



MANCHESTER
CITY COUNCIL

Audit Committee

Date: Thursday 4th December 2008

Time: 10.30am NOTE LATER TIME

Venue: Committee Room 11, Level 1, Town Hall

There will be a private meeting for Members only at 10.00am in Committee Room 11

Everybody is welcome to attend Council and Committee meetings in Manchester.
The Audit Committee comprises eight councillors and two independent co-opted members –

Councillor Clayton	Councillor Isherwood	Councillor Morrison	Councillor Wheale
Councillor Smith	Councillor Swannick	Councillor Trotman	Councillor Watson (Ch)
Mr Andrew Caldwell – Co-opted Member		Mr John Tench – Co-opted Member	

The Committee is responsible for approving the Authority's statement of accounts; considering the Audit Commission's Annual Audit and Inspection Letter and monitoring the Council's response to individual issues of concern identified in it. The Committee also considers the Council's annual review of the effectiveness of its systems of internal control and assurance over the Council's corporate governance and risk management arrangements, and engages with the external auditor and external inspection agencies to ensure that there are effective relationships between external and internal audit.

Copies of the agenda are available beforehand from the reception area at the St.Peter's Square entrance to the Town Hall Extension. Additional copies are available at the meeting from the Committee Officer. Members of the public do not have a right to speak at meetings but if you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave

Crèche facilities are available for visitors to the Town Hall by prior arrangement with the St. Peter's Children's Centre (Telephone : 0161 234 3246).

Each Committee is serviced by a Committee Officer. If you have any questions about this or other meetings, please contact the Governance and Scrutiny Support Unit on the number below.

Sir Howard Bernstein
Chief Executive
Town Hall
Manchester M60 2LA

Agenda issued
26 November 2008

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Agenda

Audit Committee - 4 December 2008

Standard items

1. **Urgent business**
To consider any items which the Chair has agreed to have submitted as urgent.
2. **Appeals**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
3. **Interests**
To allow Members an opportunity to (a) declare any personal or prejudicial interests they might have in any items on the agenda; (b) record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears.
Members with a personal interest should declare the nature of that interest at the start of the item under consideration. If members also have a prejudicial interest, then in addition to declaring it, they **must** also withdraw from the meeting during the consideration of the item.
4. **Minutes**
To approve as a correct record the Minutes of the meeting held on 30th October 2008 enclosed)
5. **Effectiveness Action Plan – progress report**
(Report of the City Solicitor)
6. **Appointment of independent co-opted members**
(Report of the City Solicitor)
7. **Training and Skills Development Plan**
(Report of the City Solicitor)
8. **Work Programme January – June 2009**
(Report of the City Solicitor)
9. **Use of Resources and Data Quality 2008**
(Report of Grant Thornton)

