
**Manchester City Council
Report for Information**

Report to: Health and Well-being Overview and Scrutiny Committee – 4
March 2010

Author: City Solicitor

Title: Information and Overview Report

1. Purpose of Report

To provide information about relevant issues affecting the Committee's remit to aid Members to manage their work programmes.

2. Recommendations

- 1 The Committee is requested to consider the topics highlighted in the report and either:
 - Note the information
 - Add the item to the Committee's Work Programme
- 2 The Committee is asked to agree the draft work programme attached at appendix 1.
- 3 The Committee is asked to approve the request to exempt a number of key decisions from the call in process.

3. Contact Officer:

Carolyn Whewell, Scrutiny Support Officer

Tel: 0161 234 3011

c.whewell@manchester.gov.uk

4. Suggestions for the Work Programme

There have been no suggestions for the work programme received.

5. Monitoring Previous Recommendations

Date	Item	Recommendation	Response	Contact Officer
21 January 2010	HWB/10/05 Budget Setting and Business Planning	To request that the Strategic Director of Adult Services look ways of improving how the Business Plan is communicated to customers of the service during the business planning process in 2011.	2010/11 saw the introduction of a new corporate business planning process, that process now is established. In the 2011/12 Business Plan we want to see far more customers working alongside the service to determine its priorities and how they will be achieved. We will involve our customers by; <ul style="list-style-type: none"> • producing a customer accessible/ friendly version of the 2010/2011 Business Plan and make it available in a range of ways • asking them to feed back to us on progress on delivering the 2010/2011 Business Plan • involving them in the self assessment for the 2011/12 Business Plan to identify the strengths and weaknesses in the service setting up challenge sessions where customers can test out if we have selected the right business priorities and if not suggest new ones and how we might achieve them. 	Liz Bruce, Strategic Director, Adult Services
21 January 2010	HWB/10/05 Budget Setting and Business Planning	To request that the Strategic Director of Adult Services look at the recruitment, training and retention of carers with a view to improving the perception of care work as a long term career option.	The Adults Directorate supports the recruitment and retention of care workers through the Care as a Career Scheme which is delivered by a designated team of care ambassadors through Manchester secondary schools, Adult and Further Education colleges , and community organisations. The scheme promotes care as a positive career choice and is reinforced by care staff (ambassadors) delivering a presentation about the work they do on a daily basis. This	Liz Bruce, Strategic Director, Adult Services

			<p>challenges some of the stereotyping of care work and also gives information on long term career pathways and options, pay and conditions. All Manchester secondary schools have opted into this scheme</p> <p>Adults support Apprenticeships for young (and older) people both through the Skills Pledge, Jobs Fund and through departmental funding and Skills for Care targets.</p> <p>We also offer short and long term work based learning opportunities (placements) to learners on social care courses across all Manchester schools and colleges and are widening this approach to ensure we reach all people interested in care work. To promote and offer placements to volunteers would increase the volume of people able to apply for and be recruited into care work.</p>	
4 February 2010	HWB/10/13 Manchester Community Health	<p>To request that an extraordinary meeting of the Health and Well-Being Overview and Scrutiny Meeting be called to review the proposals of NHS Manchester for the future of Manchester Community Health.</p> <p>To request that the proposals be circulated to the committee prior the extraordinary meeting</p>	<p>An extraordinary meeting of the Health and Well-being Overview and Scrutiny Committee was held on 16 February 2010.</p> <p>Members were provided with copies of the NHS board paper with the agenda papers of the meeting on 16 February 2010</p>	Carolyn Whewell, Scrutiny Support Officer

		of the Health and Well-being Overview and Scrutiny Committee.		
4 February 2010	HWB/10/14 Healthy Weight Strategy	<p>To request that future meetings of the Health and Well-being Overview and Scrutiny Committee be provided with fruit.</p> <p>To recommend that the Healthy Weight Strategy extends its focus to promoting healthy lifestyles, rather than just weight with a stronger emphasis supporting measures which enable everyone to lead a healthier lifestyle.</p> <p>To recommend that the Council prioritises healthy lifestyles and incorporates consideration of how policies can contribute to improving health and lifestyle in the context of all Council business.</p>	<p>The Committee will be provided with portions of fruit for each meeting.</p> <p>A response to this recommendation will be brought back to a future meeting of the Committee via the Information and Overview Report.</p> <p>A response to this recommendation will be brought back to a future meeting of the Committee via the Information and Overview Report.</p>	<p>Carolyn Whewell, Scrutiny Support Officer</p> <p>Barry Gillespie, NHS Manchester</p> <p>Liz Bruce, Director of Adult Services</p>
16 February 2010	HWB/10/18 Future of Manchester Community Health	<p>To request that the Committees comments from this meeting are fed back to the NHS Manchester Board on 17 February 2010.</p> <p>To request that NHS</p>	<p>The minutes of that meeting were provided to NHS Manchester as a record of the discussion in advance of their board meeting on 17 February 2010.</p> <p>A response to this recommendation will be</p>	<p>Carolyn Whewell, Scrutiny Support Officer</p> <p>David Regan,</p>

		<p>Manchester include a representative from Children's Services and Adult Services, and also a suitable member representative in the future negotiations to agree the terms of integration of services, detailed goals, outcomes, contractual arrangements, and establishment of joint commissioning arrangements.</p> <p>To request that a draft outline engagement and development plan between NHS Manchester and the City Council, including links to the Health and Well-being Overview and Scrutiny Committee is brought back to the March 2010 meeting</p>	<p>incorporated into the draft outline engagement plan, which will be considered by the Committee at this meeting.</p> <p>This item has been added to the agenda for March.</p>	<p>Director of Public Health/Joint Health Unit</p> <p>David Regan, Director of Public Health/Joint Health Unit</p>
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6 Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme.

The Chair of the Health and Well-being Overview and Scrutiny Committee is being asked to exempt a number of key decisions from the call in process due to the break for elections and the length of time before the next meeting of the Committee. Further information on the reasons for exemption is set out in the right hand column of the extract from the Forward Plan below. The Committee is asked to approve the request to exempt these key decisions from the call in process.

Subject Area for Decision	Key Decision Objective /Consultation arrangements /Point of Contact	Anticipated date of decision Documents to be considered	Decision Taker (Executive or Chief Officer)	Reasons for exemption from Call In
ADULT SOCIAL CARE Provision of a care support service (mental health)	Key Decision Objective: Appointment of a provider to undertake a care support service for a service user with mental health needs. The contract will be for 3 years with the option to extend for up to an additional two years. Consultees: Stakeholders via	April/May 2010 Contract report and officer recommendations	Strategic Director Adults	Exemption from call in will ensure the continuity of this critical service. Through a process of negotiation / tendering it is hoped to achieve cost savings against the current budget provision.

	meetings/discussions. Contact Officer: Mike Worsley 0161 234 3080			
ADULT SOCIAL CARE Section 75 Agreements	Key Decision Objective: Approval and sign off of Section 75 agreement, which is a partnership agreement between the City council and the care trust. Consultees: Elected Members/Senior Officers. Contact Officer: Harpreet Kaur – harpreet.kaur@mhsc.nhs.uk	March 2010 Report	Strategic Director Adults	N/A
ADULT SOCIAL CARE Community Legal Advice Services	Key Decision Objective: Award of up to six Contracts in partnership with the Legal Services Commission, to establish: a) Community Legal Advice Services in six localities of the City. The contracts will include a requirement to provide b) “one stop shop” for residents of the City to access advice services c) Outreach (including home visits) to residents unable to travel/access community legal advice services d) Development of a comprehensive volunteer development programme of advice workers to enhance the recruitment, training and retention of volunteers to complement the	July 2010 Report	Strategic Director Adults	N/A

	<p>objectives of Community Legal Advice Services and to provide a pathway to employment.</p> <p>Consultees: The Legal Services Commission, Stakeholders involved in the development of the service specification and related tender documentation. Current contracted and non contracted Advice Service Providers.</p> <p>Contact Officer: Mike Gorman A.S.C. Lead commissioner, Advice Services</p>			
<p>ADULT SOCIAL CARE The provision of a Support Service to Young Carers</p>	<p>Key Decision Objective: The appointment of a provider/providers to provide support to Young Carers</p> <p>Consultees: Stakeholders, Tender process required.</p> <p>Contact Officer: Mike Worsley, Senior Procurement Officer, tel 0161 234 3080, Elaine Ridings, Carers Strategy Manager, tel 0161 234 3793</p>	<p>April/May 2010 Recommendations following the tender process</p>	<p>Strategic Director Adults</p>	<p>This is a tender exercise that has been applied to an area of service provision not previously tendered. Exemption from call in is requested to ensure that a new contract is let to ensure the continuity of this critical service.</p>
<p>ADULT SOCIAL CARE The provision of intervention services for people with HIV and AIDS in Manchester</p>	<p>Key Decision Objective: The appointment of five providers both internal and external to undertake support services to people who are living with or affected by HIV and AIDS. The contracts will be set for one year with an option to extend for a further year.</p> <p>Consultees: Stakeholders via meetings/discussion.</p> <p>Contact Officer: Mike Worsley, Senior Procurement Officer, tel 0161 234 3080</p>	<p>April 2010 Contract report and recommendation</p>	<p>Strategic Director Adults</p>	<p>This is an existing contract arrangement that has come to the end of its term. The service has been re-tendered. Exemption from call in is requested to ensure that a new contract is let to ensure the continuity of this critical service.</p>
<p>ADULT SOCIAL</p>	<p>Key Decision Objective:</p>	<p>June 2010</p>	<p>Strategic</p>	<p>N/A</p>

<p>CARE The development of a Shop Online website allowing customers to access and purchase Adult Social Care products and services</p>	<ul style="list-style-type: none"> - Development of a secure online shopping facility, which features council, commercial, community & voluntary products & services. This will provide simple, quick and easy self-serve access to care related support, goods and services and gives greater choice and control to the customer. This online facility will include equipment, assistive technology and Telecare and will lead to increased independence of residents in the city. - Establish a facility to maintain Individual Budgets through tracking spend, view running balances and produce reports. Give all customers, including self-funders, the ability to manage their account and purchases in one place. This will lead to more robust financial and management reporting. - Development of a facility to approve, accredit and monitor performance of suppliers. This will incorporate a customer feedback facility. - Reduced demand on the Adult Social Care Contact Centre by improving and encouraging self-service. <p>Consultees: - Stakeholder meetings already held.</p> <ul style="list-style-type: none"> - Product demonstrations held by potential suppliers. - Customer consultations in early stages 	<ul style="list-style-type: none"> - Adult Social Care Blueprint - Adult Social Care Business Plan - Shop Online Business Requirements 	<p>Director Adults</p>	
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	<p>Contact Officer: Brendan Harvey – Project Manager. Email: b.harvey@manchester.gov.uk Tel: 0161 234 4360.</p>			
<p>ADULT SOCIAL CARE Tender for a replacement housing related support service for people with substance misuse problems in Manchester</p>	<p>Key Decision Objective: Award of contracts for 3 services, one accommodation based service and two floating support, one for single people and one for families. Consultees: Stakeholder event held on 11 November 2009. Contact Officer: Jim Green (Supporting People contracts officer) Tel 0161 234 4318, Email j.green5@manchester.gov.uk</p>	<p>February 2010 or later Report and recommendations following tender process.</p>	<p>Strategic Director Adults</p>	<p>This is an existing contract arrangement that has come to the end of its term. The service has been re-tendered. Exemption from call in is requested to ensure that a new contract is let to ensure the continuity of this critical service.</p>
<p>ADULT SOCIAL CARE The provision of Care and Support to Learning Disabled Adults at Willow Park Supported Living Scheme</p>	<p>Key Decision Objective: The appointment of a provider to provide care to Learning Disabled Adults at Willow Park Supported Living Scheme. Consultees: Stakeholders, tender process Contact Officer: Mike Worsley, Senior Procurement Officer, tel 0161 234 3080 Denise Price, Principal Manager, JCT Learning Disabilities 0161 434 7316</p>	<p>April/May 2010 Report and recommendations following tender process</p>	<p>Strategic Director Adults</p>	<p>This is an existing contract arrangement that has come to the end of its term. The service has been re-tendered. Exemption from call in is requested to ensure that a new contract is let to ensure the continuity of this critical service.</p>
<p>ADULT SOCIAL CARE Appointment of care provider at Shoregreen Extra Care Scheme</p>	<p>Key Decision Objective: To ensure the continuity of provision of a critical service. The contract will be for three years with an option to extend for upto an additional two years. Consultees: Stakeholders Contact Officer: Mike Worsley, Senior Procurement Officer, tel 0161 234 3080</p>	<p>March 2010 Waiver to Tender request</p>	<p>Strategic Director Adults</p>	<p>Exemption from call in is requested to ensure the continuity of this critical service to vulnerable older people at Shore Green Extra Care Housing Scheme.</p>

	Pip Cotterill, Lead Commissioner, Older Peoples Service, tel 0161 234 7120			
ADULT SOCIAL CARE Supporting People Strategy	<p>Key Decision Objective: Approval of a Supporting People Strategy to inform the development and implementation of housing related support through the Supporting People programme.</p> <p>Consultees: Supporting People Service providers, funding partners (NHS & Greater Manchester Probation), Service Users and stakeholders. Consultation will be via mail and email to be completed by end of April 2010</p> <p>Contact Officer: Lee Anderson, Lead Commissioner, Supporting People, tel 0161 234 3605</p>	May 2010 Draft Supporting People Strategy	Strategic Director Adults	<p>Approval is sought to exempt agreement of the Supporting People Strategy from the call in process during the Election Period. The existing SP strategy is due to conclude at the end of March, and work is ongoing to reshape the existing Supporting People Programme and deliver the necessary cashable efficiency savings necessary to continue to deliver the programme within budget. Supporting People will continue to be a key funding source for prevention, crisis intervention services and resettlement services, and to significantly contribute to the achievement of Comprehensive Area Assessment and Community Strategy, including delivery of the personalisation, prevention, and worklessness agendas.</p> <p>Exemption from call-in is therefore requested to enable approval of the revised Supporting People Strategy to be agreed as soon as possible in</p>

				order to support the necessary on-going delivery of quality SP funded services to residents and to achieve the necessary financial savings.
ADULT SOCIAL CARE Appointment of care provider at Fairholme and Hibiscus Court Extra Care Schemes	<p>Key Decision Objective: To ensure the continuity of provision of a critical service. The contract will be for three years with an option to extend for upto an additional two years.</p> <p>Consultees: Stakeholders Contact Officer: Mike Worsley, Senior Procurement Officer, tel 0161 234 3080 Pip Cotterill, Lead Commisioner, Older Peoples Service, tel 0161 234 7120</p>	May 2010 Contract Report and recommendation	Strategic Director Adults	This is a newly tendered service for two Extra Care Housing Schemes. Exemption from call in is requested to enable new contract arrangements are in place and to ensure there is no delay to the continuity / opening of the services. It is further hoped that cost savings will be achieved by tendering the services.

7. Items for Information

There are no items for information

8. Work Programme

To seek members' views in relation to timing and scope of reports on the draft work programme attached (see Appendix 1) or to suggest areas the Committee might wish to consider at a future meeting.

Health and Well-Being Overview and Scrutiny Committee Work Programme 2009/10 – March 2010

Thursday 4 March 2009 (Report Deadline Monday 22 February 2010)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				
Securing Our Shared Future	To look at the progress with the Securing Our Shared Future programme: the short and medium term opportunities identified as potential options and the long term health and well-being implications for residents in Manchester.	NHS Manchester	Councillor Glyn Evans Councillor Sheila Newman	
Mental Health Section 75 agreement	To inform members of the revised Section 75 partnership agreement between the City Council and the Manchester Mental Health and Social Care Trust.	Paul Cassidy, Assistant Director for Customer Support, Adult Social Care	Councillor Glyn Evans	To be considered by the Executive in March 2010
Overview Items				
NHS Manchester Update	Update report To include information on the procurement options for new primary care mental health service.	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		
Substantial Variations Protocol	To agree the draft local protocol between NHS organisations, the LINK and the Health and Well-being Overview and Scrutiny Committee for how substantial variations to services are managed.	Nick Gomm Carolyn Whewell	Councillor Glyn Evans	

Don't be a Cancer Chancer Campaign	To inform members of the evaluation of the "Don't be a Cancer Chancer" Campaign for 2009.	Joint Health Unit	Councillor Glyn Evans	
Manchester Community Health	An update on Manchester Community Health – to include the engagement plan and feedback from Strategic Health Authority.	David Regan	Councillor Glyn Evans	

Health and Well-Being Overview and Scrutiny Committee Work Programme 2010/11

Thursday 27 May 2010 (Report deadline – Monday 17 May 2010)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				
Work Programming Report	To agree the work programme for 2010 - 2011	Carolyn Whewell	N/A	
Overview Items				
NHS Manchester Update	Update report	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		

Thursday 24 June 2010 (Report Deadline – Monday 14 June 2010)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				
Dignity in Care	To look at how the Dementia Strategy and Adult Safeguarding Policies take account of the Dignity in Care agenda. To look at the policies and procedures are in place to ensure that dignity and respect are central to the care provided to Dementia patients. To include information on Dignity Champions	Fionnuala Stringer / Paul Cassidy	Councillor Glyn Evans	LINK to be invited to contribute information on their Dignity in Care Project
Joint Health Unit/Public Health Integrated Business Plan.	To look at the integrated business plan of the Joint Health Unit and Public Health (NHS) To focus on prevention	David Regan (JHU)	Councillor Glyn Evans	

Overview Items				
NHS Manchester Update	Update report	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		
Patient Safety	<p>To inform members of what NHS organisations in Manchester are doing to ensure they are improving the quality and safety of patient services based on 2 strands of work:</p> <ol style="list-style-type: none"> 1. What are the commissioners doing to drive and raise the profile of the patient safety agenda 2. What are the providers of health care services doing within their own systems to reduce the number of incidents. <p>This item will consider the Commissioners perspective</p>	NHS Manchester	Councillor Glyn Evans	Commissioners Perspective
Mental Health Commissioning - Implementation Plan	Quarterly Report	Joint Commissioning Executive	Councillor Glyn Evans	
Access to GP services for homeless people	To receive an overview report on the work the Manchester LINK is doing to improve access to GP services for homeless people	Manchester LINK	Councillor Glyn Evans	

Thursday 22 July 2010 (Report Deadline: Monday 12 July 2010)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				

Public Health Annual Report	Annual report	David Regan, Joint Health Unit	Councillor Glyn Evans	Invite to Councillor S. Newman and Director of Children's Services
Individual Budgets and Safeguarding	To review safeguarding in the climate of individual budgets: To include information on how IB customers are offered the right advice and support to vulnerable adults in charge of their own budget. How IB customers accessed means of social networks such as luncheon clubs	Liz Bruce	Councillor Glyn Evans	
Overview Items				
NHS Manchester Update	Update report	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		
Young Carers	To receive an overview of the contract for the support offered to young carers. Members to identify aspects for further scrutiny.	Liz Bruce	Councillor Glyn Evans / Councillor Sheila Newman	Invite to Chair of CYPOS

Thursday 9 September 2010 (Report deadline – Monday 30 August)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				
MiCARE Update	To receive an update on the implementation of the MiCARE system	Liz Bruce	Councillor Glyn Evans	
Overview Items				

NHS Manchester Update	Update report	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		
Mental Health Commissioning - Implementation Plan	Quarterly Report	Joint Commissioning Executive	Councillor Glyn Evans	
Learning Disability Board	To look at the support for people with learning disabilities from primary care and acute hospitals	Liz Bruce/NHS Manchester	Councillor Glyn Evans	

Thursday 21 October 2010 (Report deadline – Monday 11 October 2010)				
Item	Purpose of Report/Rationale	Lead Officer	Executive Member	Comments
Scrutiny Items				
Stroke Services and After Care	To receive a report on stroke services and aftercare for patients. To include information on the different stages of the patient journey.	David Regan	Councillor Glyn Evans	
Overview Items				
NHS Manchester Update	Update report	NHS Manchester	Councillor Glyn Evans	
Information and Overview Report		Carolyn Whewell		

Item to be scheduled:

Item	Purpose of Report	Evidence Required	Lead Officer	Executive Member	Comments
New Horizons – a shared vision for mental health	Briefing note on the new Strategic Framework for Mental Health	Overview Report		Councillor Glyn Evans	
Shop Online Development	To receive an update on the Shop Online website for Adult Social Care Services.	Overview Report	Diane Eaton	Councillor Glyn Evans	To be scheduled for January 2011