



MANCHESTER
CITY COUNCIL

Personnel Committee

Date: Wednesday 2 June 2010

Time: 10.15 am or at the rise of the Executive
(whichever is the later)

Venue: Council Chamber Level 3, Town Hall Extension

Everyone is welcome to attend this committee meeting.

Membership of the Committee

Councillors -

M Amesbury, P Andrews, S Ashley, G Evans, J Grant, C Keegan, R Leese,
N Murphy, B Priest (Chair), S Newman, P Shannon, J Smith, M Ramsbottom,
S Wheale

Personnel Committee Agenda

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1 Urgent business To consider any items which the Chair has agreed to have submitted as urgent.	
2 Appeals To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.	
3 Interests To allow Members an opportunity to [a] declare any personal or prejudicial interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they must withdraw from the meeting during the consideration of the item.	
4 Minutes To approve as a correct record the minutes of the meeting held on 10 March 2010 (enclosed).	1
5 Integrated Human Resources and Organisational Development Service (Report of the Deputy Chief Executive (Performance) and the City Treasurer)	3
6 Management of Attendance policy: Supplementary measures to further support reduction in sickness absence (Report of the Head of Personnel)	23
7 Adult Services Directorate - proposed revised Senior Management Structure (Report of the Strategic Director of Adult Services)	34

Information about the Committee

The Personnel Committee is made up of the Leader of the Council (or a Deputy), the 7 Executive Members, the Assistant Executive Member (Finance and Human Resources) and five members of the Opposition Group.

Amongst its responsibilities, the Personnel Committee considers department staffing and organisational reviews; determine collective and corporate terms and conditions of staff and 'market rate' supplements. The Committee also determines the assignment and re-grading of certain posts and policies relating to local government pensions.

Copies of the agenda are available beforehand from the reception area at the Main Entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Governance Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Sir Howard Bernstein
Chief Executive
Town Hall, Albert Square
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer: **Christine Crisp**
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This agenda was issued on **24 May 2010** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall, Albert Square, Manchester, M60 2LA.