- **Don't include students who live elsewhere during term time.**
- **Do include anyone who is temporarily away from home, for example in hospital or a nursing home, working away or on holiday.**

List all the people aged 18 or over who normally live at this address:

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.....

.....

If you are claiming a Single Person Discount because **someone has moved from this address** tell me:

Their full name:

Their new address:

.....

.....

The date they left:

Do they intend to return? Yes No

If you are claiming a Single Person Discount because **somebody has died** please tell me:

Their full name:

The date they died:

Your details

Council Tax payment reference number:

Full name:

Address:

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Daytime phone number:

Email address:

I live alone and want to claim a Single Person Discount from.....(Date)

Declaration

As far as I know the information I have provided is correct.

Your signature:		Date:	
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Preventing and detecting fraud. Manchester City Council must protect the public funds we deal with. We may use the information you have given on this form and share the information with other organisations that audit or handle public funds to help us prevent and detect fraud. **Find out more at** www.manchester.gov.uk/benefitfraud