

## **Personnel Committee**

### **Minutes of the meeting held on 3 November, 2008**

**Present:** Councillor Priest - In the Chair.  
Councillors Amesbury, Andrews, Ashley, Curley, Grant, Leese,  
S. Newman and Shannon.

Also present: Councillor Stevens

#### **PER/08/07            Minutes**

##### **Decision**

To approve as a correct record the Minutes of the meeting held on 10 July 2008.

#### **PER/08/08            Revisions to Strategic Management Arrangements**

A report was submitted setting out proposals for (i) the transfer of the Deputy Chief Executive (Performance) to the post of Deputy Chief Executive (Regeneration); (ii) the secondment of the Strategic Director of Neighbourhood Services to support the work of the AGMA Environment Commission; (iii) necessary arrangements to progress the recruitment and appointment to the resultant vacancies of Deputy Chief Executive (Performance) and Strategic Director of Neighbourhood Services; (iv) the creation of a new post of Head of Strategic Cultural Projects in the Regeneration Division of the Chief Executive's Department and (v) the transfer of line management responsibility for ICT Services from the City Treasurer to the Director of the Manchester Improvement Programme.

The Chief Executive introduced the report and then responded to questions from members.

##### **Decision**

1. To agree that the current Deputy Chief Executive (Performance) be appointed to the post of Deputy Chief Executive (Regeneration) on his current terms and conditions of employment.
2. To agree that the Strategic Director of Neighbourhood Services be seconded to undertake a senior management role to support sub- regional working, including the work of the AGMA Environment Commission.
3. To appoint Councillors Leese, J. Battle and Priest and two Opposition members to serve on the Appointment Panel to progress all aspects of the recruitment and appointment to the consequential vacant post of Deputy Chief Executive (Performance) and Councillors Priest, Andrews, Curley, Cowell and Amesbury and two opposition Members to serve on the Appointment Panel to

progress all aspects of the recruitment and appointment to the consequential vacant post of Strategic Director of Neighbourhood Services in accordance with the City Council's Constitution and Officer Employment Procedure Rules.

4. To approve the transfer of line management responsibility for the ICT Service to the Director of the Manchester Improvement Programme;
5. To approve the establishment of a new post of Head of Strategic Cultural Projects within the Regeneration Division at a salary of £65,000 and appoint the Head of Cultural Strategy to this post;
6. To delegate authority to the Chief Executive, in consultation with the Head of Corporate Personnel and the relevant Executive Members and Strategic Directors, to progress and implement consequential adjustments to organisational structures to support the successful introduction of these proposals, including appropriate interim management arrangements pending permanent appointments being made to vacant Strategic Director posts.

### **PER/08/09            Race Equality in Manchester – workforce monitoring and action planning report 2007/08**

A report was submitted presenting the 'Race Equality in Manchester – Workforce Monitoring and Action Planning Report 2007/8, and seeking approval for the report to be published as the City Council's response to the requirements of the Race Relations Amendment Act, 2000.

#### **Decision**

1. To note the key findings from the Race Equality in Manchester Workforce Monitoring and Action Plan, 2007/8.
2. To note the progress made from last year to deliver the initiatives outlined in the Action Plan for 2007/8 and approve the actions for 2008/9 as detailed in the report
3. To agree to the publication of the report in accordance with the requirements of the Race Relations Amendment Act 2000.

### **PER/08/10            Employee Code of Conduct.**

A report was submitted seeking approval to the revised Employee Code of Conduct and the guide to the Code (summary version)

**Decision**

To approve the revised Employee Code of Conduct and to note the Guide to the Code.