



MANCHESTER
CITY COUNCIL

Audit Committee

Date: Friday 18 January 2008

Time: 10.00am

Venue: Committee Room 11, Level 1, Town Hall

Agenda

Everybody is welcome to attend Council and Committee meetings.

The Audit Committee deals with matters relating to the internal control of the Council's finances and risk management arrangements, and provides an opportunity for direct engagement with the District Auditor and his staff and the Council's appointed auditors.

The Committee acts with delegated powers granted by the Council.

Items of business for consideration at a meeting are set out on the agenda sheet. Most items take the form of a report containing Council officers' recommendations which may or may not be accepted by the Committee. Officers attend meetings to present their reports or give advice to members. They do not have a vote.

Copies of the agenda are available beforehand from the reception area at the St.Peter's Square entrance to the Town Hall Extension. Additional copies are available at the meeting from the Committee Officer. It is the Council's policy to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but the Committee will usually allow applicants and objectors to address them for up to four minutes. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair.

The law allows certain confidential items to be discussed in private and these will be taken at the end of the meeting at which point members of the public are asked to leave. The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. Brief reasons for confidentiality are shown on the agenda sheet. Crèche facilities are available for visitors to the Town Hall by prior arrangement with the St. Peter's Children's Centre (Telephone : 0161 234 3246).

Smoking is not permitted in Council buildings or immediately outside the Town Hall

Each Committee is serviced by a Committee Officer. If you have any questions about this or other meetings, please contact the Committee Services Section on the number below.

Sir Howard Bernstein
Chief Executive
Town Hall
Manchester M60 2LA

Agenda issued
8 January 2008

Committee Officer
Roger Fielding
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Agenda

Audit Committee - 18 January 2008

1. Urgent business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to (a) declare any personal or prejudicial interests they might have in any items on the agenda; (b) record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears.

Members with a personal interest should declare the nature of that interest at the start of the item under consideration. If members also have a prejudicial interest, then in addition to declaring it, they **must** also withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the Minutes of the meeting held on 28 September 2007 (enclosed)

Reports of City Treasurer

5. Internal Audit Plan - Progress report (June – December 2007)

6. Risk management – Service Improvement Plan update

7. Audit and Risk Service Improvement Review - Progress Report

Reports of the Audit Commission

8. Data Quality

9. Review of Internal Audit

10. Use of Resources

Business Reports

11. Draft Work Programme

