



Personnel Committee

Date: Wednesday 27 May 2009
 Time: 10.15am (or at the rise of the Executive, if later)
 Venue: Council Chamber, Level 3, Town Hall Extension,
 Albert Square, Manchester. M60 2LA

Everybody is welcome to attend Council and Committee meetings in Manchester.

The Personnel Committee comprises 14 members of the Council and is delegated with authority under the Council Constitution to determine staffing proposals. The membership is -

Cllr Amesbury	Cllr Andrews	Cllr Ashley	Cllr Cowell
Cllr Evans	Cllr Grant	Cllr Leese	Cllr Sue Murphy
Cllr Sheila Newman	Cllr Priest (Chair)	Cllr Shannon	Cllr Smith
Cllr Ramsbottom	Cllr Wheale		

Meetings are controlled by the Chair, who is responsible for seeing that the business is dealt with properly. Items of business for consideration at a meeting are set out on the agenda sheet. Officers attend meetings to present their reports or give advice to members. They do not have a vote. Copies of the agenda are available beforehand from the reception area at the St.Peter's Square entrance to the Town Hall Extension. Some additional copies are available at the meeting from the Committee Officer.

It is the Council's policy to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave

Crèche facilities are available for visitors to the Town Hall by prior arrangement with the St. Peter's Children's Centre (Telephone : 0161 234 3246)

Each Committee is serviced by a Committee Officer. If you have any questions about this or other meetings please contact the Governance and Scrutiny Support Unit on the number below.

<p>Sir Howard Bernstein Chief Executive Town Hall Manchester M60 2LA</p>	<p>This agenda issued on 18 May 2009</p>	<p>Committee Officer Christine Crisp Governance and Scrutiny Support Unit Tel: 0161 234 3037 Fax: 0161 274 7017 Email: c.crisp@manchester.gov.uk</p>
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Agenda

Item No.	Subject	Ward	Page
Standard agenda items			
1	Urgent Business To consider any items which the Chair has agreed to have submitted as urgent.		
2	Appeals To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.		
3	Interests To allow Members an opportunity to [a] declare any personal or prejudicial interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest, then in addition to declaring it, they must also withdraw from the meeting during the consideration of the item.		
4	Minutes a) To approve as a correct record the Minutes of the meeting held on 11 March 2009 (enclosed) b) To note the minutes of the meetings of the Senior Management Pay and Retention Sub Committee held on 4 December 2008 and 28 April 2009 (enclosed)		
5	Pay and Retention Sub Committee To consider the appointment of the Senior Management Pay and Retention Sub Committee (Previous membership Councillors Ashley Leese and Priest)		
6	Revised Management arrangements for Services to Adults Report of the Chief Executive	All	5



7	New East Manchester Ltd: Senior Management Restructure Report of the Chief Executive, New East Manchester	Miles Platting and Newton Heath, Ancoats and Clayton, Bradford, Ardwick (Part), Gorton North and Gorton South (Part)	11
8	Town Hall Complex Programme – Organisation proposals to support the transformation process Report of the Chief Executive, City Treasurer and the Strategic Director Manchester Improvement Programme	All	18
9	Restructuring of the Information Communications Technology (ICT) Service Report of the Strategic Director Manchester Improvement Programme	All	30
10	Proposed Revised Management of Attendance Policy and Procedure Report of the Head of Corporate Personnel	All	40
11	Restructuring of the Personnel Service Report of the City Treasurer and Head of Personnel	All	74
12	Proposed extension of Delegated Authority to the Chief Executive for consideration of grades for posts up to Grade 12 and amendment to Terms of Reference of Personnel Committee Report of the City Treasurer and the Head of Personnel	All	90
13	Regrading of Head of Corporate Procurement Report of the City Treasurer	All	95
14	Think Family – Establishment of Head of Service Post Report of the Director of Children’s Services	All	97
15	Children’s Services Report – Overview Report of Director of Children’s Services	All	103
16	Proposed Establishment of a 14 – 19 Team Report of the Director of Children’s Services	All	106



17	Proposed Realignment of Education Services Report of the Director of Children's Services	All	118
18	Reorganisation of the Youth Service Report of the Director of Children's Services	All	132

Items for which recommendations will be made to the City Council for approval

See item 12