

**Manchester City Council
Report for Resolution**

Report to: Resources and Governance Overview and Scrutiny Committee –
18 November 2010

Subject: Information and Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

To provide information about relevant issues affecting the Committee's remit to aid members to manage and develop the work programme.

Recommendation

1. The Committee is requested to consider the topics highlighted in the report and either:
 - Note the information
 - Request a briefing note to provide further details
 - Add the item to the Committee's Work Programme
2. The Committee is asked to agree the work programme attached at Appendix 1.

Contact Officer:

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Background documents (available for public inspection):

None

1. Suggestions for the Work Programme

No suggestions have been received this month.

2. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions. Relevant extracts from the Executive Forward Plan are included below to this report to enable members to incorporate scrutiny of key decisions into its work programme.

Those decisions marked with an asterisk (*) have already been taken.

Subject Area for Decision	Key Decision Objective /Consultation arrangements /Point of Contact	Anticipated date of decision Documents to be considered	Decision Taker (Executive or Chief Officer)
CHIEF EXECUTIVE Draft scheme of Governance for City Region	Key Decision Objective: Consideration of a draft scheme of Governance for the City Region Consultees: All Stakeholders Contact Officer: Sir Howard Bernstein, 0161 234 3006	November 2010 – March 2011 Report	Executive
CHIEF EXECUTIVE Modesole Governance Arrangements	Key Decision Objectives: Revised governance arrangements and associated resource implications Consultees: Other stakeholders Contact Officer: Des Gardner 0161 234 3013	November 2010 – March 2011 Report	Executive
CORPORATE SERVICES Approval of schemes in the Capital Programme	Key Decision Objective: To obtain approval to commit expenditure on schemes included in the approved capital programme, thus providing departments with the authority to place orders and accept tenders for capital projects: <ul style="list-style-type: none"> • Corporate Asset Management and DDA works • Spend to Save Schemes • Surestart Children’s Centre Programme • Building Schools for the Future, including Academies • NDS Devolved Capital 2010/11 • Housing Market Renewal • Primary School Rebuilding Programme 2010/11 • Wythenshawe Town Centre • Maine Road Remediation • Cheetham District Centre • Customer Service Centre • Sustainability • Local Transport Plan – Maintenance (bridges, assessment and 	November 2010 – March 2011 Formal capital expenditure approval requests, including pro formas	City Treasurer (in consultation with the Executive Members for Finance and Human Resources)

	<p>strengthening, strategic road and footway maintenance)</p> <ul style="list-style-type: none"> • Transport NFS (Neighbourhood Funding Strategy) • Retained HRA and Northwards Housing Programmes 2010/11 • Private Sector Housing Programme 2010/11 • CRM/Information Strategy/SAP Roll-Out • Corporate Contact Centre • Manchester Partnership Programme • Transformation Partnership Programme • Town Hall Complex Transformation Programme - CAPEXs • West Gorton Land Assembly • Closed school and other demolitions • ICT infrastructure • Miles Platting Community Hub • Strategic Land Acquisition • Proposed acquisition of Manchester Wholesale Flowers building, New Smithfield Markets • National Football Museum – Relocation to Urbis • Oxford Road Corridor Public Realm* • Cooperative Estate Redevelopment • Footpath at Manchester Business Park • Theatre Royal, Peter Street • Higher Blackley Library fit Out • Recent additions to the Capital Budget <p>Consultees: This is one of the final parts of the scheme procurement procedure. Departments have previously consulted with stakeholders during (a) budget preparation and (b) detailed scheme formulation stages. All capital expenditure proposals are considered in consultation with the Executive Member for Finance and Human Resources.</p>		
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<p>CORPORATE SERVICES Revenue Budget - allocations from the Central Contingency</p>	<p>Key Decision Objective: To fund currently unplanned expenditure or expenditure the exact amount of which has yet to be determined. Consultees: City Treasurer, Executive Member for Finance and Human Resources</p>	<p>November 2010 – March 2011 Report to Executive Committee as part of Global Monitoring Report</p>	<p>Executive</p>
<p>CORPORATE SERVICES Development Fund – requests for funding</p>	<p>Key Decision Objective: To fund expenditure by means of internal loan in accordance with the criteria for use of the Development Fund Consultees: City Treasurer Executive Member for Finance and Human Resources</p>	<p>November 2010 – March 2011 Report to Executive Committee as part of Global Monitoring Report</p>	<p>Executive (or City Treasurer where specific delegation has been given)</p>
<p>CORPORATE SERVICES Allocations from the Service Improvement Fund</p>	<p>Key Decision Objective: Approval of allocations from the Fund Consultees: Chair of the Executive and Executive Member for Finance and Human Resources</p>	<p>November 2010 – March 2011 Description of scheme(s) to be supported by the Fund, providing justification in accordance with the aim of the Fund and identify outcome to be achieved.</p>	<p>City Treasurer and Chief Executive</p>
<p>CORPORATE SERVICES Timing of Precept Payments for 2010/11</p>	<p>Key Decision Objective: Agreement of payment dates Consultees: Other GM authorities; Police and Fire Authorities</p>	<p>December 2010 Report to Executive in November</p>	<p>Council</p>

<p>CORPORATE SERVICES Setting the Council Tax Base and determining the Collection Fund year end surplus or deficit</p>	<p>Key Decision Objective: To determine the council tax base and the forecast collection fund surplus/deficit at 31.3.2011 to be used for setting the 2011/12 council tax level Consultees: Executive Member for Finance and Human Resources</p>	<p>January 2011 Report</p>	<p>City Treasurer</p>
<p>CORPORATE SERVICES Setting the Revenue and Capital budgets for 2011/12 – 2013/14 and the council Tax level for 2011/12</p>	<p>Key Decision Objective: To approve the three year revenue and capital budget and service strategies and, in the light of these, determine the Council Tax level for 2011/12. Also setting the Council’s policy for the determination of the Minimum Revenue Provision. Consultees: the general public via issue of consultation document, business community via Manchester Chamber of Commerce. The consultation document and methods of response will be issued in the press. Written, telephone and internet communication channels will be provided for responses.</p>	<p>March 2011 Report to Executive following consideration by the Overview and Scrutiny Committees</p>	<p>Council</p>
<p>CORPORATE SERVICES Disposal of Council land: Land at First Street and Little Peter Street, Land at Rondin Road, Land at Grimshaw Lane/Briscoe Lane, Newton Heath following acquisition from HCA, Disposal of leasehold interest in land at Ashton Old Road/Pottery Lane,</p>	<p>Key Decision Objective: Regeneration/capital receipt Consultees: Ward councillors at the time of marketing Executive Member for Finance and Human Resources City Treasurer, Head of Valuation and Property Contact Officer: Helen Jones 0161 234 1202, Malcolm Murray 0161 234 1284</p>	<p>November 2010 – March 2011 Memo advising of proposed sale, details of transaction together with a recommendation from Head of Valuation and Property</p>	<p>Chief Executive</p>

Gorton			
CORPORATE SERVICES Acquisition of lease - Deepstore Cheshire	Key Decision Objective: Storage in connection with Town Hall Project Consultees: Stakeholders in writing to Corporate Property	November 2010 – March 2011 Lease terms and supporting documents	Chief Executive/ City Treasurer
CORPORATE SERVICES Great Bridgewater Street – Castlefield Strategy Project	Key Decision Objective: To assist regeneration around Manchester Central - Castlefield Strategy Project Consultees: Stakeholders, in writing to Corporate Property	November 2010 – March 2011 Heads of Terms and draft documentation	City Treasurer/ Chief Executive
CORPORATE SERVICES Acquisition of Mackintosh Mill	Key Decision Objective: Acquisition of Mackintosh Mill Consultees: Stakeholders, in writing to Corporate Property	November 2010 – March 2011 Heads of Terms and draft documentation	City Treasurer/ Chief Executive
CORPORATE SERVICES Lease of Higher Blackley Library and Learning Centre	Key Decision Objective: Acquisition of lease of Higher Blackley Library & Learning Centre Consultees: Stakeholders, in writing to Corporate Property	November 2010 – March 2011 Heads of Terms and draft documentation	City Treasurer/ Chief Executive
CORPORATE SERVICES Town Hall Complex Transformation Programme – Refurbishment Projects and Public Realm (including Town Hall Extension, Central Library, St. Peters Square, Library	Key Decision Objective: To approve funding and procurement arrangements for the provision of enabling works and main contractor appointment to carryout the refurbishment of the central Library, Town Hall Extension and the completion of the St. Peters Sq. public realm. Consultees: Scrutiny, Committee Members, Members Panel Contact Officer: Dave Carty d.carty@manchester.gov.uk Dawn Royle, d.royle@manchester.gov.uk	November 2010 – March 2011 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital expenditure approval	Chief Executive/ City Treasurer and Director of Transformation, in consultation with the Executive

Walk and Lloyd Street)		requests, including pro formas, for the construction works through Capital Programme Gateway	Member for Finance and Human Resources
<p>CORPORATE SERVICES Town Hall Complex Transformation Programme – Main projects (including First Street, Elliot House, Sharp Building, Overseas House, Zion Centre, Universal Square, Maple Wood Street and Piccadilly Tower)</p>	<p>Key Decision Objective: To approve funding and procurement arrangements for the provision of temporary property facilities and the associated construction works Consultees: Scrutiny, Committee Members, Members Panel Contact Officer: Dave Carty d.carty@manchester.gov.uk Dawn Royle, d.royle@manchester.gov.uk</p>	<p>November 2010 – March 2011 Report to Scrutiny Committee and decision makers for Leases and Construction works Formal capital expenditure approval requests, including pro formas, for the construction works through Capital Programme Gateway</p>	<p>Chief Executive/ City Treasurer in consultation with the Executive Member for Finance and Human Resources for construction works</p>
<p>CORPORATE SERVICES Hire of Small Plant</p>	<p>Key Decision Objective: Framework of providers for the hire of small plant equipment Consultees: OJEU Open Tender Process Contact Officer: Colin Butterworth, Senior Procurement Manager, tel: 234 3434 or Gary Campin. Transport and Plant Manager, tel: 957</p>	<p>November 2010 – March 2011 December 2010 Recommendations following the</p>	<p>Director of Neighbourhood Services</p>

	8300	tender process	
CORPORATE SERVICES North West Construction Hub Frameworks	Key Decision Objective: Seek approval to appoint new partners to a number of regional framework contracts of four years' duration (3 years with option of 1 year extension), following a full OJEU procurement process. Consultees: Manchester City Council is the NWIEP Construction Hub lead authority. Capital Programme Division Management are stakeholders in the use of these services, together with client / sub regional representatives including Cumbria, Lancashire, Greater Manchester, Cheshire and Merseyside. Also MCC Corporate Procurement Team and MCC Legal.	November 2010 – March 2011 Framework tender reports requesting approval to appoint new partners onto new Framework Agreements	City Treasurer
CORPORATE SERVICES The Supply, delivery and collection of concrete	Key Decision Objective: The supply, delivery and collection of concrete following a tender exercise. The contract is for a two year period with an option to extend for up to a further two years with an annual value of £500,000 Consultees: Stakeholders Contact Officer: Mike Brogan, Operations Manager, Trading Services Tel: 0161 908 5840, Stacey McNamee, Procurement Officer, Corporate Services	November 2010 – March 2011 Contract report with recommendation	Director of Neighbourhood Services
CORPORATE SERVICES The Provision of Event Security, Stewarding & Taxi Marshalling	Key Decision Objective: The provision of event security, stewarding and taxi marshalling following a tender exercise. The contract is for a two year period with an option to extend for up to a further two years with an annual value of £500,000 Consultees: Stakeholders Contact Officer: Mike Parrott, Senior Events Manager, Trading Services Tel: 0161 234 5242, Yvonne Winskill, Procurement Officer, Corporate Services Tel 234 3273	November 2010 – March 2011 Contract report with recommendation	City Treasurer
CORPORATE SERVICES The supply of office furniture – Corporate	Key Decision Objective: Renewal of the Corporate Contract for the supply of office furniture for a two year period commencing November 2010 with an option to extend for up to an additional two years	November 2010 – March 2011 Contract report and	City Treasurer

Contract	Consultees: Stakeholders Contact Officer: Chris Johnson, Corporate Procurement Service, Tel 234 308 5	recommendation	
CORPORATE SERVICES Regeneration Consultancy Services Framework	Key Decision Objective: To establish a framework to help support the development and delivery of the council's regeneration objectives Consultees: Head of Regeneration Contact Officer: Cheryl Arthur, Senior Support Services Officer, Tel 0161 219 6644 Peter Woodward, Programme Manager, Tel 0161 219 6550, Stacey McNamee, Procurement Officer, Tel 0161 234 4070	November 2010 – March 2011 Framework Contract report	City Treasurer
CORPORATE SERVICES Premises Statutory Consultancy Framework	Key Decision Objective: Approval to appoint new partners to a replacement framework contract of four year duration for : Asbestos Services; Legionella Risk Assessments; Access & DDA Compliance; Acoustics (Noise) & Vibration; Fire Engineering Support Services and Health and Safety Services Consultees: Capital Programme Division, Corporate Procurement and Legal Services.	November 2010 – March 2011 Framework tender report requesting approval to appoint new partner(s) onto new Framework Agreement – anticipated in January 2011	City Treasurer/ Chief Executive
CORPORATE SERVICES Financial Services Framework	Key Decision Objective: To establish a financial advisory framework to deliver financial and accountancy advice and support and audit services to the Council and organisations associated with it. Anticipated the framework will begin in April 2011 for a 4 year period.	November 2010 – March 2011 Framework Contract report	

3. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
24 June 2010	RG/10/41 Work Programme 2010/11 – Development and Support	To request that the risk management seminar which the Committee has requested is organised to take place in the near future.	This seminar will take place on 24 February 2011 at 10:00AM in Committee Room 2.	John Gill, Risk Manager, Strategy
9 September 2010	RG/10/55 Town Hall Transformation Programme	<p>To request that information about how many members of the public got involved in the consultation on the St Peter's Square design competition and where customers were visiting the customer service centre from be included in the next Information and Overview report for the Committee.</p> <p>To recommend that the Strategic Director of Transformation look into how to publicise better that residents can use the free city-centre shuttle bus to visit the Customer Service Centre at One First Street.</p> <p>To recommend to the Strategy Leader, Area Co-ordination that members are supported to look</p>	<p>Information regarding the location of customers was reported to the Committee last month. The information regarding the St Peter's Square Design Competition is included in section 4 of this report.</p> <p>A response to this recommendation will be reported to a future meeting.</p> <p>A response to this recommendation will be reported to a future meeting.</p>	<p>Elaine Bowker, Strategic Director of Transformation</p> <p>Elaine Bowker, Strategic Director of Transformation</p> <p>Maria Boylan, Strategy Leader, Area Co-ordination</p>

		at information about what services customers are requesting through the Customer Service Centre in ward co-ordination meetings if they wish to do so.		
21 October 2010	RG/10/66 District Heating	To commend the recommendations in the report to the Executive.	The Executive agreed the recommendations in the report on 27 October 2010	Martin Oldfield, Head of Housing Investment

4. Items for Information Only

Subject	Town Hall Transformation – Participation in the St Peter’s Square Design Competition
Contact Officer	Elaine Bowker, Strategic Director, Transformation Tel: 0161 800 6958 E-mail: e.bowker@manchester.gov.uk

At the meeting of Resources and Governance Scrutiny Committee on 9 September, the Committee requested information showing how many members of the public were involved in the consultation on the St Peter’s Square design competition. The table below shows footfall figures for each of the three days the consultation took place over.

Thursday 15 July	313
Friday 16 July	353
Saturday 17 July	127
Total	793

**Resources and Governance Overview and Scrutiny Committee
Work Programme 2010/11 – November 2010**

18 November 2010 – report deadline Monday 8 November 2010				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Pensions	To include details of the main pension schemes, why and how the local government scheme is different. To include the different roles of Manchester and Tameside. To look at the Government's public sector pensions review and what effect it might have in Manchester and other potential future changes.	Councillor Priest	Richard Paver Peter Morris Director Of Pensions (Tameside)	Invitation to Councillor Smith (as representative on Pension Fund Panel)
Business Plans - review	To look at the following business plan self-assessments: <ul style="list-style-type: none"> • Corporate Procurement • Financial Management • Human Resources / Organisational Development • Revenues & Benefits 	Various	Richard Paver Carol Culley James Hand Ian Brown Sharon Kemp Julie Price	
Budget - Highway's Services	To look at the Highway's Services budget, its funding sources and what they can be used for.	Councillor Andrews	Richard Paver Vicky Rosin Pele Bhamber Nadeem Mohammed Ella Davies Maria Gill	
Neighbourhood Funding Strategy	Update on the status of NFS proposals	Councillor Priest	Maria Boylan	

Information and Overview Report	Information about the number of participants in the consultation on the St Peter's Square design competition	Councillor Priest	Elaine Bowker Dawn Royle Dave Carty	
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**Special Joint Meeting with Audit Committee (Venue – Committee Room 11)
2 December 2010 – report deadline Monday 22 November**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Information and Communication Technology	To look at the current state of the Council's ICT systems and proposed development.	Councillor Priest	Elaine Bowker Stephan Conaway	All members have been invited to this meeting.

16 December 2010 – report deadline Monday 6 December 2010

Item	Purpose	Lead Executive Member	Lead Officer	Comments
New Performance Framework	To look at national requirements for reporting performance following the abolition of the Local Area Agreement, and to look at how the Council is proposing to monitor performance towards the delivery of the Community Strategy.	Councillor J Battle	Carol Culley Sarah Henry Jane Abdulla	

CASH Grants	To look at the CASH Grants programme and how community engagement is encouraged. To include: - grants awarded over last 3 years broken down by ward and organisation - details of which wards have used community engagement events in administering CASH grants – such as U Decide. - How the process of administering CASH grants relates to the Council’s community engagement and transformation approaches.	Councillor Priest	Maria Boylan	
New Traffic Signals Maintenance contracts	To look and comment on the process used to tender for new Traffic Signals Maintenance Contracts covering installation, maintenance of variable message signs, red-light violation cameras, speed cameras and access controls.	Councillor Priest Councillor N Murphy	John Rice Ian Brown David Lea	December 2010. Decision due to be taken around February 2011.
Publication of Council Expenditure	To look at details of how the Council will implement the national requirement to make details of expenditure above £500 available to members of the public. To look at how the information will be made accessible to the public.	Councillor Priest	Richard Paver Carol Culley Susan Orrell Lynn Evans	
Business Plans	To select a list of business plans to look at at the next meeting. Members indicated that they would like to look at the plans for Democratic and Statutory Services and Legal Services.	Various	Carol Culley James Hand	
Information and Overview Report				

13 January 2011 – report deadline Monday 3 January 2011				
Venue: Manchester Central Conference Centre				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Central Convention Centre - Business Model	To look at the business model for Manchester Central and how their operation has developed. To include financial information on the return from Manchester Central to the council and to the city's economy.	Councillor Priest	Richard Paver Lesley Tomlinson, Manchester Central	
Business Planning	To look at the business plans selected for scrutiny by this committee at its last meeting. To include high level overviews with key messages and context in which to read the rest of the plan.	Various	Carol Culley James Hand (Michelle Chard Liz Treacy)	
Business Planning – Business Continuity	To look at how Council service areas are planning for business continuity and how the plans have changed since last year, the report should include case studies.	Councillor Priest Councillor Andrews	Carol Culley James Hand Fiona Worrall Tom Croall	
Business Planning – Neighbourhood Funding Strategy	To look at how Council service's budgets have changed since the introduction of the NFS, the report should include case studies.	Councillor Priest	Carol Culley James Hand Maria Boylan	
City Region – Review of AGMA Funding	To look at the review of AGMA funding to support the strategic priorities in the Greater Manchester Strategy. To look at how this will affect the business planning of the AGMA authorities.	Councillor Leese	Steve Mycio Geoff Little Carol Culley Sarah Henry Jane Abdulla	

Information and Overview Report	Changes to the Review of Community Facilities following circulation to ward councillors for comment.		Lydia Morrison	
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10 February 2011 – report deadline Monday 31 January 2011

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Council Strategy Framework – Information Gathering	To receive an overview of the principal Council Strategies and which sections of the Council and Manchester Partnership lead on their design and implementation.	Councillor Leese	Jane Abdulla Jacquie O'Neill	To be delivered as a briefing session
Council Strategy Framework	To look at how the Council's strategies collectively support the delivery of the Community Strategy.	Councillor Leese	Jane Abdulla Jacquie O'Neill	
Contract Management	To look at work through Analyse and Improve Manchester to strengthen the Council's approach to contract management. To include the Jacob's contract as an example.	Councillor Priest	Richard Paver Ian Brown Helen Jones, Lydia Morrison	See RG/10/66 (October 2010) for further information
Analyse and Improve Manchester (AIM): Benchmarking	To look at how the Directorate of Transformation prioritises areas to transform, and how benchmarking is used in the transformation process and in designing improvements.	Councillor Priest	Elaine Bowker Nicola Bamford Nicky Parker	Requested in May 2010
Information and Overview Report				

28 February 2011 – report deadline Thursday 17 February 2011				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Budget	To receive and comment on the Executive's budget proposals and the proposed opposition budget amendment.	Councillor Priest	Richard Paver	

10 March 2011 – report deadline Monday 28 February 2011				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Bailiffs	The Committee has requested an update on the three issues raised by Mr Wolfe in the March 2010 meeting and if and how these issues can be addressed.	Councillor Priest	Richard Paver Julie Price Rachel Christie	
Town Hall Transformation Programme - Update	Programme update: To include details of how council services will be accessed remotely more easily and how the energy inefficiency of the Town Hall Extension can be addressed. To include access to Council services in district hubs and proposals to extend the Customer Relationship Management (CRM) systems.	Councillor Priest	Elaine Bowker Dawn Royle	Last Update September 2010 – see also RG/10/62 (October 2010) for further information
Mental Health Pooled Budgets	To examine the operation and governance of the Mental Health and Learning Disability Pooled Budgets and how changes to the NHS will impact on that budget. The findings of this will be reported back to Audit Committee.	Councillor Priest Councillor Evans	Richard Paver Liz Bruce	Referred by Audit Committee 30 September 2010

Key Decisions	To cover the key decisions the Chair may be asked to exempt from call in over the election period.	Councillor Priest	Richard Paver Ian Brown	
Information and Overview Report				

Items To Be Scheduled				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Partnership Innovation Fund – Project Evaluations	<p>To receive an evaluation of the different projects funded by the Manchester Partnership Innovation Fund once they have been completed.</p> <p>To include information regarding the location of the residents involved in the Residents Wages Project, the savings achieved and how the lessons learnt were being embedded in to the City Region “Better Life Chances” pilots in Cheetham & Broughton and Ardwick.</p>	Councillor Priest	Julie Connor Mark Rainey Jane Abdulla Mark Duncan	Requested June 2010.
Proposal to veto excessive Council Tax increases	To look at the Department for Communities and Local Government’s proposal to require local authorities to hold a referendum if they set council tax levels above a certain limit. The referendum would be to veto the increase.	Councillor Priest	Richard Paver	Date to be determined

Financial Settlement with Government	To brief the Committee on the financial settlement with the government so that the Committee is aware of the reductions in funding prior to carrying out its scrutiny of the budget.	Councillor Priest	Richard Paver Carol Culley Jacquie O'Neill	Settlement expected late November
Section 106 Annual Monitoring Report	Annual report on Section 106 activity, including significant agreements in each ward and changes in the total value of agreements over the past 5 years.	Councillor N Murphy	Peter Babb	Due July 2011. See Minutes July 2009 – RG/10/49
Corporate Property – Annual Report	Annual report on Corporate Property activity – including the Asset Management Plan, property review and performance in the contract with Jacobs.	Councillor Priest	Helen Jones Lydia Morrison	Due July 2011. See Minutes July 2009 – RG/10/50
Working Family Tax Credits	To update the Committee when more is known about the effect of changes to Working Family Tax Credits	Councillor Priest	Richard Paver Julie Price	See RG/10/62 (October 2010) for further information