
**Manchester City Council
Report for Information**

Report to: Economy, Employment and Skills Overview and Scrutiny
Committee - 3 February 2010

Author: City Solicitor

Title: Information and Overview Report

1. Purpose of Report

To provide information about relevant issues affecting the Committee's remit to aid Members to manage their work programmes.

2. Recommendation

1. The Committee is requested to consider the topics highlighted in the report and either:
 - note the information
 - request a briefing note to provide further details
 - add the item to the Committee's Work Programme
2. The Committee is asked to agree the draft work programme attached as an appendix.
3. To note the information on the terms of reference of the Transport Board which is included within section 7 of this report.

3. Contact Officers:

Carolyn Whewell, Scrutiny Support Officer 0161 234 3011
c.whewell@manchester.gov.uk

4. Suggestions for the Work Programme

There have been no suggestions received this month. A copy of the latest Work Programme is attached at appendix one.

5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme.

CHIEF EXECUTIVE National Football Museum move to Urbis	Key Decision Objective: To update members on the recent progress and the positive approvals made by the NFM Trustees regarding the relocation of the Museum to Manchester Consultees: none – update report	February 2010- May 2010 Report	Executive
CHIEF EXECUTIVE Draft scheme of Governance for City Region	Key Decision Objective: Consideration of a draft scheme of Governance for the City Region Consultees: All Stakeholders Contact: Sir Howard Bernstein, 0161 234 3006	January/February 2010	Executive
CHIEF EXECUTIVE Appointment of Survey contractor	Key Decision Objective: Appointment of survey contractor to provide data on the punctuality and reliability of bus services for GMTU's client, GMPTE Consultees: Stakeholders by email Contact: John Wharf 0161 455 2052	January 2010 – May 2010 Report and recommendation	Chief Executive
CHIEF EXECUTIVE Sportcity	Key Decision Objective: Consideration of future development opportunities at the Sportcity	May 2010 Report	Executive

	site. Consultees: Local residents, ward councillors Contact Officer: Eddie Smith, Chief Executive, New East Manchester Ltd		
CHIEF EXECUTIVE City Fringe spatial study	Key Decision Objective: Consideration of City Fringe spatial study and wider stakeholder discussions Consultees: Local residents, ward councillors Contact Officer: Eddie Smith, Chief Executive, New East Manchester Ltd	February 2010 or later Report	Executive
CHIEF EXECUTIVE Modesole Governance Arrangements	Key Decision Objectives Revised governance arrangements and associated resource implications Consultees: Other stakeholders Contact: Des Gardner 0161 234 3013	January - May 2010 Report	Executive

6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
2 September 2009	EES/09/34 Targeted work for people with mental health problems or physical disability – Part 3 of 3 (Collaborative Employment Practices in local NHS Organisations)	To communicate the following views to the Strategic Collaborative Group: (i) that the Committee supports the rigorous promotion of the Conditions Management Programme, (ii) that officers and NHS colleagues seek to explore any potential barriers to the enrolment and completion of the Conditions Management Programme, particularly in neighbourhoods where take appears lower than expected.	<p>Wythenshawe referral figures have been consistently low we have attempted to address this situation by:</p> <ol style="list-style-type: none"> 1. Team leads arranging and attending meetings with the Jobcentre plus Managers and advisors, to outline the rationale and remit of CMP and their role within that sphere of activity. 2. Placing experienced Case Managers within the Jobcentre to focus activity by highlighting issues to the advisers on a regular basis to address concerns with the Jobcentre Advisors. 3. Although Wythenshawe has a number of resources available, particularly in mental health, discussions took place with the Personal Advisors to highlight the low referral rate into CMP. <p>The referral rate did increase during 2009, however the Personal Advisor responsible for this increase, has since left Wythenshawe Jobcentre and the numbers have since decreased.</p> <p>Jobcentre Completers April 2008 - 2009.</p>	Jenny Osborne, Joint Health Unit

			<p>Wythenshawe 3 Openshaw 5 Rusholme 8 Longsight 7 Alex Park 11 Newton Heath 11 Didsbury 5 Chorlton 6 Cheetham Hill 5 Total number of completers: 61</p> <p>For information: Figures from April 2009 to current date show a significant increase i.e. 330 completers to date.</p> <table border="0"> <tr> <td>Jobcentre Referrals</td> <td>April 2008/2009</td> <td>Target</td> </tr> <tr> <td>Rusholme</td> <td>52</td> <td>44</td> </tr> </table>	Jobcentre Referrals	April 2008/2009	Target	Rusholme	52	44	
Jobcentre Referrals	April 2008/2009	Target								
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6 January 2010	EES/10/05 Business Plans	To request that the Committee add items to the work programme to explore the future opportunities for the Universities and the Low Carbon economy to create jobs and develop the skills of the residents of Manchester.	This item has been added to the Committee's future work programme. An exact timing will be scheduled at a later date.	Carolyn Whewell, Scrutiny Support Officer						
6 January 2010	EES/10/05 Business Plans	To request that the Head of the Manchester Adult Education Service (MAES) amend the MAES business plan to reflect the measures taken to target	A response to this recommendation will be submitted to a future meeting of this Committee.	Julie Rushton, Head of MAES						

		potential customers in areas where take up of services was low.		
6 January 2010	EES/10/05 Business Plans	To request that the Resources and Performance Manager, MAES provide the Committee with an update on the outcome of the meeting with the Learning and Skills Council and the effect on the MAES budget and service provision via the Information and Overview Report.	A response to this recommendation will be submitted to a future meeting of this Committee.	Mark Law, MAES
6 January 2010	EES/10/05 Business Plans	To ask the Head of Manchester Adult Education Service (MAES) to make the timescales for all staff to undertake safeguarding training more explicit within the business plan.	A response to this recommendation will be submitted to a future meeting of this Committee.	Julie Rushton, MAES
6 January 2010	EES/10/05 Business Plans	To request that the Committee's support officer ensure that members of the Committee are invited to attend the Citizenship and Inclusion Overview and Scrutiny Committee when they consider the ESOL Action Plan	Members of the Committee will be invited to attend the Citizenship and Inclusion Overview and Scrutiny Committee when the ESOL Action Plan is considered.	Carolyn Whewell, Scrutiny Support Officer

7. Items for Information Only

Subject	Terms of Reference of the Transport Board
Contact Officer	Keith Howcroft, Deputy Head of Transport, 0161 234 3312 k.howcroft@manchester.gov.uk

PURPOSE AND AIMS OF THE BOARD

The Board will be accountable to the Manchester Public Service Board (PSB) for the delivery of a transport network and transport services that will support sustainable economic and social growth as set out in The Manchester Way, the City's Community Strategy 2006-15.

The Board's aims will focus on activities to;

- boost the City's productivity and create jobs;
- tackle worklessness and improve skills;
- address the City's social and environmental objectives including the reduction of carbon emissions;
- determine the allocation of existing resources to ensure best use of available public and private funding; and
- identify potential sources of additional funding that will enable the City to deliver its objectives

Whilst being mindful of the City's key role at the heart of the Manchester City Region, the Board's specific remit should be largely focussed on delivering MCC objectives

MEMBERSHIP

The Board will comprise representatives of a number of organisations who are best positioned to bring experience and resources that will deliver improvements that can make a real difference to the lives of Manchester citizens.

Permanent Members of the Board represent the accountable bodies and key funding partners and are able to vote on all matters.

Advisory Members are full members of the Board and entitled to vote on all issues other than funding or budgetary matters.

Permanent Members include;

- Executive Member for Transport and Environment, MCC who will chair the meeting in the first instance
- Head of Transport Policy, MCC
- Head of Engineering Services, MCC
- Head of Economic Development, MCC
- Director of Strategy, GMPTE
- Director of Service Delivery, GMPTE

- Chief Executive, CityCo
- Chief Executive, Manchester Airport

Advisory members include;

- Greater Manchester Bus Operators Association (GMBOA) or GMTL to represent the transport operators
- Merci / Transport Pool to represent the voluntary sector

Administrative support will be provided by Manchester Professional Services

Financial management support will be provided through MCC.

The Board may invite or co-opt additional Permanent or Advisory Members as appropriate

BUDGET

The Board will be responsible for agreeing and monitoring the budget inherited from the Transport Thematic Partnership (funded through the Working Neighbourhoods Fund). A report setting out the current budget and its intended outcomes will be presented to the first meeting of the Board. Thereafter monitoring reports on spend, outputs and outcomes will be presented to the Board at each meeting.

OTHER ACTIVITIES AND RESPONSIBILITIES

Within the framework set by the community strategy and the LAA, the Board will determine its own priorities and work programme. In doing so, the Board will need to be mindful of the following activities that will require decision or guidance over the next 12 months or so;

- Overseeing the preparation and implementation of transport strategy including the City's input to LTP3 and the preparation and implementation of Regional Centre Transport Strategy (RCTS);
- Implementation of the programme and schemes flowing from the AGMA transport prioritisation work;
- Securing the desired outcomes from the Community Strategy, LAA and LTP2, monitoring performance and reporting on progress to the PSB;
- Agreeing the transport input to the preparation of the City's Local Development Framework (LDF);
- Ensuring that transport supports, or at least does not present a barrier to, achieving the Council's wider economic, social inclusion and environmental objectives;
- Identifying, securing funding, procuring and managing specific transport projects (e.g. the Regional Centre Cycle Centre scheme);
- Managing the budget previously assigned to the Transport Thematic Partnership; and
- Through the Transport Forum (see Appendix 1), acting as the focus for engagement with partners and stakeholders on transport related issues.

FREQUENCY OF BOARD MEETINGS

The Board will meet four times per year in May, September, November and February or more frequently when urgent matters need to be discussed or decided. A schedule of dates and programme of activities will be prepared following the first meeting of the Board.

TRANSPORT FORUM

The Board will be responsible for setting up and overseeing the success of a new Transport Forum that will act as a means of engaging with communities and organisations on transport issues. The purpose will be to give a platform to exchange ideas on specific issues with a view to influencing transport policy and service delivery.

The Forum will be open to a wide range of interested individuals and organisations, some being members of the former TTP.

A report on setting up the Forum will be presented to the first meeting of the Board but the following general principles are expected to form the basis of its operation;

- Meets 3 or 4 times per year
- Evening meeting (18:00 until 20:00) in an accessible (probably central) location;
- Focused on a specific topic or topics;
- Debate led by a keynote speaker(s);
- Structured discussion / debate;
- Summary of conclusions and suggestions;

Following each Forum, there will be a written report submitted to the Board setting out the issues discussed and any recommendations made by the Forum.

8. Work Programme

To seek members' views in relation to timing and scope of reports on the draft work programme attached (see Appendix 1) or to suggest areas the Committee might wish to consider at a future meeting.

**Economy, Employment and Skills Overview and Scrutiny Committee
Work Programme 2009/10 – February 2010**

3rd February 2010, Deadline: 21 January 2010					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments
Transport Strategy for Manchester City Centre	See scoping document To include an overview of the Transport Board for the Information and Overview report.	Report	Councillors Leese & Cowell	Stephen Clark/Keith Howcroft	Deferred from December 2009.
Relocation of Civil Servants (Mayfield Campus)	A report on the decentralisation of 5000 civil service jobs to Manchester.	Report	Cllr Leese	Pat Bartoli	Invite to City Centre ward members
City Fringe	To inform members of the outcomes from the Great Ancoats Street/City Fringe Spatial Study	Report	Cllr Leese	Julie Connor	

1st March 2010 Deadline: 17 February 2010					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments
Economic Development	To provide members with an overview of the NWDA's start-up service in Manchester aimed at promoting self employment and supporting the growth and survival of start-up businesses.	Report	Cllr S Murphy	Heather Clark	
Role of independent retailers	The outcome of the findings of the commissioned piece of work to	Report	Cllr S Murphy	Sara Todd/James	(Arising from Economic

1st March 2010 Deadline: 17 February 2010					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments
	look in detail at the role of independent retailer and how they may be best supported across the city.			Shuttleworth	Downturn, September 2009) (EES/09/33)
Building Sites – cessation of work due to recession	To provide members with information on the Kickstart programme and the impact on the economy, employment and regeneration of areas in Manchester.	Report	Cllr S Murphy/Cllr Andrews/Cllr Cowell	Paul Beardmore/ Peter Babb	Invite to Councillor Flanagan.

26 May 2010 Deadline: 14 May 2010					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments
Future Jobs Fund	An overview of the fund and the implications for Manchester	Report	Cllr S Murphy	Steve Mycio	
Sportcity Master Plan (provisional date)	(see scoping document)	Report	Cllr J Battle	Eddie Smith	Deferred from November

23 June 2010: Deadline: 11 June 2010					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments

Items to be scheduled					
Item	Purpose of Report	Evidence needed	Executive Member	Lead Officer	Comments
Chorlton Town Centre Plans	To look at regeneration proposals for Chorlton Town Centre	Report	Cllr Stevens	Sara Todd	Invitation to ward councillors
Job Creation – Universities	To explore the future opportunities for the Universities to create jobs and develop the skills of the residents of Manchester.	Report	Councillor S. Murphy	TBC	
Job Creation - Low Carbon economy	To explore the future opportunities for the Low Carbon economy to create jobs and develop the skills of the residents of Manchester.	Report	Councillor S. Murphy	TBC	