

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Overview and Scrutiny Committee
– 4 February 2010

Subject: Information and Overview Report

Report of: City Solicitor

1. Purpose of Report

To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

2. Recommendation

The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

The Committee is asked to agree the work programme included.

3. Contact Officer:

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4. Suggestions for the Work Programme

No suggestions have been received this month. A copy of the Committee's work programme is included as Appendix 2.

5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme. (See Appendix 1)

6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
3 September 2009	RG/09/54 Local Area Agreement: Quarterly Performance Report 1	To recommend to the Safeguarding Children's Board that they ensure that local NHS partners are fully engaged in detecting the signs that young children show that they are at risk of being taken into care to protect them from harm so that early action can be taken to address these problems, and sharing this information.	This recommendation has been referred to the Safeguarding Children's Board, and their response will be reported back to this committee.	Pauline Newman, Director of Children's Services
12 November 2009	RG/09/66 Risk Management and Efficiency Savings - GM Fire and Rescue Service	To request that copies of the Service's Risk Register be circulated to all members of the Committee.	The risk register has been circulated to Committee members by e-mail.	Courtney Brightwell, Governance and Scrutiny Support Unit
7 January 2010	RG/10/06 Business Planning - Communications	To note the contents of the plan and to request that it be amended to reflect the role of ward Councillors in communication more fully.	A report on responses to recommendations from scrutiny committees on business plans will be submitted to the special budget meeting of this Committee on 22 February 2010.	Sara Tomkins, Director of Communications
7 January 2010	RG/10/07 Business Planning – Leisure Services	To recommend that the risk of reduced lottery grant funding be removed from the self-assessment conclusions in the business plan.	A report on responses to recommendations from scrutiny committees on business plans will be submitted to the special budget meeting of this Committee on 22 February 2010.	Eamonn O'Rourke, Head of Leisure
7 January 2010	RG/10/08 Outcomes from the Comprehensive Area	To note the report and request that the action plan arising from the Comprehensive Area Assessment be submitted to the Committee at its meeting in February	The Action Plan is provided in this report.	Davinder Gill, Corporate Performance

	Area Assessment	in February.		
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7. Items for Information Only

Subject **Comprehensive Area Assessment (CAA) Action Plan**

Contact Officer Davinder Gill, Corporate Performance
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The CAA Action Plan sets out the high-level strategies and actions being delivered through the Thematic Partnerships to address the issues raised in the Area Assessment. These high level actions are taken from the wider Thematic Partnership Action Plans which provide comprehensive detail on all the key activities and outcomes the Thematic Partnerships are leading on to deliver the Community Strategy. The Thematic Partnership Action Plans are monitored through the Thematic Partnership Boards and progress on outcomes and activities are provided to the Partnership Board, Public Service Board, LSP Resources and Performance Group and Overview and Scrutiny Committees regularly throughout the year.

CAA Action Plan

NB – The Areas of Concern in this Plan have been directly lifted from the 2009 Area Assessment report.

	Area of Concern	Actions
Adult Health and Wellbeing	<p>Mental Health</p> <p>A significant number of people in Manchester have mental health problems and services have not been good enough to help them. The quality and availability of Manchester’s mental health services has not been good enough for some time. The, Primary care Trust, the Council and others are now strengthening these services. We shall check next year whether the improvements that have been put in place are beginning to have an impact. (Ref: P.5, para 4; P.13, para 1)</p> <p>..partners are not consistently gathering the views of people with mental health needs, which means there is not enough information to help plan how to improve these services. (Ref: P.8, para 5)</p>	<ul style="list-style-type: none"> • Continue to implement actions from the Boyington Review. Short-term actions have largely been completed and longer-term transformation issues are being picked up via the Commissioning Strategy for Mental Health and Wellbeing which will have a comprehensive performance framework to demonstrate how the service improves. Implementation will continue to be monitored through the Health and Wellbeing Overview & Scrutiny Committee. • Feed learning from discussions between Joint Health Unit and Primary Care Mental Health Teams around initiatives to engage residents with health problems into Invest to Save post 2011.

	Area of Concern	Actions
	<p>Healthy lifestyles</p> <p>Healthy lifestyles are supported and promoted in most schools and settings...There are some weaknesses. This includes childcare where the provision for healthy lifestyles is only satisfactory and the private fostering service where it is inadequate. (Ref: P.13 para 3)</p> <p>Nearly one in four children in Manchester are overweight. This is higher than other similar areas and plans to address this are not agreed. (Ref: P.13, para 7)</p> <p>.... Clear partnership plans to help people keep a healthy weight won't be in place until 2010. (Ref: P.13, para 8)</p>	<ul style="list-style-type: none"> • Launch Healthy Weight Strategy 2010-2013 and Healthy Weight Resource Pack to front line workers (launch date 1st February 2010), which aims to halt the rising trend of obesity in Manchester through a multi-agency approach to encourage and enable healthy and active lifestyles. The Strategy's cross-cutting themes include weight management, the built environment, training, communication and data evaluation and applies to people from pre-conception to older people. • Undertake joint investigation by the Public Health Team and Children's Services into options for improving services in private fostering. • Deliver additional MEND (Mind Exercise and Nutrition Do It) courses, which will make available an additional 60 places in 2010/11 for 7-13 year olds and their families. The course targets overweight and obese children and aims to increase physical activity levels and reduce inactivity whilst educating families on how to achieve a healthy balanced diet and maintain their weight through behaviour modification. It is delivered by Manchester Community Health within NHS Manchester and utilises school and leisure facilities. • To implement the counter weight programme for 18-75 year olds in an additional 10 GP practices in 2010/11. The programme aims to achieve and maintain medically valuable weight loss of 5-10% or 5-10kg and make sustainable changes to eating and physical activity behaviours, maintain long term weight loss and improve health status.

	Area of Concern	Actions
		<ul style="list-style-type: none"> • Launch the Points for Life programme in 2010 which offers reward points for making positive healthy life choices. • To increase physical activity in the playground in all primary schools.
	<p>Teenage pregnancy</p> <p>Too many young girls become pregnant in Manchester and partners are not making enough progress to reduce this. (Ref: P.13 para 4)</p> <p>Partners agree that tackling teenage pregnancy is an important issue. But they acknowledge that many interventions they have put in place have yet to demonstrate real impact. (Ref: P.13 para 6)</p>	<ul style="list-style-type: none"> • The Teenage Pregnancy Partnership Board, which reports to the Children’s Board, will work with Government Office and the National Support Team in early 2010 to determine further areas for action in 2010/11. Actions for 2010/11 will need to be agreed with reference to the updated National Teenage Pregnancy Strategy due to be published before March 2010.
	<p>Alcohol related admissions</p> <p>Too many people in Manchester drink alcohol to excessive levels. Manchester has high levels of alcohol related hospital admissions and dependent drinkers compared with other areas. (Ref: P.13, para 9)</p>	<ul style="list-style-type: none"> • Establish alcohol identification and brief advice in each hospital A&E department to provide early intervention for people with developing alcohol problems plus additional care facilitation support for heavy dependent drinkers in order to reduce alcohol related hospital admissions. • Evaluate the alcohol identification and brief advice programme in primary care and, if positive, explore options for sustaining the activity.

	Area of Concern	Actions
Children and Young People	<p>School achievement</p> <p>Most children and young people achieve as well as those living in similar areas, but not as well as national averages. (Ref: P.4, para 8)</p> <p>Across the city, school standards are inconsistent. There is still a big gap between the areas of the city where results are poorest and the best performing areas. Some groups of pupils do not achieve what they should. Behaviour in secondary schools and levels of persistent absence remain key weaknesses. Action to improve absence from secondary schools has been ineffective. We shall look next year to see whether there is any improvement here. (Ref: P.5, para 1)</p> <p>Too many young people are leaving school without any qualifications at all – in some parts of the city, more than 1 in 7 and this is rising. (Ref: P.5, para 2)</p> <p>The quality of Manchester’s schools is mixed – meaning there are some weaknesses in the quality of services for children. Not enough of the provision is good. It is much better in nursery schools and primary schools are satisfactory. However, the quality of secondary schools is inconsistent – despite some exceptions, too many schools are just satisfactory. (Ref: P.11, para 6)</p>	<p>All actions are taken from the Children and Young People’s Strategic Plan 2009-12.</p> <ul style="list-style-type: none"> • Deliver a Learning Transformation programme to provide 21st Century Learning in Manchester from 0-19, under-pinned by capital investment, which incorporates a set of quality standards for 21st Century Learning Environments in the following areas: <ul style="list-style-type: none"> * School organisation, timetable, curriculum and pedagogy. * Personalisation: to provide an agreed standards framework for how the curriculum should be personalised to meet all pupils’ needs. * Schools as hubs of community services that are central to the learning needs of their communities, while providing a hub for wider children’s services. * Workforce development/Continuing Professional Development (CPD): to manage a training and continual professional development programme that enables staff in learning centres and schools to develop the necessary skills for a 21st Century learning environment. * ICT: to meet the requirements of the curriculum, school organisation and the curriculum and personalisation through access to ICT systems, including virtual learning environments that support anytime/anywhere learning.

	Area of Concern	Actions
	<p>Very young children and those at Manchester’s primary schools achieve as well as those who live in similar areas. But by the age of 16 standards fall below those across the country – but close to the standards achieved in similar areas. (P.11, para 7)</p> <p>Weaknesses remain in the standards of behaviour in secondary schools and levels of persistent absence. Absence from secondary schools has been too high for too long and action to improve this has been ineffective..... In addition, schools take longer to come out of special measures than in similar areas or nationally. This indicates that some children are attending inadequate schools and they are not improving quickly enough. We shall look next year to see whether there is any improvement here (Ref: P.12, para 1)</p> <p>There is too much inconsistency between schools in the standards achieved. For example, there is still a big gap between the areas of the city where results are poorest (such as Miles Platting and Newton Heath) and the best performing areas. There are some groups of children and young people who are not achieving what they should – Black Caribbean primary pupils are not doing well enough and white working class boys are achieving below the city average. (Ref: P.12, para 2)</p>	<ul style="list-style-type: none"> * Capital design principles and consistency in specification to provide flexible learning environments. * Communication: to manage the partner engagement process. • Continue to implement the Extended Schools strategy, which includes provision of an integrated service combining Sure Start Children’s Centres, extended school provision and play sessions to meet the target of 100% coverage for the core offer by 2010. • Further develop the leadership role of schools within district delivery model through the role of the Manchester Lead Head Teacher during 09/10 school year. • Continue to refine during 09/10 the school improvement cycle in Manchester, with clear responsibilities and accountabilities and a focus on high standards, which result in resources being targeted effectively towards priorities, supported by good quality performance data. • Provide operational services, which are appropriate to children and young people’s needs, provide best value for money and are focussed on improving outcomes.

	Area of Concern	Actions
		<ul style="list-style-type: none"> • Ensure there is appropriate access to education and that parents and carers can express choice and be involved in their child's education. Key actions are: <ul style="list-style-type: none"> * To ensure that Manchester schools meet the Ofsted requirement to effectively consult, communicate with and engage with parents and families including through the Leading Parent Partnership Award. * To provide direct information and support and enabling parents, carers and families to access further help and opportunities. • Agree targeted interventions with under-performing schools to raise achievement, in particular for vulnerable groups. We will harness regional and national support from the Greater Manchester Challenge, the National Strategies and the Every Child a Chance Trust to improve literacy, numeracy, behaviour and attendance. There will be a focus on narrowing the gap in attainment through the implementation of programmes to help children and young people to catch up through: <ul style="list-style-type: none"> * Every Child a Talker. * Every Child a Reader in 42 schools for Year 1 and 2 pupils. * Every Child Counts in 22 schools for year 2 pupils. * 1:1 tuition targeting 2,500 children who are unlikely to reach age related expectations in years 2, 3 and 4. • Look at ways in which those families who do not attend provision or participate in activities available through Sure Start Children's Centres city-wide can be included through outreach work. • Develop the role of the Children's Centre teacher. • Roll out the quality assurance framework in all settings, including Sure Start centres and the private, voluntary and independent sector.

	Area of Concern	Actions
	<p>School absence (red flag)</p> <p>Key issues (Ref: P.10): ... number of young people absent from secondary schools remains too high.... Partners know that performance is not acceptable, but so far initiatives have not had the needed impact....Local targets to reduce absence are being missed - with absence higher in poorer areas – in the most affected areas, Ancoats and Clayton, secondary school absence amounts to nearly one in six sessions missed.</p> <p>Partners have not made enough impact on reducing school absence, despite help from others. There has been some work in specific schools ...but learning from this is not shared quickly enough and agreed processes need to be embedded more consistently across the city. Partners must work closer together to better understand and tackle the root causes of absences.</p>	<p>All actions are taken from the Children and Young People’s Strategic Plan 2009-12.</p> <ul style="list-style-type: none"> • Continue to implement the five strands of the Attendance Strategy: <ul style="list-style-type: none"> * Engaging positively with parents at all stages of their child’s education. * Embedding the improvement of school attendance in all work to further develop school effectiveness. * Align the work of Children’s Services with that of schools, services and other partners to improve school attendance. * Improve the availability and the use of data. * Developing the skills of the workforce. • Improve attendance through the school improvement model with individual schools setting challenging targets to improve attendance and reduce persistent absence. Rigorous termly monitoring will ensure an appropriate level of challenge is set, and additional training for School Improvement Partners will be provided by the Regional Advisor for Behaviour and Attendance. • Ensure that each school has appropriate support to build capacity for addressing attendance issues: Learning Support Officer (LSO) time; commissioned activity from Traded Services, intervention from National Strategies or Greater Manchester Challenge, school to school support, attendance at Behaviour and Attendance Networks; training from the Core Attendance Team. • Agree a standard operating model to reduce persistent absence in schools with District Teams and continue to improve effective targeting of school and district partner’s resources through an agreed and understood referral process. • Continue to challenge schools to use the suite of four documents

	Area of Concern	Actions
		<p>that comprise Manchester’s updated Attendance Policy (The Attendance Strategy, Guidance on Removing a Pupil from the Attendance Register; Leave of Absence Guidance and Guidance about Religious Observance).</p> <ul style="list-style-type: none"> • Attendance Board to finalise draft attendance guidance documents for consultation and dissemination (including Model Policy to Support Attendance through the Effective Management of the Administration of Medicines, Pupils with Reduced Mobility and Guidance to Schools on the use of Parenting Responsibility Tools). • Disseminate national and local messages and models of good practice to strategic senior school leaders and district and multi-agency partners through termly Behaviour and Attendance Networks. • Complete city-wide register audits (104 already completed), complete evaluation of outcomes and plan follow-up progress reviews targeting identified priority schools.
	<p>Young people in employment, education or training</p> <p>According to external inspections, secondary schools are not doing enough to promote economic wellbeing. This is a key weakness and can affect the ability of young people to get employment, training or education. There are slightly more young people who do not secure this route compared to other areas and significantly more than nationally. (Ref: P.11, para 3)</p>	<p>All actions are taken from the Children and Young People’s Strategic Plan 2009-12.</p> <ul style="list-style-type: none"> • Develop a child poverty reduction strategy that addresses the roots of child poverty in adult worklessness, poor housing and consequent poor aspirations. • Introduce the Schools Gates Employment Support Initiative to increase the amount of employment and enterprise support provided to parents in and around their child’s school. The initiatives will involve JobCentre Plus advisers working with specific primary schools to support parents into employment and is funded by MCC, JobCentre Plus and the North West

	Area of Concern	Actions
		<p>Development Agency to support the project from October 2009 to the end of March 2011.</p> <ul style="list-style-type: none"> • Develop and quality assure Diploma lines across the three 14-19 Collegiates, with 3 more to be delivered from September 09 and a further 6 by 2011. • Ensure a smooth transfer of responsibility for 14-19 provision planning and funding from the Learning and Skills Council to the local authority for 2010-11. • Continue delivery of the September Guarantee, whereby school leavers are guaranteed a place in post-16 education if they choose to take it up to increase on 2008 performance of 92%. • Provide support for apprentices and trainees, directly through the Council's in-house scheme and through contractors delivering Building Schools for the Future, Academies, Housing Market Renewal, transport projects, the redevelopment of the Town Hall Complex, and other programmes. • Develop enterprise education through the Academies programme, a comprehensive work experience offer, and other business links. • Embed the national standards for information, advice and guidance by providing training to schools and other partners and by encouraging their participation in the new IAG Quality Award. • Provision of additional support to particular groups of children and young people who need it, in particular white boys and young men. • Continue implementation of the Strategy to reduce the number of

	Area of Concern	Actions
		<p>young people not in education, employment and training (NEET), focussing on:</p> <ul style="list-style-type: none">* Secondary Schools who have the highest rates of 16-18 year old ex-pupils who are NEET and 12 priority wards.* Development of early indicators to identify young people who will potentially become NEET and early intervention on 19 feeder primary schools.* Partners working with the Youth Offending Service to ensure that young offenders are able to access to educational and 'entry to employment' provision.

	Area of Concern	Actions
Crime and Disorder	<p>Crime levels</p> <p>People are more likely to be the victim of crime in Manchester than in many other places. Overall crime levels are down from last year, but the number of burglaries and violent crimes has increased. Those living in the North of the city are more likely to suffer. Anti-social behaviour, drink and drugs are still seen to be big problems by residents. We shall look next year at whether crime levels are improving in North Manchester and for specific community groups like students. (Ref: P.6, para 3)</p> <p>Levels of crime in the city centre and to the north of the city are high. Here crime levels are some 50% higher than the city average with burglaries a particular problem and up significantly in the last 12 months. In South Manchester, burglary levels are high among the large student population, but recent falls are encouraging. Many students live in poor-quality rented accommodation with inadequate security.... We shall look next year at whether crime levels are improving in North Manchester and for specific community groups like students. (Ref: P.16, para 7)</p>	<p>The CDRP is looking with the Audit Commission and HMIC to develop a detailed improvement plan to address these areas of concern and their impact, which will be shared with the Manchester Partnership as it develops. The following actions are currently planned:</p> <ul style="list-style-type: none"> • Continue to implement Operation Storm, which provides activity to specifically tackle burglary dwelling offences, between January and March 2010 with a particular focus on North Manchester. Tactics include increased use of surveillance, the provision of 24/7 crime scene investigation staff and 'weeks of action' targeting volume crime offenders. • Continue to implement the Safer Homes Initiative. Local housing providers will provide residents with advice, guidance and referral to home securities services through Home Security Surgeries. CDRP helped local housing providers to apply for funding for this programme and at the time of writing, an announcement was expected on how much funding is to be allocated and to whom. • Implement the violent crime action plan which targets domestic abuse, violent extremism and gun gang violence. Strategic analysis has recently been completed which has identified key areas and issues to address in relation to serious violent crime, as well as commonality in relation to victims and offenders. The results of the analysis are to be incorporated into PBG action plans. • Set up a Board to oversee and ensure the delivery of CDRP targets for serious violent crime. • Continue to reduce crime in relation to student accommodation through the student strategy. • Review the Domestic Abuse Strategy.

	Area of Concern	Actions
	<p>Youth Offending Service</p> <p>Manchester's Youth Offending Service performs less well than similar areas. If the recommendations in the <i>(HMI Probation)</i> inspection report are followed, prospects for the future should be good. (Ref: P.17, para 2)</p>	<ul style="list-style-type: none"> • Continue to implement the action plan developed in response to the Inspection, which is now largely complete.
Employment Skills & Enterprise	<p>Worklessness</p> <p>..... But not all Mancunians have benefited from <i>(the city's)</i> increasing prosperity - in some parts of the city too many people remain out of work. (Ref: P.4, para 1)</p> <p><i>(re. residents' wages project)</i> Extra funding has been allocated to this initiative, but it is yet to have a noticeable effect. (Ref: P.11, para 2)</p> <p>Many young people find it difficult to secure jobs or work based training. Vulnerable groups are most at risk – with those leaving Council care and young offenders finding it especially hard to find suitable opportunities. (Ref: P.11, para 4)</p>	<ul style="list-style-type: none"> • Continue to implement the Employment Skills & Enterprise action plan which informs the partnership's investment plan targeting most deprived neighbourhoods and those furthest away from the labour market by: <ul style="list-style-type: none"> • Reducing number of workless people and ensure residents obtain sustainable employment opportunities. • Improving the skill levels of Manchester residents and young people to enhance their employment prospects and transition into working life. • Promote entrepreneurship and build competitive businesses. • Put in place Young Persons Guarantee for 18-24 year olds to include work focused training, jobs through Future Jobs Fund, mentoring, internships or work experience via the Community Task Force

	Area of Concern	Actions
Sustainable Neighbourhoods	<p>Housing</p> <p>We shall look next year at progress to improve the quality of Manchester's housing. (Ref: P.6, para 1)</p> <p>Manchester continues to struggle with the high rate of empty properties and low levels of people who own their own home. The high level of empty homes in the private sector remains a concern. Plans to improve it are not having enough impact. This includes loans and accreditation schemes for landlords. Take-up is low, limiting their contribution to improving conditions. Also, the Council and partners are unlikely to meet their targets to increase owner occupation. (Ref: P.17, para 6)</p> <p>Manchester has a significant growth in new housing. But it is unclear if this will meet housing need in the city. The bulk of new homes are city centre apartments. There remains a shortage of larger affordable properties in a number of popular areas of the city. (Ref: P.17, para 7)</p> <p>Some residents live in poor quality housing. 3,000 homes will not achieve national standards for 'decent homes' for a few more years – missing original targets. However, the Council has a clear strategy and ambitious investment plans to improve housing standards. The Council currently manages these homes and its performance in doing so has been weak. Poor re-letting of homes, repairs and gas servicing and rent collection coupled with uncertainty about when improvements would begin have all contributed to poor resident satisfaction....We shall be looking carefully next year at progress in this area. (Ref: P.17, para 8)</p>	<ul style="list-style-type: none"> • Continue to drive the HIO process ensuring that partners not only deliver Decent Homes targets but that the wider opportunities this presents to bring about sustainable communities are fully exploited. • Keep our private sector renewal activity fit for the purposes of the Community Strategy through the continuous review of our Regulatory Reform Order (RRO). In particular this will ensure that we continue to develop products to help sustain owner occupation. • Continue to promote, integrate and develop Housing Market Renewal activity. • Continue to raise the quality of the private rented sector through encouraging and enforcing, through licensing where necessary, improved management standards and property conditions. • Through the Strategic Housing Partnership, ensure that partners deliver high standards of neighbourhood management and help address anti social behaviour. • Deliver the Access to Affordable Housing Strategy. • Ensure that our National Affordable Housing Programme (NAHP) provides aspirational housing for sale as well as rent that helps achieve tenure balance and meets identified housing need. • Strengthen relationships between the SRFs, Registered Social Landlords (RSLs) and developers through the Strategic Housing Partnership to continue to deliver homes of the right tenure, accessibility and design

	Area of Concern	Actions
		<ul style="list-style-type: none">• Work closely with the Homes and Communities Agency at all levels to ensure that the needs of the City are understood and that its investment supports delivery of the Community Strategy.• Deliver the Empty Homes Strategy.• Deliver the Housing Loop Business Delivery Plan.• Work with HCA to consider establishing a joint venture Local Asset Backed Vehicle to undertake strategic land assembly; invest strategically to promote residential and employment generating development; support third party development through strategic use of land assets and recycle investment funds through a revolving fund to support regeneration across north Manchester in particular.• Review the Housing Allocations policy.

	Area of Concern	Actions
	<p>Green city</p> <p>According to the most up to date figures, carbon dioxide emissions are falling. Local public bodies know they must improve this to give business a competitive edge. The council has launched a 'Climate Change: Call to Action'; this will involve local businesses and the public in tackling the issue. It is the latest step in reducing Manchester's annual carbon dioxide emissions by one-third by 2020. (Ref: P.10, para 3)</p>	<p>The multi-agency Climate Change Action Plan - Manchester: A Certain Future, which is a plan from now until 2020, was launched in December 2009. It has 2 main objectives: to reduce CO2 emissions by 41% by 2020 and to raise awareness of climate change issues and create behavioural change through engagement with residents, schools, community groups, public sector partners and businesses. High level actions in the plan are:</p> <ul style="list-style-type: none"> • To improve domestic energy efficiency in public sector housing through a major programme of retro fitting. • To investigate decentralised low carbon energy planning and energy infrastructure projects. • To identify ways of cutting carbon emissions in transportation in the city. • To increase green infrastructure across the city. • To create a City Council delivery plan for cutting its own emissions. • To educate residents and community groups via partnerships with community agencies, including Action for Sustainable Living, which is currently focusing work in a number of priority wards across the city through the use of volunteers to peer train and educate residents in lower carbon lifestyles. • To support community projects to create their own ideas for reducing CO2 and to help people understand their own carbon lifestyles through use of the £1m carbon innovation fund. • To offer a day's carbon literacy training to every resident in the city. • To run a number of local and city-wide environmental awareness campaigns including the Proud of Manchester programme, Bike Week, Clean up the World, Tree-athlon, The Big Turn Off, and World Environment Day.

	Area of Concern	Actions
	<p>Waste and recycling</p> <p>Recycling levels fell last year. .. Less household waste was recycled or composted in 2008/09 – meaning that Manchester is falling behind other areas. (Ref: P.17, para 3)</p>	<ul style="list-style-type: none"> • To review the waste management strategy. • To encourage residents to use the new improved recycling services implemented in 2009/10. • To introduce food waste recycling. • To take a focussed approach in neighbourhoods with waste management through Intensive Neighbourhood Management (INM). This includes initiatives such as the trialling of a new local community incentive scheme which rewards positive recycling behaviour with vouchers which can then be handed in at local schools who can then exchange them for money/equipment for that school.
	<p>Street management</p> <p>More remains to be done to improve cleanliness of streets and open spaces. Graffiti and litter have been increasing in some parts of the city and although the amount of fly-tipping is down, it remains a problem. (Ref: P.17, para 4)</p>	<ul style="list-style-type: none"> • To deliver programmes of targeted environmental enforcement. • To deliver initiatives through Environmental Clean Teams. • To develop and implement service improvements identified through the AIM results, which include creating virtual teams through mobile working and streamlining enforcement services.

**Executive Forward Plan - Summary of Key Decision
Corporate Services**

Note: None of these decisions had been taken at the date this report was published.			
Subject Area for Decision	Key Decision Objective / Consultation Arrangements / Point of Contact	Anticipated Date of Decision Documents to be considered	Decision Taker (Executive or Chief Officer)
CORPORATE SERVICES Approval of schemes in the Capital Programme	<p>Key Decision Objective: To obtain approval to commit expenditure on schemes included in the approved capital programme, thus providing departments with the authority to place orders and accept tenders for capital projects</p> <ul style="list-style-type: none"> ▪ Beswick Housing Renewal ▪ Corporate Asset Management and DDA works ▪ Spend to Save Schemes ▪ Surestart Children's Centre Programme ▪ Building Schools for the Future, including Academies ▪ NDS Devolved Capital 2009/10 ▪ Housing Market Renewal ▪ Primary School Rebuilding Programme 2009/10 ▪ Wythenshawe Town Centre ▪ Maine Road Remediation ▪ Cheetham District Centre ▪ Town Hall Service Centre ▪ Sustainability ▪ Local Transport Plan – Maintenance (bridges, assessment and 	<p>February 2010 – June 2010</p> <p>Formal capital expenditure approval requests, including pro formas</p>	<p>City Treasurer (in consultation with the Executive Members for Finance and Human Resources)</p>

	<p>strengthening, strategic road and footway maintenance)</p> <ul style="list-style-type: none"> ▪ Transport NFS (Neighbourhood Funding Strategy) ▪ Retained HRA and Northwards Housing Programmes 2009/10 ▪ Private Sector Housing Programme 2009/10 ▪ CRM/Information Strategy/SAP roll-out ▪ Corporate Contact Centre ▪ Manchester Partnership Programme ▪ Town Hall Complex Transformation Programme ▪ Live Site Screen ▪ Whitebeck Court – Extra Care Sheltered Housing ▪ Manchester Central – Share Acquisition and Loan Structure ▪ West Gorton Land Assembly ▪ Closed school and other demolitions ▪ ICT infrastructure ▪ BMX National Cycling Centre ▪ Miles Platting Community Hub ▪ Recent additions to the Capital Budget ▪ Transformation Partnership Programme Phase 1 <p>Consultees:</p> <p>This is one of the final parts of the scheme procurement procedure. Departments have previously consulted with stakeholders during (a) budget preparation and (b) detailed scheme formulation stages. All capital expenditure proposals are considered in consultation with the Executive Member for Finance and Human Resources.</p>		
<p>CORPORATE SERVICES</p>	<p>Key Decision Objective: To approve additional schemes for inclusion in the Capital Programme.</p> <p>Consultees:</p>	<p>February 2010 – June 2010</p>	<p>Executive</p>

<p>Capital Budget increases</p>	<p>City Treasurer, Executive Member for Finance and Human Resources and executive Member for relevant service.</p>	<p>Report to Executive as part of regular Capital Monitoring report.</p>	
<p>CORPORATE SERVICES Revenue Budget - allocations from the Central Contingency</p>	<p>Key Decision Objective: To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined. Consultees: City Treasurer Executive Member for Finance and Human Resources</p>	<p>February 2010 – June 2010 Report to Executive Committee as part of Global Monitoring Report</p>	<p>Executive</p>
<p>CORPORATE SERVICES Development Fund – requests for funding</p>	<p>Key Decision Objective: To fund expenditure by means of internal loan in accordance with the criteria for use of the Development Fund Consultees: City Treasurer Executive Member for Finance and Human Resources</p>	<p>February 2010 – June 2010 Report to Executive Committee as part of Global Monitoring Report</p>	<p>Executive (or City Treasurer where specific delegation has been given)</p>
<p>CORPORATE SERVICES Allocations from the Service improvement Fund</p>	<p>Key Decision Objective: Approval of allocations from the Fund Consultees: Chair of the Executive and Executive Member for Finance and Human Resources</p>	<p>February 2010 – June 2010 Description of scheme(s) to be supported by the Fund, providing justification in accordance with the aim of the Fund and identify outcome to be</p>	<p>City Treasurer and Chief Executive</p>

		achieved.	
CORPORATE SERVICES Setting the Revenue and Capital Budgets for 2010/11 – 2012/13 And the council Tax level for 2010/11	Key Decision Objective: To approve the three year revenue and capital budget and service strategies for 2010/11 – 2012/13 and the Council's borrowing and investment strategies and, in the light of these, determine the Council Tax level for 2010/11. Also setting the Council's policy for determination of Minimum Revenue Provision Consultees: The general public via issue of a consultation document, business community via Manchester Chamber of Commerce. The existence of the consultation document and methods of response will be published in the press. Written, telephone and internet communication channels will be provided for responses	March 2010 Report to Council from the Executive following consultation with the public and review by Overview and Scrutiny Committees	Council
CORPORATE SERVICES Final Accounts 2009/10 – contributions to reserves & provisional treatment of over/under spends for previous financial year	Key Decision Objective: Approval of contributions to provisions and reserves, decisions on treatment of carry forward of under/overspending	June 2010 Report	Executive
CORPORATE SERVICES Final Accounts 2009/10 – Annual capital funding determination for previous financial year	Key Decision Objective: Statutory determination of funding of capital expenditure 2009/10	June 2010	Council
CORPORATE SERVICES Final Accounts 209/10	Key Decision Objective: Approval of the draft Annual Accounts for submission to external audit.	June 2010 The draft Accounts	Audit Committee

<p>Approval of draft accounts for previous year for submission to External Audit</p>			
<p>CORPORATE SERVICES Disposal of Council land: land at Dean Lane, Newton Heath; land at Copeland Street, Hulme; Crown Square, Manchester (Spinningfields), Birley Fields, Land at First Street and Little Peter Street, Land at Rondin Road, 6 sites in Moston & Harpurhey, Former Rolls Royce site at Crossley Works, Pottery Lane</p>	<p>Key Decision Objective: Regeneration/capital receipt Consultees: Ward councillors at the time of marketing Executive Member for Finance and Human Resources City Treasurer, Head of Valuation and Property Contact: Helen Jones 0161 234 1202 Malcolm Murray 0161 234 1284</p>	<p>January 2010 – May 2010 Memo advising of proposed sale, details of transaction together with a recommendation from Head of Valuation and Property</p>	<p>Chief Executive</p>
<p>CORPORATE SERVICES Acquisition of interest in land with North West Development Agency</p>	<p>Key Decision Objective: Regeneration Consultees: City Treasurer; New East Manchester Ltd; Local Councillors</p>	<p>February 2010 to June 2010 Heads of terms, valuation advice and recommendations</p>	<p>Chief Executive</p>

funding by development agreement			
CORPORATE SERVICES Acquisition of lease – Etrop Court	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	February 2010 to June 2010 Development proposals and financial summary	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of lease – Shop Premises, City Tower for Visitor Information Centre relocation	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	February 2010 to June 2010 Lease terms and supporting documents.	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of lease – Victoria Mill	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	February 2010 to June 2010 Draft lease and supporting documents.	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of freehold interest in land at Briscoe Lane/Grimshaw Lane, Newton Heath from HCA	Key Decision Objective: Site assembly and onward disposal to Finelady Bakery Consultees: Stakeholders in writing to Corporate Property	February 2010 to June 2010 Lease terms and supporting documents.	Chief Executive/ City Treasurer

<p>CORPORATE SERVICES Acquisition of lease - Deepstore Cheshire</p>	<p>Key Decision Objective: Storage in connection with Town Hall Project Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Lease terms and supporting documents</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Acquisition of lease Maple Industrial Centre</p>	<p>Key Decision Objective: Provision of storage space for Libraries during Town Hall Project Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Lease terms and supporting documents</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Acquisition of footpath from Manchester Airport at Manchester Business Park</p>	<p>Key Decision Objective: Incorporation of land into Manchester Business Park Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Report</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Acquisition of long lease of Theatre Royal, Peter Street</p>	<p>Key Decision Objective: Relocation of Library Theatre Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Lease terms and supporting documents</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Acquisition of land and rights over land at Ashton Canal & Sportcity</p>	<p>Key Decision Objective: Development of new public cycle/footway to connect Velodrome and new Metrolink station at Ashton New Rd. Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Heads of Terms and supporting documentation</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE</p>	<p>Key Decision Objective:</p>	<p>February 2010 to</p>	<p>Chief</p>

<p>SERVICES Acquisition of former Casey site at Whitworth Street, Bradford</p>	<p>Regeneration of this and adjoining Crossley Works site by Manchester College Consultees: Stakeholders in writing to Corporate Property</p>	<p>June 2010 Heads of Terms and supporting documentation</p>	<p>Executive/City Treasurer</p>
<p>CORPORATE SERVICES Acquisition of land from Bloor Homes in connection with Collyhurst PFI</p>	<p>Key Decision Objective: Regeneration as part of PFI scheme Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Draft leases and supporting documentation</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Town Hall Complex Transformation Programme – Decant Projects</p>	<p>Key Decision Objective: To approve funding and procurement arrangements for the provision of temporary property facilities and the associated construction works Consultees: Scrutiny, Committee Members, Town Hall Group Contact: John Lorimer: Ext 6502 j.lorimer@manchester.gov.uk Helen Jones: Ext 1202 h.jones@manchester.gov.uk Elaine Bowker tel 219 6958, Email: e.bowker@manchester.gov.uk</p>	<p>February 2010 to June 2010 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway</p>	<p>Chief Executive/City Treasurer, in consultation with the Executive Member for Finance and Human Resources for construction works</p>
<p>CORPORATE</p>	<p>Key Decision Objective:</p>	<p>February 2010 to</p>	<p>Chief</p>

<p>SERVICES Town Hall Complex Transformation Programme – Main Projects</p>	<p>To approve funding and procurement arrangements for the provision of design and technical professional services, relocation and temporary storage services and the provision of new furniture Consultees: Scrutiny, Committee Members, Town Hall Group Contact: John Lorimer Ext 6502 j.lorimer@manchester.gov.uk Helen Jones: Ext 1202 h.jones@manchester.gov.uk Elaine Bowker tel 219 6958, Email: e.bowker@manchester.gov.uk</p>	<p>June 2010 Report to Scrutiny Committee and decision makers and Contract report and recommendation</p>	<p>Executive/City Treasurer, in consultation with the Executive Member for Finance and Human Resources for construction works</p>
<p>CORPORATE SERVICES Non specialised Security Services</p>	<p>Key Decision Objective: Provision of security services including static guarding and mobile patrolling, incident response and key holding services across the council with an annual value of £4.2m. This is a five year contract with an option to extend for up to two years and a start date of April 2010. Consultees: Stakeholders Contact: Alan Johnson, Principal Security Officer, 0161 231 7314 Chris Johnson, Procurement Officer, Corporate Services 0161 234 3085</p>	<p>February 2010 to June 2010 Contract report and recommendation</p>	<p>Director of Neighbourhood Services</p>
<p>CORPORATE SERVICES Structural Engineers Consultancy Framework in support of Corporate Technical Services Capital Programme delivery (re tender)</p>	<p>Key Decision Objective: Seek approval to appoint new partners to a replacement framework contract of four years duration, in support of Corporate Technical Services Capital Programme delivery responsibilities, following full OJEU procurement process. Consultees: Capital Programme Division Management who are stakeholders in the use of these services, and who will input to the mini competition process. Also Corporate Procurement Team and Legal team (Des Gardner / Richard Purcell)</p>	<p>February 2010 to June 2010 Framework Tender Report</p>	<p>City Treasurer/ Chief Executive</p>

<p>CORPORATE SERVICES FM (Facilities Management) Consultancy Framework in support of Corporate Technical Services Capital FM strategy development work (Re-tender and extension of the existing Asbestos Surveying Framework)</p>	<p>Key Decision Objective: Seek approval to appoint new partners to a replacement and extension of the existing Asbestos framework contract of four years duration, in support of Corporate Technical Services FM strategy development work, following full OJEU procurement process. Consultees: Capital Programme Division Management who are stakeholders in the use of these services, and who will input to the mini competition process. Also Corporate Procurement Team and Legal team (Des Gardner / Richard Purcell) and MWL (JV)</p>	<p>February 2010 to June 2010 Framework Tender Report</p>	<p>City Treasurer/ Chief Executive</p>
<p>CORPORATE SERVICES Hire of Small Plant</p>	<p>Key Decision Objective: Framework of providers for the hire of small plant equipment Consultees: OJEU Open Tender Process Contact: Colin Butterworth, Senior Procurement Manager, tel: 234 3434 or Gary Campin. Transport and Plant Manager, tel: 957 8300</p>	<p>February 2010 to June 2010 Recommendations following the tender process</p>	<p>Director of Neighbourhood Services</p>
<p>CORPORATE SERVICES Valuation and Property Services</p>	<p>Key Decision Objective: Appointment of a strategic framework partners to provide valuation, development and property advice to Corporate Property. Consultees: Stakeholders in writing to Corporate Property</p>	<p>February 2010 to June 2010 Tender submissions and scores</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES Supply of Mechanical Sweepers</p>	<p>Key Decision Objective: Hire of fleet to begin in April 2010 to replace present fleet. Maintenance will be carried out in house. The tender will give an option for 3, 6, or 9 years. Annual spend is circa £500k Consultees: Stakeholders</p>	<p>February 2010 to June 2010 Contract report and recommendation</p>	<p>Director of Neighbourhood Services</p>

	<p>Contact: Steve Power – Street Scene Services Project manager 0161 908 5820 Gary Campin, Transport and Plant Manager 0161 957 8300 or Sue Albecker 234 3253</p>		
<p>CORPORATE SERVICES Substance Misuse Accommodation & Floating Support Services for families & single people (including childless couples) - Redbank</p>	<p>Key Decision Objective: To provide accommodation and a floating support service for families and single people who have substance misuse issues Contacts: Jim Green 234 4318, Katy Safe 234 4437, Yvonne Winskill 234 3273</p>	<p>February 2010 to June 2010 Contract report including recommendation</p>	<p>Chief Executive/City Treasurer</p>
<p>CORPORATE SERVICES North West Construction Hub Frameworks</p>	<p>Key Decision Objective: Seek approval to appoint new partners to a number of regional framework contracts of four years' duration (3 years with option of 1 year extension), following a full OJEU procurement process. Consultees: Manchester City Council is the NWIEP Construction Hub lead authority. Capital Programme Division Management are stakeholders in the use of these services, together with client / sub regional representatives including Cumbria, Lancashire, Greater Manchester, Cheshire and Merseyside. Also MCC Corporate Procurement Team and MCC Legal.</p>	<p>February 2010 to June 2010 Framework tender reports requesting approval to appoint new partners onto new Framework Agreements</p>	<p>City Treasurer</p>
<p>CORPORATE SERVICES Relocation of Data from Town Hall Extension Basement</p>	<p>Key Decision Objective: The relocation of the data centre to a new site and the need to rent the data centre infrastructure which would incorporate a contained solution. Consultees: Stakeholders Contact: Simon Park, Chief Information Officer Tel 805 5921 Helen Jones, Corporate Property Tel 800 1202 Dawn Morris, Business Transformation Programme Director Tel 800 7221</p>	<p>February 2010 – June 2010 Lease terms and supporting documentation</p>	<p>City Treasurer</p>

