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**Manchester City Council  
Report for Information**

**Report to:** Economy, Employment and Skills Overview and Scrutiny  
Committee – 16 November 2011

**Subject:** Information and Overview Report

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

This report provides the following information:

- Recommendations Monitor
- Forward Plan (relevant extracts)
- Work Programme

**Recommendation**

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

**Contact Officers:**

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**Wards Affected:**

All

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**Background documents (available for public inspection):**

None

## 1. Monitoring Previous Recommendations

| Date             | Item  | Recommendation  | Response  | Contact Officer   |
|------------------|---|---|---|---|
| 22 February 2011 | EES/11/10 Business and Budget Planning 2011-14 – Review of draft business plan delivery plans | To ask the Finance and Resource Manager, MAES to provide members with a cost per enrolment for the adult safeguarded learning contract for Manchester to enable a direct comparison with other local authorities.   | A response to this recommendation will be reported back to a future meeting of the Committee. | Mark Law, Finance and Resources Manager, Manchester Adult Education Service |
| 22 June 2011     | EES/11/22 Manchester Adult Education Service Options Appraisal                                | To ask the Head of Manchester Adult Education Service to carry out a full Equality Impact Assessment of the impact on local communities of each of the options for MAES as part of the consultation process.  | A response to this recommendation will be reported back to a future meeting of the Committee. | Julie Rushton, Head of Manchester Adult Education Service                   |
| 7 September 2011 | EES/11/35 Youth Employment  | To request that the Regeneration Manager provide details of the work experience placements provided directly by Manchester City Council to members of the Committee.  | This information was sent to members on 13/10/2011.   | Angela Harrington, Head of Regeneration                                     |
| 19 October 2011  | EES/11/43 Access to Finance for Business  | To recommend that the Assistant Chief Executive (Regeneration) works with RBS and other banks in the region to develop the following ideas: <ul style="list-style-type: none"> <li>Setting up drop in centres and business hubs to provide easier access for potential applicants for lending to RBS staff and expert advice.</li> <li>Working more closely with the Council in local communities to identify ways to engage with people interested in setting up a business and established businesses which might benefit from working more closely with a bank.</li> </ul> | A response to this recommendation will be reported back to a future meeting of the Committee. | Sara Todd, Assistant Chief Executive (Regeneration)                         |

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| 19 October<br>2011 | EES/11/44<br>Independent Retail | To recommend that the Council undertakes a policy review of the planning and licensing of hot food outlets and off licenses, with the aim of introducing a cap on the number of these type of premises in a district centre of the city. To recommend that this review also take account the effect that the national policy of localism will have and that the Council will in the future have statutory responsibility for public health. | A response to this recommendation will be reported back to a future meeting of the Committee. | Sara Todd,<br>Assistant Chief<br>Executive<br>(Regeneration) |
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## 2. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

| Subject Area for Decision  | Key Decision Objective /Consultation arrangements /Point of Contact   | Anticipated date of decision Documents to be considered | Decision Taker (Executive or Chief Officer)            |
|--|---|---|--|
| <b>CHIEF EXECUTIVE</b><br>Miles Platting Joint Service Centre  | <b>Key Decision Objective:</b><br>Approval of capital contribution to development of Joint Service Centre (housing office, retail, library and primary care facilities) <i>VfM assessments</i> of PFI element ongoing.<br><b>Consultees:</b> Local members, partner organisations and residents via New East Manchester | November 2011 Report                                    | Executive  |
| <b>CHIEF EXECUTIVE</b><br>Design code and environmental plan for West Gorton                               | <b>Key Decision Objective:</b><br>Agreement to design code and environmental plan<br><b>Consultees:</b> Local members, partner organisations via New East Manchester  | November 2011 Report                                    | Executive  |
| <b>CHIEF EXECUTIVE</b><br>the provision of infrastructure support service to third sector organisations in | <b>Key Decision Objectives</b><br>Provision of support to voluntary and community sector organisations in Manchester through a grant valued at £567,000 between October 2011 and March 2013, inclusive with the option to extend the grant for a further year at a value for twelve months at £370,000.                 | November 2011   | Chief Executive in consultation with Leader of Council |

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| Manchester. | <b>Consultees:</b> The leading infrastructure support agencies in Manchester are involved in negotiations for the creation of a single agency to deliver an enhanced range of support to third sector organisations. Once the negotiations are complete, the revised service framework will be published <b>Contact Officer:</b> Steve Higgins |  |  |
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**Economy, Employment and Skills Overview and Scrutiny Committee  
Work Programme – November 2011**

| <b>Wednesday 16 November 2011 (Report Deadline Friday 4 November 2011)</b> |  |   |  |  |
|--|--|---|--|--|
| Item   | Purpose of Report  | Executive Member                        | Lead Officer   | Comments                                   |
| Low Carbon Economy / Steady State Economy                                  | To look at the research about 'Steady State' economics and how this links with green jobs<br>To look at how the concept could be applied to Manchester, what we would want to achieve from the start and the benefits for the City and its residents; in particular Green Jobs, sustainability and better quality of life. | Councillor N Murphy                     | Jonathan Sadler<br>Jessica Bowles<br>Angela Harrington | See minutes from November 2010.            |
| The Voluntary Sector   | To look at the overall budget reduction to the third sector and how this has affected voluntary organisations for Autumn 2011.<br><br>To include the findings of the BME network on the impact of budget reductions on voluntary sector organisations in Manchester  | Councillor S Murphy                     | Geoff Little<br>Jacquie O'Neil                         |  |
| North Manchester Strategic Regeneration Framework                          | To review the refresh of the North Manchester SRF.   | Councillor Leese                        | Sara Todd<br>Mark Rainey                               | To invite members from the affected wards. |
| 2011 Manchester Business Survey  | To give an overview of the 2010/11 Manchester Business Survey  | Councillor Leese<br>Councillor S Murphy | Sara Todd  |  |
| Business Growth Hub  | To provide information on the new strategy for business growth that has been demised following the end of the North West Regional Development Agency.  | Councillor Leese<br>Councillor S Murphy | Sara Todd<br>Angela Harrington                         |  |

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| Information and Overview Report |  |  |  |  |
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| <b>Wednesday 14 December 2011 (Report Deadline Friday 2 December 2011)</b> |   |                     |  |  |
|--|---|---------------------|--|--|
| Item   | Purpose of Report   | Executive Member    | Lead Officer                           | Comments   |
| Manchester College   | To receive the recent Ofsted inspection report of the Manchester College;<br>To receive the report on the College's socio economic indicators;<br>To receive the achievement figures from 2010/11;<br>To invite representatives from Manchester College to the meeting. | Councillor S Murphy | Manchester College / Angela Harrington | Invite representatives from the Manchester College |
| Graduate Employment  | What is Manchester doing to retain graduates AND to attract Manchester's graduates to return after they have attended university elsewhere (especially from deprived communities)?<br>What type of post graduate jobs are available in Manchester?                      | Councillor S Murphy | Sara Todd / Angela Harrington          |  |
| Marketing Manchester   | How are Marketing Manchester improving and reshaping Manchester's image on a national and international scale?  | Councillor S Murphy | Sara Todd / Marketing Manchester       |  |
| Manchester Adult Education Service Review                                  | To look at the future options for MAES.   | Councillor S Murphy | Julie Rushton                          |  |
| Business Planning  | To select business plans for scrutiny at the Committee's next meeting.  | Various             | James Hand                             |  |
| Information and Overview Report  |   |                     |  |  |

| <b>Wednesday 11 January 2012 (Report Deadline Thursday 29 December 2011)</b> |   |  |                                     |   |
|--|---|--|-------------------------------------|---|
| Item   | Purpose of Report   | Executive Member                       | Lead Officer                        | Comments  |
| Employment Support for Disabled People                                       | What support is available for disabled people to access employment? To include support for both people with mental and physical disabilities and for employers. | Councillor S Murphy / Councillor Evans | Sara Todd / David Regan / Liz Bruce | Invitation to Chair of Health and Wellbeing OSC |
| Information and Overview Report  |   |  |                                     |   |

| <b>Wednesday 8 February 2012 (Report Deadline Friday 27 January 2012)</b> |   |                  |              |          |
|---|---|------------------|--------------|----------|
| Item  | Purpose of Report   | Executive Member | Lead Officer | Comments |
| Business Plans  | To look at the business plans selected by the Committee at the previous meeting | Various          | James Hand   | Date TBC |
| Information and Overview Report   |   |                  |              |          |

| <b>Monday 5 March 2012 (Report Deadline Wednesday 22 February 2012)</b> |                   |                  |              |          |
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| Item  | Purpose of Report | Executive Member | Lead Officer | Comments |
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| Greater Manchester Combined Authority   | A review of the Greater Manchester Authority one year on. In particular the impact it has had on Transport, Regeneration and Worklessness in Manchester.   | Councillor Richard Leese | Sara Todd         |  |
| Manchester Local Enterprise Partnership | A review of how the GM Local Enterprise Partnership is performing for Manchester   | Councillor Richard Leese | Sara Todd         |  |
| The Work Programme                      | To receive an update on progress that has been made on the implementation of the Work Programme.<br><br>To invite representatives from the Jobcentre Plus, Work Solutions and the prime Work Programme contractors in Manchester to the meeting to discuss their experience of the Work Programme. | Councillor Sue Murphy    | Angela Harrington |  |
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| Information and Overview Report         |  |                          |                   |  |

| <b>Items to be scheduled</b>                 |   |  |  |  |
|--|---|--|--|--|
| Item   | Purpose of Report   | Executive Member                         | Lead Officer                               | Comments   |
| Resilience of the Jobs market                | To look at the resilience of the wider jobs market in Manchester, the impact of job losses and whether new jobs created can mitigate this impact.   | Councillor S Murphy                      | Sara Todd<br>Angela Harrington             |  |
| Employer Engagement Strategy                 | To look at the Work and Skills Thematic Partnership Employer Engagement Strategy  | Councillor S Murphy                      | Angela Harrington                          | See minutes November 2010.   |
| Educational Maintenance Allowance            | The results of the Work and Skills Partnership exercise to map the impact of the end of the Educational Maintenance Allowance on participation in further education.<br><br>To look at the impact of the EMA replacement.   | Councillor Khan /<br>Councillor S Murphy | Angela Harrington /<br>Children's Services | Invite members of Children and Young People Overview and Scrutiny Committee to the meeting |
| Local Transport Plan 3 – Implementation Plan | To look at the implementation plan for Manchester.<br>To include a review of the development and implementation of a Smart Card travel system in Manchester   | Councillor N Murphy                      | Dave Whyte                                 |  |
| Improving Skills (TBC)                       | To look at the Council's strategy for supporting people out of low paid and unskilled jobs. What areas/communities do these type of jobs go to (with a particular focus on people working in temporary, night time, informal and part time employment.<br>To look at the possibility of a Manchester 'Living Wage'. | Councillor S Murphy                      | Angela Harrington                          |  |
| MAES Self Assessment                         | To look at the self assessment that the MAES service is required to make on an annual basis as part of the Ofsted inspection process.   | Councillor S Murphy                      | Julie Rushton                              | December / January (TBC)   |

|                                |   |                     |                                   |  |
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| Youth Employment               | <p>To report to the Committee on the personal experiences of young people entering employment and the barriers they face.</p> <p>To also look at employment levels for black and minority ethnic young people and they barriers they face in becoming employed.</p>   | Councillor S Murphy | Angela Harrington                 | <p>February / March (TBC)</p> <p>To invite the Chair of Citizenship &amp; Inclusion Overview and Scrutiny Committee</p> <p>See Sept 2011 minutes</p> |
| Update on Manchester's economy | To invite the Chief Executive of the Council to provide a presentation to the Committee on the current circumstances of the city's economy.   | Councillor Leese    | Sir Howard Bernstein<br>Sara Todd |  |
| Access to Finance Update       | <p>To update the Committee on progress with the measures in place to support businesses to access finance in Manchester. To include:</p> <ul style="list-style-type: none"> <li>• the impact of the measures outlined in the report the Committee received in October 2011</li> <li>• information on the effect of Project Merlin in Manchester.</li> </ul> | Councillor Leese    | Sara Todd                         | <p>To invite the regional officer of the Bank of England to the meeting</p> <p>See October 2011 minutes</p>  |
| Business Rates                 | To look at the support and advice provided to businesses in paying business rates.  | Councillor Leese    | Sara Todd                         |  |