

Audit Committee

DRAFT Work Programme March 2009 – March 2010

12 March 2009 – report deadline 3 March

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Draft Internal Audit Plan 2009/10		Councillor Priest	Interim Head of Internal Audit	
Interim report to those charged with governance		Councillor Priest	Grant Thornton	
Audit Progress update		Councillor Priest	Grant Thornton	

22 May 2009 – report deadline 14 May

Item	Purpose	Lead Executive Member	Lead Officer	Comments
New International Accounting Standards	Training/Member development item	Councillor Priest	City Treasurer/Carol Culley	

Internal Audit Quarterly Assurance Report	Report on implementation/completion of the plan within quarter four (to 31 March 2009)	Councillor Priest	Interim Head of Internal Audit	
Annual Assessment of Internal Audit		Councillor Priest	City Treasurer	
Performance management report		Councillor Priest	Grant Thornton	
Audit progress update		Councillor Priest	Grant Thornton	

25 June 2009 – report deadline 17 June

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Internal Audit Annual Report 2008/09	Report on implementation/completion of the annual plan to 31 March 2009	Councillor Priest	Interim Head of Internal Audit	
Approval of Annual Accounts 2008/09	To meet statutory deadline of 30 June	Cllr Priest	City Treasurer	
SAP implementation report		Councillor Priest	Grant Thornton	
Audit Progress – update		Councillor Priest	Grant Thornton	

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24 September 2009 – report deadline 16 September

Internal Audit Quarterly Assurance Report	Report on implementation/completion of the plan within quarter one (to 30 June 2009)	Councillor Priest	Interim Head of Internal Audit	

29 October 2009 – report deadline 21 October

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Internal Audit Quarterly Assurance Report	Report on implementation/completion of the plan within quarter two (to 30 September 2009)	Councillor Priest	Interim Head of Internal Audit	

3 December 2009 – report deadline 25 November

