

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Overview and Scrutiny
Committee – 24 June 2010

Subject: Information and Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

Recommendation

The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
 - Request a briefing note to provide further details
 - Add the item to the Committee's Work Programme
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Contact Officer:

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Background documents (available for public inspection):

None

1. Suggestions for the Work Programme

No suggestions have been received this month.

2. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are included below to this report to enable members to incorporate scrutiny of key decisions into its work programme.

Subject Area for Decision	Key Decision Objective /Consultation arrangements /Point of Contact	Anticipated date of decision Documents to be considered	Decision Taker (Executive or Chief Officer)
CHIEF EXECUTIVE Draft scheme of Governance for City Region	Key Decision Objective: Consideration of a draft scheme of Governance for the City Region Consultees: All Stakeholders Contact Officer: Sir Howard Bernstein, 0161 234 3006	June 2010 – October 2010 Report	Executive
CHIEF EXECUTIVE Modesole Governance Arrangements	Key Decision Objectives: Revised governance arrangements and associated resource implications Consultees: Other stakeholders Contact Officer: Des Gardner 0161 234 3013	June 2010 – October 2010 Report	Executive
CORPORATE SERVICES Approval of schemes in the Capital Programme	Key Decision Objective: To obtain approval to commit expenditure on schemes included in the approved capital programme, thus providing departments with the authority to place orders and accept tenders for capital projects: <ul style="list-style-type: none"> • Beswick Housing Renewal • Corporate Asset Management and DDA works • Spend to Save Schemes • Surestart Children’s Centre Programme • Building Schools for the Future, including Academies • NDS Devolved Capital 2010/11 • Housing Market Renewal • Primary School Rebuilding Programme 2010/11 • Old Moat • Pike Fold • Varna Street 	July 2010 - November 2010 Formal capital expenditure approval requests, including pro formas	City Treasurer (in consultation with the Executive Members for Finance and Human Resources)

	<ul style="list-style-type: none"> • Wythenshawe Town Centre • Maine Road Remediation • Cheetham District Centre • Town Hall Service Centre • Sustainability • Local Transport Plan – Maintenance (bridges, assessment and strengthening, strategic road and footway maintenance) • Transport NFS (Neighbourhood Funding Strategy) • Retained HRA and Northwards Housing Programmes 2010/11 • Private Sector Housing Programme 2010/11 • CRM/Information Strategy/SAP Roll-Out • Corporate Contact Centre • Manchester Partnership Programme • Transformation Partnership Programme • Town Hall Complex Transformation Programme - CAPEXs • West Gorton Land Assembly • Closed school and other demolitions • ICT infrastructure • Miles Platting Community Hub • Strategic Land Acquisition • Proposed acquisition of Manchester Wholesale Flowers building, New Smithfield Markets • National Football Museum – Relocation to Urbis • Oxford Road Corridor Public Realm • Urgent repair work to London Road Fire Station • Recent additions to the Capital Budget <p>Consultees: This is one of the final parts of the scheme procurement procedure. Departments have previously consulted with stakeholders during (a) budget preparation and (b) detailed scheme formulation stages. All capital expenditure proposals are considered in</p>		
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	consultation with the Executive Member for Finance and Human Resources.		
CORPORATE SERVICES Capital Budget increases	Key Decision Objective: To approve additional schemes for inclusion in the Capital Programme. Consultees: City Treasurer, Executive Member for Finance and Human Resources and executive Member for relevant service.	July 2010 – November 2010 Report to Executive as part of regular Capital Monitoring report.	Executive
CORPORATE SERVICES Revenue Budget - allocations from the Central Contingency	Key Decision Objective: To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined. Consultees: City Treasurer, Executive Member for Finance and Human Resources	July 2010 – November 2010 Report to Executive Committee as part of Global Monitoring Report	Executive
CORPORATE SERVICES Development Fund – requests for funding	Key Decision Objective: To fund expenditure by means of internal loan in accordance with the criteria for use of the Development Fund Consultees: City Treasurer Executive Member for Finance and Human Resources	July 2010 – November 2010 Report to Executive Committee as part of Global Monitoring Report	Executive (or City Treasurer where specific delegation has been given)
CORPORATE SERVICES Allocations from the Service improvement Fund	Key Decision Objective: Approval of allocations from the Fund Consultees: Chair of the Executive and Executive Member for Finance and Human Resources	July 2010 – November 2010 Description of scheme(s) to be supported by the Fund, providing	City Treasurer and Chief Executive

		justification in accordance with the aim of the Fund and identify outcome to be achieved.	
CORPORATE SERVICES Approval of Audited Annual Accounts	Key Decision Objective: Approval of the audited Annual Accounts.	September 2010 The draft Accounts and accompanying reports from External Audit and the City Treasurer	Audit Committee
CORPORATE SERVICES Disposal of Council land: land at Dean Lane, Newton Heath; land at Coupland Street, Hulme; Crown Square, Manchester (Spinningfields), Birley Fields, Land at First Street and Little Peter Street, Land at Rondin Road, Disposal of leasehold interests	Key Decision Objective: Regeneration/capital receipt Consultees: Ward councillors at the time of marketing Executive Member for Finance and Human Resources City Treasurer, Head of Valuation and Property Contact Officer: Helen Jones 0161 234 1202, Malcolm Murray 0161 234 1284	July 2010 – November 2010 Memo advising of proposed sale, details of transaction together with a recommendation from Head of Valuation and Property	Chief Executive

of land at Spinningfields, Land at Grimshaw Lane/Briscoe Lane, Newton Heath following acquisition from HCA			
CORPORATE SERVICES Acquisition of lease – Victoria Mill	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Draft lease and supporting documents.	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of lease - Deepstore Cheshire	Key Decision Objective: Storage in connection with Town Hall Project Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Lease terms and supporting documents	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of footpath from Manchester Airport at Manchester Business Park	Key Decision Objective: Incorporation of land into Manchester Business Park Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Report	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of long lease of Theatre Royal, Peter Street	Key Decision Objective: Relocation of Library Theatre Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Lease terms and supporting documents	Chief Executive/City Treasurer

CORPORATE SERVICES Acquisition of interest in land	Key Decision Objective: Acquisition of land in connection with Sports City project Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Heads of Terms and supporting documentation	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of former Casey site at Whitworth Street, Bradford	Key Decision Objective: Regeneration of this and adjoining Crossley Works site by Manchester College Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Heads of Terms and supporting documentation	Chief Executive/ City Treasurer
CORPORATE SERVICES Acquisition of land at Spinningfields	Key Decision Objective: Land to be leased to Allied London to facilitate development Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Heads of Terms and supporting documentation	Chief Executive/City Treasurer
CORPORATE SERVICES Renewal of lease at 102 Manchester Road, Chorlton	Key Decision Objective: MCC occupation by Children’s Services & Adult Social Care Consultees: Stakeholders in writing to Corporate Property	July 2010 – November 2010 Heads of Terms and supporting documentation	Chief Executive/ City Treasurer
CORPORATE SERVICES Proposed acquisition of lease at St. Joseph’s Religious Centre	Key Decision Objective: Relocation of Manchester Learning Disability Partnership (MLDP) to provide better provision and capital savings within Asset Management Programme Consultees: Staff and service users in writing to Corporate Property	July 2010 – November 2010 Chapman Place & St Joseph’s briefing note from Corporate	Chief Executive/ City Treasurer

		Property	
<p>CORPORATE SERVICES Town Hall Complex Transformation Programme - Main Projects</p>	<p>Key Decision Objective: To approve funding and procurement arrangements for the provision of temporary property facilities and the associated construction works Consultees: Scrutiny Committee Members, Town Hall Group Contact Officer: Dave Carty d.carty@manchester.gov.uk Dawn Royle d.royle@manchester.gov.uk</p>	<p>July 2010 – November 2010 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway.</p>	<p>Chief Executive/ City Treasurer and Director of Transformation, in consultation with the Executive Member for Finance and Human Resources</p>
<p>CORPORATE SERVICES Town Hall Complex Transformation Programme – Refurbishment Projects and Public Realm (including Town Hall Extension,</p>	<p>Key Decision Objective: To approve funding and procurement arrangements for the provision of enabling works and main contractor appointment to carryout the refurbishment of the central Library, Town Hall Extension and the completion of the St. Peters Sq. public realm. Consultees: Scrutiny Committee Members, Town Hall Group Contact Officer: Dave Carty d.carty@manchester.gov.uk Dawn Royle d.royle@manchester.gov.uk</p>	<p>July 2010 – November 2010 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital</p>	<p>Chief Executive/ City Treasurer and Director of Transformation, in consultation with the Executive</p>

<p>Central Library, St. Peters Square, Library Walk and Lloyd Street)</p>		<p>expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway</p>	<p>Member for Finance and Human Resources</p>
<p>CORPORATE SERVICES Non specialised Security Services</p>	<p>Key Decision Objective: Provision of security services including static guarding and mobile patrolling, incident response and key holding services across the council with an annual value of £4.2m. This is a five-year contract with an option to extend for up to two years and a start date of April 2010. Consultees: Stakeholders Contact Officer: Alan Johnson, Principal Security Officer, 0161 231 7314 Chris Johnson, Procurement Officer, Corporate Services 0161 234 3085</p>	<p>June 2010 – October 2010 Contract report and recommendation</p>	<p>Director of Neighbourhood Services</p>
<p>CORPORATE SERVICES Valuation and Property Services</p>	<p>Key Decision Objective: Appointment of a strategic framework partners to provide valuation, development and property advice to Corporate Property. Consultees: Stakeholders in writing to Corporate Property</p>	<p>July 2010 – November 2010 Tender submissions and scores</p>	<p>Chief Executive/ City Treasurer</p>
<p>CORPORATE SERVICES Hire of Small Plant</p>	<p>Key Decision Objective: Framework of providers for the hire of small plant equipment Consultees: OJEU Open Tender Process</p>	<p>July 2010 – November 2010 Recommendation</p>	<p>Director of Neighbourhood Services</p>

	Contact Officer: Colin Butterworth, Senior Procurement Manager, tel: 234 3434 or Gary Campin. Transport and Plant Manager, tel: 957 8300	s following the tender process	
CORPORATE SERVICES Supply of Mechanical Sweepers	Key Decision Objective: Hire of fleet to begin in April 2010 to replace present fleet. Maintenance will be carried out in house. The tender will give an option for 3, 6, or 9 years. Annual spend is circa £500k Consultees: Stakeholders Contact Officer: Steve Power – Street Scene Services Project manager 0161 908 5820, Gary Campin, Transport and Plant Manager 0161 957 8300 or Sue Albecker 234 3253	July 2010 – November 2010 Contract report and recommendation	Director of Neighbourhood Services
CORPORATE SERVICES North West Construction Hub Frameworks	Key Decision Objective: Seek approval to appoint new partners to a number of regional framework contracts of four years' duration (3 years with option of 1 year extension), following a full OJEU procurement process. Consultees: Manchester City Council is the NWIEP Construction Hub lead authority. Capital Programme Division Management are stakeholders in the use of these services, together with client / sub regional representatives including Cumbria, Lancashire, Greater Manchester, Cheshire and Merseyside. Also MCC Corporate Procurement Team and MCC Legal.	July 2010 – November 2010 Framework tender reports requesting approval to appoint new partners onto new Framework Agreements	Chief Executive/ City Treasurer
CORPORATE SERVICES Bill Payment Services	Key Decision Objective: Provision of a bill payment service provider for Manchester residents in respect of taking payments for various Council services. Anticipated start date is 1 August 2010 for 3 years with the option to extend for an annual basis up to a further 2 years Consultees: Stakeholders Contact Officer: Geoff Homer, Operations Manager (AR, Recovery and Income Management, 0161 242 2848	July 2010 – November 2010 Contract report and recommendation	City Treasurer

	Danielle Messina,(Procurement Officer), 0161 234 3434		
CORPORATE SERVICES The Supply, delivery and collection of concrete	Key Decision Objective: The supply, delivery and collection of concrete following a tender exercise. The contract is for a two year period with an option to extend for up to a further two years with an annual value of £500,000 Consultees: Stakeholders Contact Officer: Mike Brogan, Operations Manager, Trading Services Tel: 0161 908 5840, Stacey McNamee, Procurement Officer, Corporate Services	July 2010 – November 2010 Contract report with recommendation	Director of Neighbourhood Services
CORPORATE SERVICES The Provision of Event Security, Stewarding & Taxi Marshalling	Key Decision Objective: The provision of event security, stewarding and taxi marshalling following a tender exercise. The contract is for a two year period with an option to extend for up to a further two years with an annual value of £5000,000 Consultees: Stakeholders Contact Officer: Mike Parrott, Senior Events Manager, Trading Services Tel: 0161 234 5242, Yvonne Winskill, Procurement Officer, Corporate Services Tel 234 3273	July 2010 – November 2010 Contract report with recommendation	City Treasurer
CORPORATE SERVICES Contract for the supply of street Lighting	Key Decision Objective: To award a 4 year contract being procured via the Collaborative procurement Group Consortium for the supply of MCC public street lighting. Approx value £ 2. 5m per annum. Consultees: Stakeholders Contact Officer: Walter Dooley Tel 0161 234 3633	July 2010 Contract report	City Treasurer
CORPORATE SERVICES Contract for the supply of AGMA	Key Decision Objective: To award a 4-year contract being procured via the Collaborative procurement Group Consortium for the supply of AGMA traffic control electricity. Approx value £ 1.35m per annum.	July 2010 Contract report	City Treasurer

traffic control electricity	Consultees: Stakeholders Contact Officer: Walter Dooley Tel 0161 234 3633		
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3. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
27 May 2010	RG/10/31 Information and Overview Report	<p>To request a briefing note providing more details on the proposed decisions relating to Modesole governance arrangements and the supply, delivery and collection of concrete in the next information and overview report.</p> <p>To look at the proposed governance arrangements for the Combined Authority in Greater Manchester through the Governance Subgroup.</p> <p>To request a monthly briefing note setting out the implications of the new coalition government's actions on funding for services in Manchester and governance arrangements for public bodies.</p> <p>To request that a report on the operation of the communications protocol for the Neighbourhood Funding Strategy is submitted to</p>	<p>These briefing notes can be found in section 4 of this report.</p> <p>This has been added to the work programme for the Governance Subgroup.</p> <p>A briefing will be produced in a supplementary set of papers for this meeting.</p> <p>This has been scheduled for the meeting on 9 September 2010.</p>	<p>Courtney Brightwell (Team Leader, Scrutiny Support)</p> <p>Courtney Brightwell (Team Leader, Scrutiny Support)</p> <p>Courtney Brightwell (Team Leader, Scrutiny Support)</p> <p>Courtney Brightwell (Team Leader, Scrutiny Support)</p>

		<p>a future meeting of the Committee.</p> <p>To suggest that at their next ward co-ordination meetings Councillors receive a brief summary of Neighbourhood Funding Strategy proposals relating to their ward and details of other possible ways of pursuing funding for them.</p>	<p>This recommendation was referred to the Strategy Leader (Area Co-ordination) in Corporate Performance.</p>	<p>Maria Boylan (Strategy Leader (Area Co-ordination)) E mail: m.boylan@manchester.gov.uk Telephone: 0161 234 3998</p>
27 May 2010	RG/10/32 Delivering Value for Money through AIM	<p>To note the report and request that a report be submitted to a future meeting of the Committee covering how the Directorate of Transformation prioritises areas to transform, and how benchmarking is used in the transformation process and in designing improvements.</p>	<p>This has been added to the Committee's work programme for a date to be scheduled.</p>	<p>Courtney Brightwell (Team Leader, Scrutiny Support)</p>
27 May 2010	RG/10/33 National Performance Framework	<p>To note the report and to request a report updating members on what will replace the Comprehensive Area Assessment once this has become clear.</p>	<p>This has been added to the Committee's work programme for a date to be scheduled.</p>	<p>Courtney Brightwell (Team Leader, Scrutiny Support)</p>
27 May 2010	CI/10/25 Work Programme 2010/11	<p>To request that the Chair of the Committee, in consultation with the relevant officers, draft a work programme based on topics</p>	<p>A revised work programme is submitted for agreement under item 9 of the agenda.</p>	<p>Courtney Brightwell (Team Leader, Scrutiny Support)</p>

		<p>raised in the induction and work programming event.</p> <p>To request that the Committee receive a report at its June meeting including information on training and development opportunities that could support the Committee to carry out the work programme it has devised</p>	<p>A report on development and support opportunities is included under item 9 of the agenda.</p>	<p>Courtney Brightwell (Team Leader, Scrutiny Support)</p>
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4. Items for Information Only

Subject	The Supply Delivery and Collection of Concrete
Contact Officer	Michael Brogan, Operations Manager, Trading Services Telephone: 0161 908 5840 E-mail: m.brogan@manchester.gov.uk

At the Resources & Governance Overview and Scrutiny Committee on 27 May 2010 Members requested a brief note on the supply, delivery and collection of concrete.

In the provision of highway services, Manchester Contracts in Neighbourhood Services use ready mix concrete in the construction of both highway maintenance and improvement works. The provision of these materials is through a framework contract arranged by Corporate Services' central procurement group. The existing contract, which allows for either delivery or collection of the material, is for a two year period, with an option to extend for a further two years. The initial contract period ended on the 31st July 2009 and was extended for twelve months (to 31st July 2010). It is proposed that the contract be extended for a further six months (to 31st January 2011) to allow time to re-tender.