

**Manchester City Council  
Report for Resolution**

**Report to:** Resources and Governance Overview and Scrutiny  
Committee – 4 March 2010

**Subject:** Information and Overview Report

**Report of:** City Solicitor

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**1. Purpose of Report**

To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

**2. Recommendation**

The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

The Committee is asked to agree the work programme included.

The Committee is asked to note that the Chair of the appropriate overview and scrutiny committee may be requested to exempt from call in on the grounds of urgency the decisions highlighted in bold and marked with an asterisk (\*) on the Forward Plan.

**3. Contact Officer:**

Courtney Brightwell, Scrutiny Support Officer                      Tel: 0161 234 3376  
C.brightwell@manchester.gov.uk

**4. Suggestions for the Work Programme**

No suggestions have been received this month. A copy of the Committee's work programme is included as Appendix 2.

## **5. Forward Planning**

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme. (See Appendix 1)

## 6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
3 September 2009	RG/09/54 Local Area Agreement: Quarterly Performance Report 1	To recommend to the Safeguarding Children's Board that they ensure that local NHS partners are fully engaged in detecting the signs that young children show that they are at risk of being taken into care to protect them from harm so that early action can be taken to address these problems, and sharing this information.	This recommendation has been referred to the Safeguarding Children's Board, and their response will be reported back to this committee.	Pauline Newman, Director of Children's Services
4 February 2010	RG/10/12 Greater Manchester Police Authority: Precept	To thank Councillor Paul Murphy, Russell Bernstein and Frances Beswick for attending the meeting to explain the background behind the current police precept, and to request that Committee members receive a copy of the investigation into the virus once it has been completed.	A copy of the investigation will be circulated once it has been completed.	Courtney Brightwell, Scrutiny Support
4 February 2010	RG/10/13 Treasury Management Strategy	To commend the Strategy to the Executive as an approach which should support continued good practice in this area.	The Treasury Management Strategy was approved at the meeting of the Executive on 10 February 2010.	Courtney Brightwell, Scrutiny Support
4 February 2010	RG/10/14 City Region Pilot and Governance	To endorse the recommendations in the report to the Executive.	At their meeting on 10 February the Executive supported the proposals in the draft scheme for the Combined Authority and added further proposals.	Courtney Brightwell, Scrutiny Support

4 February 2010	RG/10/16 Building Schools for the Future: Key Decision	To request a note for information on the VAT implications of letting school premises to local communities at the Committee's next meeting.	This information is included in section 7 of this report.	Richard Paver, City Treasurer
22 February 2010	RG/10/19 The Council's Budget 2010/11 – 2012/13	To request that a report on the draft VFM Strategy and its links to the Analyse to Improve Manchester Strategy be presented to the Committee's meeting in May.	This has been added to the work programme for May.	Courtney Brightwell, Scrutiny Support

## 7. Items for Information Only

**Subject** Voluntary Aided Schools and VAT  
**Contact Officer** Harry Ford, Finance, Children's Services  
Tel: (0161) 234 7360 Email: [harry.ford@manchester.gov.uk](mailto:harry.ford@manchester.gov.uk)

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The Committee requested a note for information on the VAT implications of letting school premises to local communities at their last meeting, during their consideration of a report about a key decision relating to wave 4 of the Building Schools for the Future Programme.

All maintained schools, including Voluntary Aided schools (VA school), receive recurring funding from their local authority (LA) under the arrangements set out in the School Standards and Framework Act 1998. The Act allows the LA to recover VAT on expenditure made from the delegated budget. In the case of VA schools, the Act stipulates that VAT may not be recovered on expenditure incurred by the Governing Body (GB) in relation to works to which GB is responsible. GB responsibility relates to expenditure of capital nature (building and equipment) on the school building and its contents.

The BSF programme includes major works on a number of VA high schools. The BSF funding allocated to a scheme for VA school is deemed to legally belong to the GB. The Council's role in relation to a VA school scheme is that of a "contractor". Given the current statutory framework, VAT on building costs cannot be recovered and falls as additional costs to the scheme. If a scheme includes the provision of a new building or certain type of extension, the costs of the new build or extension can be zero rated. In other words, the VAT rate reduces from 17.5% to 0%, thereby reducing the costs of the scheme. Other types of works such as refurbishment or remodelling cannot be zero rated.

Zero rating is a concession within the VAT regulation available to charitable bodies. GB's are deemed to be charitable bodies and share the diocesan charitable registration. Zero rating is done by the purchasing charity issuing a certificate to the contractor. The VAT regulation requires that at least 90% of the building (measured in terms of space or time) be used for relevant charitable purposes – in the case of VA schools this will be the provision of free statutory education. The balance of 10% can be used for business purposes ie: income generation. This requirement for zero rating applies for 10 years.

On 1<sup>st</sup> July 2010, the zero rating concession will be replaced by new rules where 95% of the accommodation will be for relevant charitable purposes. The calculation of the 95% usage can be more flexible but overall the new rules will be more stringently applied and if breached VAT penalties will be more likely than current arrangement.

The rule change will not affect the BSF schemes currently going through the approval process provided that these schemes will be committed before the end of June 2010. The schemes are currently targeted for contract award in April 2010 and to be on site by the end of May 2010.

### Executive Forward Plan - Summary of Key Decision Corporate Services

The Committee is requested to note that the Chair may be requested to exempt from call in on the grounds of urgency the decisions highlighted in bold and marked with an asterisk (\*) on the Forward Plan.

<p>CORPORATE SERVICES Approval of schemes in the Capital Programme</p>	<p>Key Decision Objective: To obtain approval to commit expenditure on schemes included in the approved capital programme, thus providing departments with the authority to place orders and accept tenders for capital projects</p> <ul style="list-style-type: none"> <li>▪ Beswick Housing Renewal</li> <li>▪ <b>Corporate Asset Management and DDA works*</b></li> <li>▪ <b>Spend to Save Schemes*</b></li> <li>▪ Surestart Children's Centre Programme</li> <li>▪ <b>Building Schools for the Future, including Academies*</b></li> <li>▪ NDS Devolved Capital 2009/10</li> <li>▪ Housing Market Renewal</li> <li>▪ Primary School Rebuilding Programme 2009/10</li> <li>▪ Wythenshawe Town Centre</li> <li>▪ Maine Road Remediation</li> <li>▪ Cheetham District Centre</li> <li>▪ <b>Town Hall Service Centre*</b></li> <li>▪ Sustainability</li> <li>▪ Local Transport Plan – Maintenance (bridges, assessment and strengthening, strategic road and footway maintenance)</li> <li>▪ <b>Transport NFS (Neighbourhood Funding Strategy)*</b></li> <li>▪ Retained HRA and Northwards Housing Programmes 2009/10</li> </ul>	<p>March 2010 – July 2010 Formal capital expenditure approval requests, including pro formas</p>	<p>City Treasurer (in consultation with the Executive Members for Finance and Human Resources)</p>
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	<ul style="list-style-type: none"> <li>▪ Private Sector Housing Programme 2009/10</li> <li>▪ CRM/Information Strategy/SAP roll-out</li> <li>▪ Corporate Contact Centre</li> <li>▪ Manchester Partnership Programme</li> <li>▪ <b>Town Hall Complex Transformation Programme*</b></li> <li>▪ Live Site Screen</li> <li>▪ Whitebeck Court – Extra Care Sheltered Housing</li> <li>▪ <b>Manchester Central – Share Acquisition and Loan Structure*</b></li> <li>▪ West Gorton Land Assembly</li> <li>▪ <b>Closed school and other demolitions*</b></li> <li>▪ <b>ICT infrastructure*</b></li> <li>▪ <b>Strategic Land Acquisition*</b></li> <li>▪ Miles Platting Community Hub</li> <li>▪ Recent additions to the Capital Budget</li> <li>▪ Transformation Partnership Programme Phase 1</li> <li>▪ <b>National Football Museum – Relocation to Urbis*</b></li> </ul> <p>Consultees: This is one of the final parts of the scheme procurement procedure. Departments have previously consulted with stakeholders during (a) budget preparation and (b) detailed scheme formulation stages. All capital expenditure proposals are considered in consultation with the Executive Member for Finance and Human Resources.</p>		
<p>CORPORATE SERVICES Capital Budget increases</p>	<p>Key Decision Objective: To approve additional schemes for inclusion in the Capital Programme. Consultees: City Treasurer, Executive Member for Finance and Human Resources and executive Member for relevant service.</p>	<p>March 2010 – July 2010 Report to Executive as part of regular</p>	<p>Executive</p>

		Capital Monitoring report.	
CORPORATE SERVICES Revenue Budget - allocations from the Central Contingency	Key Decision Objective: To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined. Consultees: City Treasurer, Executive Member for Finance and Human Resources	March 2010 – July 2010 Report to Executive Committee as part of Global Monitoring Report	Executive
CORPORATE SERVICES Development Fund – requests for funding	Key Decision Objective: To fund expenditure by means of internal loan in accordance with the criteria for use of the Development Fund Consultees: City Treasurer Executive Member for Finance and Human Resources	March 2010 – July 2010 Report to Executive Committee as part of Global Monitoring Report	Executive (or City Treasurer where specific delegation has been given)
CORPORATE SERVICES Allocations from the Service improvement Fund	Key Decision Objective: Approval of allocations from the Fund Consultees: Chair of the Executive and Executive Member for Finance and Human Resources	March 2010 – July 2010 Description of scheme(s) to be supported by the Fund, providing justification in accordance with the aim of the Fund and	City Treasurer and Chief Executive

		identify outcome to be achieved.	
CORPORATE SERVICES Setting the Revenue and Capital Budgets for 2010/11 – 2012/13 And the council Tax level for 2010/11	Key Decision Objective: To approve the three year revenue and capital budget and service strategies for 2010/11 – 2012/13 and the Council's borrowing and investment strategies and, in the light of these, determine the Council Tax level for 2010/11. Also setting the Council's policy for determination of Minimum Revenue Provision Consultees: The general public via issue of a consultation document, business community via Manchester Chamber of Commerce. The existence of the consultation document and methods of response will be published in the press. Written, telephone and internet communication channels will be provided for responses	March 2010 Report to Council from the Executive following consultation with the public and review by Overview and Scrutiny Committees	Council
CORPORATE SERVICES Final Accounts 2009/10 – contributions to reserves & provisional treatment of over/under spends for previous financial year	Key Decision Objective: Approval of contributions to provisions and reserves, decisions on treatment of carry forward of under/overspending	June 2010 Report	Executive
CORPORATE SERVICES Final Accounts 2009/10 – Annual capital funding determination for previous financial year	Key Decision Objective: Statutory determination of funding of capital expenditure 2009/10	June 2010	Council
CORPORATE SERVICES	Key Decision Objective:	June 2010	Audit Committee

Final Accounts 2009/10 Approval of draft accounts for previous year for submission to External Audit	Approval of the draft Annual Accounts for submission to external audit.	The draft Accounts	
CORPORATE SERVICES Disposal of Council land: land at Dean Lane, Newton Heath; land at Copeland Street, Hulme; Crown Square, Manchester (Spinningfields), Birley Fields, Land at First Street and Little Peter Street, Land at Rondin Road, 6 sites in Moston & Harpurhey, Former Rolls Royce site at Crossley Works, Pottery Lane, Disposal of leasehold interests of land at Spinningfields	Key Decision Objective: Regeneration/capital receipt Consultees: Ward councillors at the time of marketing Executive Member for Finance and Human Resources City Treasurer, Head of Valuation and Property Contact Officer: Helen Jones 0161 234 1202, Malcolm Murray 0161 234 1284	March 2010 – July 2010 Memo advising of proposed sale, details of transaction together with a recommendation from Head of Valuation and Property	Chief Executive
CORPORATE SERVICES Acquisition of interest in	Key Decision Objective: Regeneration	March 2010 – July 2010	Chief Executive

land with North West Development Agency funding by development agreement	Consultees: City Treasurer; New East Manchester Ltd; Local Councillors	Heads of terms, valuation advice and recommendations	
<b>CORPORATE SERVICES</b> Acquisition of lease – Etrop Court*	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Development proposals and financial summary	Chief Executive/ City Treasurer
<b>CORPORATE SERVICES</b> Acquisition of lease – Shop Premises, City Tower for Visitor Information Centre relocation*	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Lease terms and supporting documents.	Chief Executive/ City Treasurer
<b>CORPORATE SERVICES</b> Acquisition of lease – Victoria Mill	Key Decision Objective: Council occupation Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Draft lease and supporting documents.	Chief Executive/ City Treasurer
<b>CORPORATE SERVICES</b> Acquisition of freehold	Key Decision Objective: Site assembly and onward disposal to Finelady Bakery	March 2010 – July 2010	Chief Executive/ City Treasurer

interest in land at Briscoe Lane/Grimshaw Lane, Newton Heath from HCA*	Consultees: Stakeholders in writing to Corporate Property	Lease terms and supporting documents.	
<b>CORPORATE SERVICES</b> Acquisition of lease - Deepstore Cheshire*	Key Decision Objective: Storage in connection with Town Hall Project Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Lease terms and supporting documents	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of lease Maple Industrial Centre	Key Decision Objective: Provision of storage space for Libraries during Town Hall Project Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Lease terms and supporting documents	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of footpath from Manchester Airport at Manchester Business Park	Key Decision Objective: Incorporation of land into Manchester Business Park Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Report	Chief Executive/City Treasurer
<b>CORPORATE SERVICES</b> Acquisition of long lease of Theatre Royal, Peter Street*	Key Decision Objective: Relocation of Library Theatre Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Lease terms and supporting documents	Chief Executive/City Treasurer
CORPORATE SERVICES	Key Decision Objective: Development of new public cycle/footway to connect Velodrome and new Metrolink	March 2010 – July	Chief

Acquisition of land and rights over land at Ashton Canal & Sportcity	station at Ashton New Rd. Consultees: Stakeholders in writing to Corporate Property	2010 Heads of Terms and supporting documentation	Executive/City Treasurer
CORPORATE SERVICES Acquisition of former Casey site at Whitworth Street, Bradford	Key Decision Objective: Regeneration of this and adjoining Crossley Works site by Manchester College Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Heads of Terms and supporting documentation	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of land from Bloor Homes in connection with Collyhurst PFI*	Key Decision Objective: Regeneration as part of PFI scheme Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Draft leases and supporting documentation	Chief Executive/City Treasurer
CORPORATE SERVICES Acquisition of land at Spinningfields	Key Decision Objective: Land to be leased to Allied London to facilitate development Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Heads of Terms and supporting documentation	Chief Executive/City Treasurer
CORPORATE SERVICES Town Hall Complex Transformation	Key Decision Objective: To approve funding and procurement arrangements for the provision of temporary property facilities and the associated construction works	March 2010 – July 2010 Report to Scrutiny	Chief Executive/City Treasurer and

<p>Programme – Decant Projects)*</p>	<p>Consultees: Scrutiny, Committee Members, Town Hall Group Contact: Officer: Dave Carty <a href="mailto:d.carty@manchester.gov.uk">d.carty@manchester.gov.uk</a> Dawn Royle <a href="mailto:d.royle@manchester.gov.uk">d.royle@manchester.gov.uk</a></p>	<p>Committee and decision makers for Leases and Construction works Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway</p>	<p>Director of Transformation, in consultation with the Executive Member for Finance and Human Resources</p>
<p><b>CORPORATE SERVICES</b> Town Hall Complex Transformation Programme – Refurbishment Projects and Public Realm (including Town Hall Extension, Central Library, St. Peter’s</p>	<p>Key Decision Objective: To approve funding and procurement arrangements for the provision of enabling works and main contractor appointment to carryout the refurbishment of the central Library, Town Hall Extension and the completion of the St. Peters Sq. public realm rehabilitation. Consultees: Scrutiny, Committee Members, Town Hall Group Contact: Officer: Dave Carty <a href="mailto:d.carty@manchester.gov.uk">d.carty@manchester.gov.uk</a> Dawn Royle <a href="mailto:d.royle@manchester.gov.uk">d.royle@manchester.gov.uk</a></p>	<p>March 2010 – July 2010 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital expenditure approval requests, including pro formas, for the</p>	<p>Chief Executive/City Treasurer and Director of Transformation, in consultation with the Executive Member for</p>

Square, Library Walk and Lloyd Street)*		construction works through Capital Programme Gateway Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway	Finance and Human Resources
<b>CORPORATE SERVICES</b> Non specialised Security Services*	Key Decision Objective: Provision of security services including static guarding and mobile patrolling, incident response and key holding services across the council with an annual value of £4.2m. This is a five-year contract with an option to extend for up to two years and a start date of April 2010. Consultees: Stakeholders Contact: Officer: Alan Johnson, Principal Security Officer, 0161 231 7314 Chris Johnson, Procurement Officer, Corporate Services 0161 234 3085	March 2010 – July 2010 Contract report and recommendation	Director of Neighbourhood Services
<b>CORPORATE SERVICES</b> Structural Engineers Consultancy Framework	Key Decision Objective: Seek approval to appoint new partners to a replacement framework contract of four years duration, in support of Corporate Technical Services Capital Programme delivery responsibilities, following full OJEU procurement process. Consultees: Capital Programme Division Management who are stakeholders in the use of these services, and who will input to the mini competition process. Also Corporate Procurement Team and Legal team (Des Gardner / Richard Purcell)	March 2010 – July 2010 Framework Tender Report	City Treasurer/ Chief Executive
<b>CORPORATE SERVICES</b>	Key Decision Objective: Framework of providers for the hire of small plant equipment	March 2010 – July	Director of

Hire of Small Plant*	Consultees: OJEU Open Tender Process Contact: Officer: Colin Butterworth, Senior Procurement Manager, tel: 234 3434 or Gary Campin. Transport and Plant Manager, tel: 957 8300	2010 Recommendations following the tender process	Neighbourhood Services
<b>CORPORATE SERVICES</b> Valuation and Property Services*	Key Decision Objective: Appointment of a strategic framework partners to provide valuation, development and property advice to Corporate Property. Consultees: Stakeholders in writing to Corporate Property	March 2010 – July 2010 Tender submissions and scores	Chief Executive/City Treasurer
<b>CORPORATE SERVICES</b> Supply of Mechanical Sweepers*	Key Decision Objective: Hire of fleet to begin in April 2010 to replace present fleet. Maintenance will be carried out in house. The tender will give an option for 3, 6, or 9 years. Annual spend is circa £500k Consultees: Stakeholders Contact: Officer: Steve Power – Street Scene Services Project manager 0161 908 5820, Gary Campin, Transport and Plant Manager 0161 957 8300 or Sue Albecker 234 3253	March 2010 – July 2010 Contract report and recommendation	Director of Neighbourhood Services
<b>CORPORATE SERVICES</b> Substance Misuse Accommodation & Floating Support Services for families & single people (including childless couples) – Redbank*	Key Decision Objective: To provide accommodation and a floating support service for families and single people who have substance misuse issues Contact Officer: : Jim Green 234 4318, Katy Safe 234 4437, Yvonne Winskill 234 3273	March 2010 – July 2010 Contract report including recommendation	Chief Executive/City Treasurer

<p><b>CORPORATE SERVICES</b> <b>North West Construction Hub Frameworks*</b></p>	<p>Key Decision Objective: Seek approval to appoint new partners to a number of regional framework contracts of four years' duration (3 years with option of 1 year extension), following a full OJEU procurement process. Consultees: Manchester City Council is the NWIEP Construction Hub lead authority. Capital Programme Division Management are stakeholders in the use of these services, together with client / sub regional representatives including Cumbria, Lancashire, Greater Manchester, Cheshire and Merseyside. Also MCC Corporate Procurement Team and MCC Legal.</p>	<p>March 2010 – July 2010 Framework tender reports requesting approval to appoint new partners onto new Framework Agreements</p>	<p>City Treasurer</p>
<p><b>CORPORATE SERVICES</b> <b>Relocation of Data from Town Hall Extension Basement*</b></p>	<p>Key Decision Objective: The relocation of the data centre to a new site and the need to rent the data centre infrastructure which would incorporate a contained solution. Consultees: Stakeholders Contact Officer: Simon Park, Chief Information Officer Tel 805 5921, Helen Jones, Corporate Property Tel 800 1202, Dawn Morris, Business Transformation Programme Director Tel 800 7221</p>	<p>March 2010 – July 2010 Lease terms and supporting documentation</p>	<p>City Treasurer</p>
<p><b>CORPORATE SERVICES</b> <b>Insurance cover for Council Property (including Schools Balance of Risks and Works of Art)*</b></p>	<p>Key Decision Objective: Acceptance of Tenders Consultees: The following have already been consulted regarding the scope of insurance cover:</p> <ul style="list-style-type: none"> <li>• City Treasurer</li> <li>• Head of Internal Audit &amp; Risk Management</li> <li>• All Heads of Service with responsibility for the management of property</li> <li>• Executive Member for Arts &amp; Leisure</li> <li>• Executive Member for Finance &amp; Human Resources</li> <li>• Aon Limited (Council's Insurance Brokers and Advisers).</li> </ul> <p>The tender document has now been submitted to the insurance market. Contact Officer: Head of Internal Audit and Risk Management, Tom Powell 814 5273)</p>	<p>March 2010 – July 2010</p>	<p>City Treasurer</p>

	between 5 March (receipt of Aon's Tender Evaluation Report) and 19 March (final date for award of contract and start of "stand-off" period under European Procurement Directive)		
<b>CORPORATE SERVICES</b> <b>Mobile Phone Services*</b>	Key Decision Objective: Provision of mobile telecommunication services for the Council for the period March 2010 to February 2012. Consultees: Stakeholders Contact Officer: Ian Brown, (Head of Procurement), 0161 234 3265 Colin Butterworth, (Senior Procurement Officer), 0161 234 3434	March 2010 – July 2010 Contract report with recommendation	City Treasurer
<b>CORPORATE SERVICES</b> Microsoft Enterprise Software License Agreement	Key Decision Objective: To enable the Council to enter into a new software licensing agreement with Microsoft. The Council already makes widespread use of Microsoft applications and operating systems. The transformation of the Council and the objectives of the AIM Programme will make even more use of Microsoft technology, for example the Customer Relationship Management System and the new Corporate Intranet and the Council's website. The operating systems of many of the Council's servers and desktop PC will also need to be modernised over the next 3 years. An Enterprise Agreement is the most flexible and most economic way of the Council procuring the necessary software licences to get the most out of investments in technology. Contact Officer: Steve Park, Chief Information Officer, CIO, tel 1061 277 5921	March 2010 Contract report with recommendation	Strategic Director, DOT

**Resources and Governance Overview and Scrutiny Committee  
Work Programme 2009/10 – March 2010**

<b>4 March 2010 – report deadline Monday 22 February</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
<b>1 Bailiffs</b>	To look at how the Council lets contracts for bailiffs and how it exercises quality control and performance management.	Councillor Priest	Julie Price Martin Lee Helen Jones Liz Treacy	Invitation to Mike Wolfe
<b>2 Census Preparation</b>	To look at the how the Council is preparing for the next Census.	Councillor Priest	Richard Paver John Bradley	
<b>3 AGMA – Improvement and Efficiency Commission</b>	To receive an overview of the role of the AGMA Improvement and Efficiency Commission	Councillor Priest	Elaine Bowker	
<b>4A Quarterly Performance Report 3</b>	To receive the third quarter Local Area Agreement performance indicators.	Councillor J Battle	Sharon Kemp Andy Blore	To be sent out early: Deadline Thursday 18 February
<b>4B Local Area Agreement Review and Refresh</b>	To look at proposals for what targets in the Local Area Agreement will be altered under its review and refresh.	Councillor J Battle	Sharon Kemp Andy Blore	

5 Information and Overview Report	<ul style="list-style-type: none"> <li>- Neighbourhood Funding Strategy – Quarterly Update Report</li> <li>- Update on Business Continuity Management sections in Business Plans</li> <li>- Update on how Highways services are implementing the Neighbourhood Funding Strategy</li> <li>- VA schools – Tax implications of allowing facilities to be used by local community</li> </ul>		Maria Boylan Tom Croall Chris Barber Richard Paver / Paul Maccabee / Peter Doherty	
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<b>27 May 2010 – report deadline Monday 17 May</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Work Programme	To propose items for the work programme for the Committee year ahead.	Councillor Leese	Courtney Brightwell	
Value For Money Strategy	To look at the VFM Strategy and how it relates to the Analyse to Improve Manchester Strategy	Councillor Priest	Elaine Bowker	
Overview of Current Performance Assessment Framework	To look at the existing assessment framework and its positive and negative impact on the city.	Councillor Battle	Sharon Kemp	Referred from Audit Committee (3 December 09 AC/09/48.)

Commissioning: Reviewing Needs and Recommissioning	To look at how reviewing needs and recommissioning is done as part of the Commissioning cycle. To look at the Use of Resources Action Plan (Section 2.1 re Commissioning) – referred from Audit Committee (3 December 09 AC/09/48.)	Councillor Leese	Sharon Kemp	See minute RG/09/62
Information and Overview Report				

**24 June 2010 – report deadline Monday 14 June**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Year End Quarterly Performance Report	To receive the third quarter Local Area Agreement performance indicators.	Councillor J Battle	Sharon Kemp Andy Blore	To be sent out early: Deadline TBC
Information and Overview Report				

**22 July 2010 – report deadline Monday 12 July**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
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Asset Management Plan	Corporate Property's annual update on the development of the Asset Management Plan.	Councillor Priest	Helen M Jones Lydia Morrison	See minute RG/09/49
Section 106 activity	Planning's an annual monitoring report on section 106 activity.	Councillor Cowell	Peter Babb Julie Roscoe	See minute RG/09/50
Information and Overview Report				

<b>Items To Be Scheduled</b>				
Sportcity	Outcome of rental renegotiations	Councillor Amesbury	Richard Paver Eammon O'Rourke	(Also to Executive)
Manchester Partnership Innovation Fund	To look at how the Manchester Partnership is supporting innovation through the use of its dedicated fund. Suggested time June 2010.	Councillor Priest	Sharon Kemp Jane Abdulla	Referred from the Governance Subgroup (see RG/10/02 – January 2010)