

Personnel Committee

Minutes of the meeting held on 27 October 2010

Present: Councillor Priest - In the Chair.
Councillors Ali, Amesbury, Andrews, Ashley, J Battle, Evans, Grant,
N Murphy, S. Newman, Ramsbottom, Shannon, Smith and Wheale.

Also present: Councillor S. Murphy

PER/10/16 Minutes

Decision

To approve as a correct record the Minutes of the meeting held on 15 September 2010.

PER/10/17 Pay-Line boundary for Grade 12

A report was submitted seeking approval for the pay boundary for Grade 12, within the existing pay and grading structure.

Decision

To approve the Pay-Line Boundary with the establishment of a points cap of 781 at the top of Grade 12.

PER/10/18 Restructure of the Environmental Strategy Service and the Consolidation of the Campaigns and Community Engagement Functions

A report was submitted setting out the business case for restructuring the Environmental Strategy Service within Neighbourhood Services. This includes re-aligning a number of teams and creating a small number of new roles. The latter will ensure the Council fulfills its' strategic leadership role with regards to carbon reduction, the provision, co-ordination and delivery of the city's climate change action plans and the capacity to continue to lead and support projects across various services. It also seeks to set up a Directorate wide Campaigns and Community and Engagement Function to provide a service which supports the whole of the department and provides a consistent corporate approach.

Decision

1. To approve the principle of restructuring the Environmental Strategy Service including the integration of the Energy Savings Trust Advice Centre (ESTAC) and Housing Energy teams and the transfer of part of the Environmental Campaigns team to create a separate Campaigns and Community and Engagement Function serving the whole of Neighbourhood Services

Directorate.

2. To approve the establishment of the position of Head of Climate Change, Buildings & Energy on a salary of circa £56,934, to lead the teams dedicated to improving the environmental performance of buildings and increasing energy generation, distribution and management and to deputise as required for the Head of Environmental Strategy.
3. To approve the assimilation of the former Assistant Director (Private Sector Housing) into the above position on a pay protected salary.
4. To formalise the position of the Acting Campaigns Manager on her current salary of circa £56,934 and to redesignate this post as Senior Communication Commissioner, Campaigns and Community Engagement.
5. To delegate to the Strategic Director, Neighbourhood Services, in consultation with the Assistant Chief Executive – People, the authority to develop job descriptions for the new posts proposed in this report and to effect arrangements for appointment in line with normal City Council policies and practices.