

**MANCHESTER CITY COUNCIL
REPORT FOR RESOLUTION**

Report to: Resources and Governance Overview and Scrutiny Committee
- 18 June 2009

Author: City Solicitor

Title: Information and Overview Report

1. Purpose of Report

To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

2. Recommendation

The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

3. Contact Officer:

Courtney Brightwell, Scrutiny Support Officer

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4. Suggestions for the Work Programme

No suggestions have been received this month.

5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme. (See Appendix 1)

6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
9 March 2009	RG/09/20 LAA Quarterly Performance Report – Quarter 3 2008/9	To request further information relating to how partnerships were working to improve performance for target NI 192, Household Waste Recycled or Composted.	The Council's recycling service has been working well with Registered Social Landlords in the south of the city, in particular Parkway Green and Willow Park. RSLs have been promoting new services and working with us on the assessments of medium and high rise properties which in turn will enable us to provide convenient services to local residents, who have not previously been provided with a service. In the next phase of the roll out we will working closely with the RSLs and ALMO in the north and east of the city. Increasingly partners such as the RSLs, will be important to help improve recycling performance and we will be working with schools and local businesses as the service roll progresses.	Rachel Christie, Head of Street Management and Enforcement
21 May 2009	RG/09/25 Information and Overview Report	To note the report and to request that the work programme be amended to include the revised scopes for the items on Corporate Property and Treasury Management.	The scope of these reports have been amended in the work programme.	Courtney Brightwell, Scrutiny Support

21 May 2009	RG/09/26 Work Programme	To agree the Terms of Reference for the Governance sub group as submitted and to appoint Councillors Jones, Morrison, Sandiford and Watson as members of the sub group and to appoint a further Labour member at the Committee's next meeting.	There is an item on this agenda to appoint an additional Labour member to the sub group.	Courtney Brightwell, Scrutiny Support
21 May 2009	RG/09/27 Local Area Agreement: Commissioning	To request a further report on commissioning providing a clear description of what commissioning is and demonstrating the value of the process to residents. This report should be provided to the Committee at a time when they are looking at business planning so that members can consider the interaction of the two processes.	This has been timetabled in the work programme for October to tie in with the Committee's consideration of business plans.	Carole Pattison, Interim Assistant Chief Executive (Performance)
21 May 2009	RG/09/28 Revenues and Benefits	To request that the City Treasurer explore the possibility of enforcing sales on derelict commercial properties from which the Council could not collect business rates to improve the collection rate levels and encourage regeneration. To request that the City Treasurer provide an age-debt analysis to the Committee for information to demonstrate how much Council Tax owed from previous years had been collected.	A response to this recommendation will be brought back to the Committee. This information has been added to the work programme and will be provided at a future meeting of the Committee.	Richard Paver, City Treasurer and Julie Price, Head of Revenues and Benefits.
21 May 2009	RG/09/29 Customer Relationship Management	To support the increases to the Capital Budget recommended to the Executive.	This was reported to the Executive at its meeting on 27 th May, where they approved the capital budget increase.	Courtney Brightwell, Scrutiny Support

	(CRM) System, Information Strategy, SAP roll out and Corporate Contact Centre (CCC) – Capital Expenditure	To agree to look at and comment on the implementation of the CRM system and the document management system, and to be updated about how much of the increased funding was spent on the range of projects.	This item has been added to the work programme.	Theresa Grant, Head of Business Change
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7. Items for Information Only

There are no items for information.

**Executive Forward Plan - Summary of Key Decision
Corporate Services**

	Decision Reference	Subject Area for Decision	Anticipated date of decision	Decision Taker (Executive or Chief Officer)
	Cor.S. 1	Capital Expenditure Approvals		
		Beswick Housing Renewal	July 09 – Nov 09	City Treasurer
		Corporate Asset Management and DDA Works	July 09 – Nov 09	City Treasurer
		Spend to Save Schemes	July 09 – Nov 09	City Treasurer
		Surestart Children’s Centre Programme	July 09 – Nov 09	City Treasurer
		Building Schools for the Future including Academies	July 09 – Nov 09	City Treasurer
		NDS Devolved Capital 2009/10	July 09 – Nov 09	City Treasurer
		Housing Market Renewal	July 09 – Nov 09	City Treasurer
		Heaton Park Regeneration	July 09 – Nov 09	City Treasurer
		Primary School Re-building Programme 2009/10	July 09 – Nov 09	City Treasurer
		Wythenshawe Town Centre	July 09 – Nov 09	City Treasurer
		Maine Road Remediation	July 09 – Nov 09	City Treasurer
		Cheetham District Centre	July 09 – Nov 09	City Treasurer
		Town Hall Service Centre	July 09 – Nov 09	City Treasurer
		Sustainability	July 09 – Nov 09	City Treasurer
		Local Transport Plan – Maintenance (bridges Assessment and strengthening, strategic road and footway maintenance)	July 09 – Nov 09	City Treasurer
		Retained HRA and Northwards Housing Programmes 2009/10	July 09 – Nov 09	City Treasurer
		Private Sector Housing Programme 2009/10	July 09 – Nov 09	City Treasurer
		CRM/Information Strategy/SAP Roll Out	July 09 – Nov 09	City Treasurer
		Corporate Contact Centre	July 09 – Nov 09	City Treasurer
		City Centre Public Realm - Metrolink	July 09 – Nov 09	City Treasurer

		Town Hall Complex Transformation Programme – Decant Projects	July 09 – Nov 09	City Treasurer
		Town Hall Complex Transformation Programme – Main Projects	July 09 – Nov 09	City Treasurer
	Cor.S. 2	Any recent additions to the Capital Budget that may require Capital Expenditure Approval Key Decision	July 09 – Nov 09	City Treasurer
		Revenue Budget		
	Cor.S. 3	Allocations from Central Contingency	July 09 – Nov 09	Executive
	Cor.S. 4	Requests for Funding from the Development Fund	July 09 – Nov 09	Executive
	Cor.S. 5	Allocations from the Service Improvement Fund	July 09 – Nov 09	Chief Executive/ City Treasurer
	Cor.S. 6	Disposal of Land		
		Property 68-70 Newton Street, Manchester	July 09 – Nov 09	Chief Executive
		Land at Altrincham Road, Baguley	July 09 – Nov 09	Chief Executive
		Land at Dean Lane, Newton Heath	July 09 – Nov 09	Chief Executive
		Land at Wayland Road, Gorton	July 09 – Nov 09	Chief Executive
		Crown Square, Manchester (Spinningfields)	July 09 – Nov 09	Chief Executive
		Land at Birley Fields	July 09 – Nov 09	Chief Executive
		Acquisition of an interest in land or buildings		
	Cor.S. 7	Crossley Works, Pottery Lane	July 09 – Nov 09	Chief Executive
	Cor.S. 7	Etrop Court, The Birtles, Wythenshawe	July 09 – Nov 09	City Treasurer/ Chief Executive
	Cor.S. 9	Overseas House	July 09 – Nov 09	City Treasurer/ Chief Executive
	Cor.S. 10	1 First Street	July 09 – Nov 09	City Treasurer/ Chief Executive
	Cor.S. 11	Elliott House	July 09 – Nov 09	Chief Executive/City

				Treasurer
	Cor.S. 12	Gt Ducie St Warehouse	July 09 – Nov 09	Chief Executive/City Treasurer
	Cor.S. 13	Shop Unit, Piccadilly Gardens	July 09 – Nov 09	Chief Executive/City Treasurer
		Tender Acceptance		
	Cor.S. 14	Great Manchester Run	July 09 – Nov 09	Chief Executive
	Cor.S. 15	Paralympic World Cup 2009 and 2010	July 09 – Nov 09	Head of Leisure
	Cor.S. 16	Framework One (2009). Design and Build construction projects £500k to £10m plus	July 09 – Nov 09	City Treasurer
	Cor.S. 17	Waste Recycling Strategy	July 09 – Nov 09	City Treasurer
	Cor.S. 18	Delivery of Social Care and Health Equipment	July 09 – Nov 09	Director of Adult Social Care
	Cor.S. 19	Construction and operation of fibre to the premises (Oxford Road FTTP)	July 09 – Nov 09	Chief Executive
	Cor.S. 20	Framework contract for mechanical and electrical engineering consultancy services	July 09 – Nov 09	City Treasurer
	Cor.S. 21	Electricity – Street Lighting	July 09 – Nov 09	City Treasurer
	Cor.S. 22	2012 Live Site Screen	July 09 – Nov 09	Chief Executive/ City Treasurer
	Cor.S. 23	Town Hall Complex Transformation Programme - CAPEX, leases and contracts relating to the decant projects	July 09 – Nov 09	Chief Executive/City Treasurer
	Cor.S. 24	Town Hall Complex Transformation Programme – CAPEX, leases and contracts relation to the main projects	July 09 – Nov 09	Chief Executive/City Treasurer
	Cor.S. 25	Drain Clearance	July 09 – Nov 09	Head of Neighbourhood Services

	Cor.S. 26	Non-specialised Security Services	July 09 – Nov 09	City Treasurer
	Cor.S. 27	Training, Learning and Development Services	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 27	Children/Young People & Family Substance Misuse Specialist Service (Manchester)	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 29	IT System for Street Management	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 30	Customer Relationship Management Solution	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 31	Mechanical & Electrical Engineers Consultancy Framework in support of Corporate Technical Services Capital programme delivery (re-tender)	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 32	Structural Engineers Consultancy Framework in support of Corporate Technical Services Capital programme delivery (re-tender)	July 09 – Nov 09	City Treasurer/Chief Executive
	Cor.S. 33	FM (Facilities Management) Consultancy Framework in support of Corporate Technical Services Capital FM strategy development work (This is a re-tender and extension of the existing Asbestos Surveying Framework)	July 09 – Nov 09	City Treasurer/Chief Executive

**Resources and Governance Overview and Scrutiny Committee
Work Programme 2008/9 - June 2009**

18 June 2009 – report deadline Monday 8 June				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 State of the City State of the Wards	To look at the statistics compiled in the annual State of the City and State of the Wards reports. To include statistics broken down by communities of interest.	Councillor Priest	Carole Pattison Forid Meah	Presentation (To be circulated with papers)
2 Neighbourhood Funding Strategy – Sub Group Report	To report the full findings of the member working group on the Neighbourhood Funding Strategy	Councillor Priest	Maria Boylan	See minute RG/09/22
3 Treasury Management Strategy	To look at the draft Treasury Management Strategy and how the Council invests and saves money. To cover spend to save schemes.	Councillor Priest	Richard Paver Carol Culley	
4 Information and Communication Technology (ICT)	To look at service interruptions resulting from the ICT disruption in February / March 2009, and measures to make the Council's ICT estate more secure.	Councillor Priest	Steve Park, MIP Tom Croall	See minute RG/09/21
5 Business Plan MIP	To look at the Business Plan for the Manchester Improvement Programme	Councillor Priest	Theresa Grant	
6 Town Hall Project – Key Decisions	To receive an overview of the series of key decisions involved in the first stages of the Town Hall Project.	Councillor Priest	Richard Paver	
7 Information and Overview Report	There are no items for information this month	Councillor Leese	Courtney Brightwell	

16 July 2009 – report deadline Monday 6 July				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 City Region	To look at the Greater Manchester strategy for the City Region with a view to looking at possible future governance arrangements.	Councillor Leese	Steve Mycio	
2 Corporate property	To look at the Corporate Asset Management Plan 2009. Report on the effectiveness of the partnerships with Jacobs and others To examine the corporate strategy for land disposals to secure the appropriate neighbourhood development priorities. To include use of land for park and ride sites.	Councillor Priest	Richard Paver Helen Jones	See Minute RG/09/16 (23 February 2009)
3 Corporate Communications	To look at the outcome of the review of corporate communications and future proposals.	Councillor Leese	Geoff Little Sara Tomkins	
4 Section 106 Agreements	To look at changes to arrangements for administering and managing s.106 agreements, including how money raised is spent.	Councillor Cowell	Peter Babb	
5 Information and Overview Report				

3 September 2009 – report deadline Monday 24 August				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 Quarterly Performance Report 1	To receive the first quarter Local Area Agreement performance indicators	Councillor Leese	Forid Meah	Timing TBC

2 Use of External Consultants and Agency Staff	To look at the gateway process for controlling expenditure on external consultants and agency staff.	Councillor Priest	Richard Paver Ian Brown	See Minute RG/09/16 (23 February 2009)
3 Manchester Working	To review the organisation's governance, performance and financial strategy.	Councillor Andrews	Richard Paver	
4 Northwards Housing	To review the organisation's governance, performance and financial strategy.	Councillor Andrews	Paul Beardmore	
5 Business Plans	To receive an overview of the business planning process and select a handful of Business Plans in their early stages to look at in the next meeting.	Councillor Priest	Forid Meah	
6 Information and Overview Report				

15 October 2009 – report deadline Monday 5 October

Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 Business Plans	To look at the Business Plans in their early stages selected in September.	Councillor Priest	Forid Meah	
2 Local Area Agreement: Commissioning	To look at what commissioning is and what value the process is to residents.	Councillor Leese	Carole Pattison	See minute RG/09/27: (21 May 2009)
3 Information and Overview Report				

12 November 2009 – report deadline Monday 2 November

Item	Purpose	Lead Executive Member	Lead Officer	Comments

1 Outcomes from the Comprehensive Area Assessment	To look at how the Audit Commission has rated the ability of public services to work together and what actions will be taken as a result of this.	Councillor Leese	Carole Pattison	
2 Improvement and Efficiency	To look at how partners' efficiency programmes are releasing savings and the role of the AGMA Improvement and Efficiency Commission.	Councillor Priest	Carole Pattison	See minute RG/09/23
3				
4 Information and Overview Report				

10 December 2009 – report deadline Monday 30 November

Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 Quarterly Performance Report 2	To receive the second quarter Local Area Agreement performance indicators	Councillor Leese	Forid Meah	
2 Business Plans	To select a couple of Business Plans for scrutiny at the next meeting.	Councillor Priest	Courtney Brightwell	
3				
4 Information and Overview Report				

7 January 2010 – report deadline Thursday 17 December

Item	Purpose	Lead Executive Member	Lead Officer	Comments
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1 Business Plans	To look at the Business Plans selected in December. To focus on how the business plans have developed since October and how they plan for business continuity.	Various	Various	
2				
3				
4 Information and Overview Report				

4 February 2010 – report deadline Monday 25 January

Item	Purpose	Lead Executive Member	Lead Officer	Comments
1				
2				
3				
4 Information and Overview Report				

22 February 2010 – report deadline Thursday 10 February

Item	Purpose	Lead Executive Member	Lead Officer	Comments

Budget	To look at the Executive's budget proposals to Council, the opposition amendment, the Housing Revenue account and Scrutiny's involvement / public involvement in the budget setting process.	Councillor Priest	Richard Paver	
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4 March 2010 – report deadline Monday 22 February

Item	Purpose	Lead Executive Member	Lead Officer	Comments
1 Quarterly Performance Report 3	To receive the third quarter Local Area Agreement performance indicators	Councillor Leese	Forid Meah	Timing TBC
2				
3				
4 Information and Overview Report				

ITEMS TO BE SCHEDULED

Partners' Risk Management Arrangements	To look at the risk management arrangements of the Manchester Partnership. To identify whether the Committee wishes to look at partners' risk management arrangements individually.	Councillor Priest	Carole Pattison Andrew Ballantyne	
Sportcity and Eastlands	Proposals for the development of a destination leisure complex, and the financial implications for the Council	Councillor Leese	Richard Paver Eddie Smith	
Sportcity	Outcome of rental renegotiations	Councillor Amesbury	Richard Paver Eammon O'Rourke	

Council Tax age-debt analysis	To inform the Committee how well the Council is doing in collecting Council Tax owed from previous financial years.	Councillor Priest	Julie Price	For information See minute RG/09/28: (21 May 2009)
Expenditure on MIP projects	To tell the Committee how much of the increased capital expenditure was spent on the Customer Relationship Management (CRM) system roll out, the implementation of the Information Strategy, aspects of the SAP software system and the creation of the Corporate Contact Centre.	Councillor Priest	Elaine Bowker Theresa Grant	For information See minute RG/09/29: (21 May 2009)
Customer Relationship Management and Document Management systems implementation	To look at and comment on the implementation of the CRM system and the document management system.	Councillor Priest	Elaine Bowker Theresa Grant	See minute RG/09/27: (21 May 2009)
Investment in Culture	To respond to the matters raised in the budget consultation relating to investment in culture.	Councillor Amesbury	Virginia Tandy	See Minute RG/09/16 (23 February 2009) Invitation to Cllr Flanagan.