

**Report to:** Resources and Governance Overview and Scrutiny Committee  
**Date:** 19 June 2008  
**Author:** City Solicitor  
**Title:** Information and Overview Report

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**1. Purpose of Report**

1.1 To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

**2. Recommendation**

2.1 The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

**3. Contact Officer:**

Kate Brown, Scrutiny Support Officer

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#### 4. Suggestions for the Work Programme

No suggestions have been received this month.

#### 5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme.

#### 6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
22 May 2008	RG/08/26 Neighbourhood Funding Strategy	To stress the importance of actions timetabled during this year in order to influence budget planning strategies and Business Plans for 2009/10 and to request officers to provide information to all members about the key dates in the preparation of next years budget.	Response to be reported in July 2008.	Kate Brown



Whilst negotiations are ongoing with the adjoining owners the nature of the transaction is at a level that would not trigger the necessity for a key decision.

**Subject** Manchester Board and Public Service Board Priorities  
2008/09

**Contact Officer** Laura Shepherd, Corporate Performance  
Tel 234 3647

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## PURPOSE OF REPORT

At its May meeting the Committee requested sight of forthcoming work of the Manchester Board and Public Service Board to inform discussion regarding the Committee's 2008/09 Work Programme. This short briefing note outlines the current priorities of the Manchester Board and Public Service Board (PSB) and highlights how new priorities may be identified through the State of the City Report.

### Meeting dates 2008

Below are the Meeting dates and potential topics for Manchester Board and the Public Service Board in 2008. Agenda planning is not rigid for both groups, as often, national agendas and local priorities direct the work at short notice.

#### Manchester Board

Date	Topics to be covered
22 July 2008	State of the City State of the Wards LAA sign off
21 October 2008	

#### Public Service Board

Date	Topics to be covered
17 June 2008	LAA negotiations and sign off
15 July 2008	Climate Change Pro-Social LAA sign off
12 August 2008	Quarterly Performance Report Risk session
09 September 2008	
07 October 2008	
04 November 2008	Quarterly Performance Report Risk Register
02 December 2008	LAA 6 month Refresh

## **Priorities of Manchester Board**

The Manchester Board reviewed the State of the City document in July 2007. Two priorities emerged from the examination of the report:

- Resident Wages
- Aspiration and Well-being

The Public Service Board is delivering on these two priorities; the lead PSB members are Eamonn Boylan, Deputy Chief Executive (Regeneration) and Caroline Marsh, Director Adults Social Care. Regular reports are presented to Manchester Board on these priorities.

## **Priorities of the Public Service Board**

The Public Service Board is leading on the delivery of the two Manchester Board priorities (as above).

They also have delivery responsibility for the additional 5 specific challenges identified in the Local Area Agreement (LAA):

- Green City
- Preventing violent extremism
- Preventing gun and gang crime
- Community Cohesion
- Children as citizens

Also within the LAA there are 4 delivery projects which will strengthen partnership working, these are led by the PSB and are:

- Commissioning
- Value-led improvement
- Communication
- Partnership Governance

Once the implementation of the LAA is formulated the delivery of these 11 (in total) work areas with clear accountabilities and timescales will be confirmed. Presently there are work plans available for all these areas.

The Resources and Governance Overview and Scrutiny agreed to consider each of these workstreams over the course of the municipal year.

## **State of the City**

The State of the City and State of the Wards reports are produced with the purpose of giving the Manchester Board an evidence base on which to base their priorities. The updates state of the City and new State of the Wards will be presented to the Board on Tuesday 22 July. It will also be reported to Resources and Governance Overview and Scrutiny Committee on 17 July.

It is possible that new or continued priorities will emerge from this meeting.

**Subject** Ward Co-ordination Review: Implementation  
**Contact Officer** Maria Boylan, Strategy Leader, Area Co-ordination and  
Third Sector Team Tel 234 3998

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## **PURPOSE OF REPORT**

To update members on the implementation of the Ward Co-ordination Review.

## **INFORMATION**

Work continues on the implementation of the Ward Co-ordination review.

This implementation work includes:

Developing the Ward Service Co-ordination Group meetings to identify core and virtual membership, in recognition of the fact that not all services are currently represented in the core membership and may not need to be. It was agreed that at a Ward Co-ordinators would meet with their elected members to discuss and adopt a core membership for their ward, which would include, for example, ward Councillors, Street Environment Managers, Community Safety Co-ordinators), whilst having named representatives from other services who can be co-opted as and when required when an issue requires their input. These co-opted representatives collectively will be known as the virtual team. Most of these meetings have now taken place. Following the receipt of the outcome of these meeting full details of which services will be represented at each meeting will be made available.

Similar discussions with members are also taking place to determine how residents should be consulted and if they should be invited to attend the WCSG.

A Development Programme is being set up for Ward Co-ordinators (WCs) and Ward Co-ordination Support Officers (WCSO), in recognition of their valuable and important contribution to developing neighbourhood focused working. The overall aims of the programme are to:

- Provide WCs and WCSOs with the knowledge and skills required to successfully undertake their role
- To provide a forum for them to network, and share experience and knowledge with each other
- To support them to identify and address their individual development needs in relation to their ward co-ordination role
- To support them to maximise their ward co-ordination role in terms of future career development

A budget has been identified for this 12 month programme and a launch date has been set for July.

We are working towards ensuring that Regeneration Officers are the Ward Co-ordinators in wards where there is significant regeneration activity and there is a local regeneration plan in place. In other wards mainstream services, would take on this responsible. Recruitment was necessary to put these arrangements in place, 4 new Ward Co-ordinators have been recruited and a further 2 have yet to be identified.

District Public Service Boards are now operating in each District and this will be used to provide a vehicle for issues from a ward to be referred upwards, considered and a response sent back to the ward.

## **Ward Plans**

It is agreed that more work needs to be done to make existing ward plans 'smarter', particularly in the light of using ward plans as an evidence base to determine priorities within both the Neighbourhood Funding Strategy and CASH Grants.

The ward plans are currently largely descriptive, with a SWOT analysis, key contacts in the area, statement of community engagement as well as actions smart actions over a three year period and do not reflect all ward actions as do local plans which are drawn up in key areas to reflect the implementation of the Strategic Regeneration Framework for that area. A new template for the ward plans is being drawn up, as are revised guidance notes. This will accompany the circulation of the State of the Ward report available shortly.

## Ward Co-ordination Support Officer Job Evaluation

Revised job descriptions for WCSO's have been drawn up and submitted for Job Evaluation. This has now been completed with a Grade 7 being agreed.



## Extracts from the Executive Forward Plan

<b>Corporate Services</b>		
	<b>Capital Expenditure Approvals</b>	
Cor. S. 1	Daisy Works Refurbishment (inc lift renewals)	<b>June 08 – Oct 08</b>
Cor. S. 2	Corporate Disability Discrimination Act Works	June 08 – Oct 08
Cor. S. 3	Beswick Housing Renewal	June 08 – Oct 08
Cor. S. 4	Corporate Asset Management	June 08 – Oct 08
Cor. S. 5	Spend and Save Schemes	June 08 – Oct 08
Cor. S. 6	Surestart Children's Centre Programme	June 08 – Oct 08
Cor. S. 7	Building Schools for the Future including Academies	June 08 – Oct 08
Cor. S. 8	NDS Devolved Capital 2008/09	June 08 – Oct 08
Cor. S. 9	Housing Market Renewal	June 08 – Oct 08
Cor. S. 10	Heaton Park Regeneration	June 08 – Oct 08
Cor. S. 11	Fire Safety	June 08 – Oct 08
Cor. S. 12	Primary School Re-building Programme 2008/09	June 08 – Oct 08
Cor. S. 13	Investment in Manchester Central	June 08 – Oct 08
Cor. S. 14	Civica IT Project – formerly Comino (Housing)	June 08 – Oct 08
Cor. S. 15	Wythenshawe Town Centre	June 08 – Oct 08
Cor. S. 16	Maine Road Remediation	June 08 – Oct 08
Cor. S. 17	Retained HRA and Northwards Housing Programmes 2008 / 09	June 08 – Oct 08
Cor. S. 18	Manchester Partnership Programme	June 08 – Oct 08
Cor. S. 19	Private Sector Housing Programme 2008/09	June 08 – Oct 08
Cor. S. 20	Cheetham District Centre	June 08 – Oct 08
Cor.S. 21	Bridges Assessment & Strengthening	June 08 – Oct 08
Cor.S. 22	Strategic Road & footway Maintenance	June 08 – Oct 08
Cor.S. 23	Any recent additions to the Capital Budget that may require Capital Expenditure Approval Key Decision	June 08 – Oct 08

	<b>Revenue Budget</b>	
Cor. S. 24	Allocations from Central Contingency	June 08 – Oct 08
Cor. S. 25	Requests for Funding from the Development Fund	June 08 – Oct 08
Cor. S. 26	Allocations from the Service Improvement Fund	June 08 – Oct 08
	<b>Final Accounts 2007/08</b>	
Cor. S. 27	Contributions to reserves/treatment of over and underspends for 2007/08 financial year.	June 2008
Cor. S. 26	Capital Funding Determination for 2007/08	June 2008
Cor. S. 27	Approval of draft annual accounts for 2007/08 for submission to external audit	June 2008
	<b>Disposal of Land</b>	
Cor. S. 30	Property 68-70 Newton Street, Manchester	May 08 – Sept 08
Cor. S. 31	Land at Wastdale Road, Wythenshawe	May 08 – Sept 08
Cor. S. 32	Land at Bury New Road, Cheetham	May 08 – Sept 08
Cor. S. 33	Ossington Court	May 08 – Sept 08
Cor. S. 34	Land at Altrincham Road, Baguley	May 08 – Sept 08
Cor. S. 35	K2, Ashton Old Road/Pottery Lane, West Gorton	May 08 – Sept 08
Cor. S. 36	Land at Dean Lane, Newton Heath	May 08 – Sept 08
Cor. S. 37	Land at Wayland Road, Gorton	May 08 – Sept 08
Cor. S. 38	Five sites in Moston/Harpurhey	May 08 – Sept 08
Cor. S. 39	Grey Mare Lane/Raglan Close/Albert St., Beswick	May 08 – Sept 08
Cor. S. 40	Parrs Wood Lane/Kingsway, Didsbury	May 08 – Sept 08
Cor. S. 41	Dean Lane/Dixon Street Former Sharp Office and Warehouse, Oldham Road, Newton Heath	May 08 – Sept 08
Cor. S. 42	Part disposal of Longley Lane Depot, Sharston	May 08 – Sept 08
Cor. S. 43	London Road, Manchester (jointly with Manchester University)	May 08 – Sept 08
Cor. S. 44	Crown Square, Manchester (Spinningfields)	May 08 – Sept 08
Cor. S. 45	Land at Wythenshawe Road/Woodwise Lane, Brooklands	May 08 – Sept 08
Cor. S. 46	Alpine Street/Irk Street	May 08 – Sept 08
Cor. S. 47	Viola Street	May 08 – Sept 08

Cor. S. 48	Nuthurst Road, Moston	June 08 – Oct 08
Cor. S. 47	Stockport Road/Grindlow Street, Longsight	June 08 – Oct 08
Cor. S. 50	Stockport Road/Apsley Grove, Ardwick	June 08 – Oct 08
	<b>Disposal of an interest in land</b>	
Cor. S. 51	Proposed disposal of land at Water Street/Regent Road to Towergate Developments	June 08 – Oct 08
Cor. S. 52	Manchester Industrial Estate	June 08 – Oct 08
Cor. S. 53	Lower Medlock Valley/Ashton Old Road/Great Ancoats Street	June 08 – Oct 08
Cor. S. 54	Gorton West at Hyde Road and Pottery Lane	June 08 – Oct 08
	<b>Tender Acceptance</b>	
Cor. S. 55	ICT equipment, software and maintenance	June 08 – Oct 08
Cor. S. 56	Highway maintenance – sub contract	June 08 – Oct 08
Cor. S. 57	Child Care Legal Services	June 08 – Oct 08
Cor. S. 58	Insolvency and Bankruptcy Legal Services	June 08 – Oct 08
Cor. S. 59	Neighbourhood Legal Services	June 08 – Oct 08
Cor. S. 60	Regeneration Legal Services	June 08 – Oct 08
Cor. S. 61	Taxi Service for Officers and Members	June 08 – Oct 08
Cor. S. 62	On-Street Pay and Display Machines	June 08 – Oct 08
Cor. S. 63	Catering Services (Concessions)	June 08 – Oct 08
Cor. S. 64	Structured Day Care for Drug Users	June 08 – Oct 08
r. S. 63	Young People's Drug Service	June 08 – Oct 08
Cor. S. 66	Detoxification Service for Drug Users	June 08 – Oct 08
Cor. S. 67	Detoxification Service for Alcohol Users	June 08 – Oct 08
Cor. S. 68	Prison Resettlement for Adult Drug Users	June 08 – Oct 08
Cor. S. 69	Adult Drug Treatment Services – Core Adult Drug Treatment Services	June 08 – Oct 08
Cor. S. 70	Adult Drug Treatment Services – Drugs Interventions Programme Services	June 08 – Oct 08
Cor. S. 71	Adult Drug Treatment Services – In Patient Detoxification services	June 08 – Oct 08
Cor. S. 72	Bailiff Services	June 08 – Oct 08

Cor. S. 73	Winter Services (Gritting)	June 08 – Oct 08
Cor. S. 74	On-Street Parking Enforcement	June 08 – Oct 08
	Mechanical Road Sweepers	June 08 – Oct 08
	Approval to utilize third party procurement opportunity	
Cor. S. 75	Quantity Surveying Consultants – Procurement of services via ‘Lot 8’ of the NWDA Regeneration Panel	June 08 – Oct 08

