



Personnel Committee

Monday 3 November 2008 at 2.00pm

Committee Room 5, Level 3, Town Hall Extension

Meetings in Manchester

Everybody is welcome to attend Council and Committee meetings. .
The Personnel Committee has delegated authority to determine staffing proposals without reference to Council. Meetings are controlled by the Chair, who is responsible for seeing that the business is dealt with properly.

The Membership of the Committee is:-

Councillor Bernard Priest (Chair)	Councillor Mike Amesbury	Councillor Paul Andrews
Councillor Simon Ashley	Councillor Basil Curley	Councillor Paul Fairweather
Councillor John Grant	Councillor Sheila Newman	Councillor Marc Ramsbottom
Councillor Paul Shannon	Councillor Simon Wheale	
Councillor Richard Leese (or Cllr .Val Stevens or Cllr. Jim Battle)		

Copies of the agenda are available seven days prior to the meeting from the reception area at the St.Peter's Square entrance to the Town Hall Extension. Some additional copies are available at the meeting from the Committee Officer.

It is the Council's policy to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson.

The law allows certain confidential items to be discussed in private and these will be taken at the end of the meeting at which point members of the public are asked to leave. Brief reasons for confidentiality are shown on the agenda sheet.

Crèche facilities are available for visitors to the Town Hall by prior arrangement with the St. Peter's Children's Centre (Telephone : 0161 234 3246).

Each Committee is serviced by a Committee Officer. If you have any questions about this or other meetings please contact the Governance and Scrutiny Support Unit on the number below.

Sir Howard Bernstein Chief Executive Town Hall Manchester M60 2LA	This agenda issued on 24 October 2008	Contact Officer Christine Crisp Governance and Scrutiny Support Unit Tel: 0161 234 3037 Fax: 0161 247 7017 Email: c.crisp@manchester.gov.uk
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AGENDA

Personnel Committee – 3 November 2008 Standard Items

Item No

1. **Urgent Business**
To consider any items which the Chair has agreed to have submitted as urgent business
2. **Appeals**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda
3. **Interests**
To allow Members an opportunity to (a) declare any personal or prejudicial interests in any items which appear on the agenda; and (b) record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears.
Members who have a prejudicial interest in an item **must** withdraw from the meeting during its consideration.
4. **Minutes**
To approve as a correct record the Minutes of the meeting held on 10 July 2008 (Enclosed)

DECISIONS ON THE FOLLOWING ITEMS WILL BE TAKEN UNDER DELEGATED POWERS

5. **PROPOSED REVISIONS TO STRATEGIC MANAGEMENT
ARRANGEMENTS**
Report of the Chief Executive
6. **RACE EQUALITY IN MANCHESTER – WORKFORCE MONITORING
AND ACTION PLANNING REPORT 2007/8**
Report of the Head of Corporate Personnel
7. **EMPLOYEE CODE OF CONDUCT**
Report of the Head of Corporate Personnel

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