

## **Sure Start and Extended Schools Capital Board**

### **Terms of Reference**

**Membership** – To ensure that there is appropriate representation at a senior level from Children’s Services, Health, Education, Regeneration, Valuation and Property, Corporate Services, Voluntary Sector and Finance. The Board is chaired by Chris McLoughlin, District Manager – SRO for Sure Start and Extended Schools Capital programme 2008-2010. The Head of Sure Start and Sure Start Capital Programme Manager and Head of Extended Schools report to the Board.

**Schedule** – The Capital Board meets monthly

#### **Purpose of the Board:**

- To consider proposals and recommendations and take decisions regarding the allocation of the Capital grant including Extended Services in Schools element. To ensure that the Capital planning process delivers service and Business Plan objectives
- To assess monthly progress reports on the Capital Programme
- To assess risks and agree change control
- To ensure there is a multi-agency partnership in place to plan and review the Sure Start and Extended Schools Capital strategy for the City which includes the Quality and Access Grant for 2008-2010
- To agree the Governance arrangements for Sure Start District Planning and Delivery
- To ensure there is a mechanism in place for reporting Sure Start and Extended Schools Capital plans to the Children’s Board
- To ensure that Sure Start and Extended Schools plans are aligned with the Children and Young People’s Plan
- To monitor the Capital budget expenditure and ensure financial compliance
- To agree communication plans

**To ensure that there is coordination between Sure Start/Extended Schools plans and other strategic plans for the City including BSF, Academies and Specialist School Programme, Neighbourhood Regeneration, Health plans, Primary School Review, Housing Market Renewal, and so on.**