

Report to: Resources and Governance Overview and Scrutiny Committee

Date: 4 September 2008

Author: City Solicitor

Title: Information and Overview Report

1. Purpose of Report

1.1 To provide information about relevant issues affecting the Committee's remit to aid Members to manage and develop the work programme.

2. Recommendation

2.1 The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

3. Contact Officer:

Courtney Brightwell, Scrutiny Support Officer

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4. Suggestions for the Work Programme

No suggestions have been received this month.

5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500,000 providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme.

6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
22 July 2008	RG/08/40 Manchester's Second State of the City and State of the Wards Reports 2008	To welcome the reports and the information on progress for the city overall, and for the wards; to note the indicators of where the Council and our partners should be taking action; and to note the suggestion that trend information is included in the next State of the Ward report to further help with measuring the impact of strategies and policies.	Trend information will be included in the next State of the Ward report.	Forid Meah
		To request that further scrutiny take place in	These have been referred to the Citizenship and	Courtney Brightwell

		relation to fear of crime and alcohol related admissions to hospitals through the appropriate Committees.	Inclusion and Health and Wellbeing Overview and Scrutiny Committees respectively.	
22 July 2008	RG/08/41 Town Hall Complex Strategy	<p>To recommend to the Executive the vision for the Town Hall Complex as set out in the Strategy; and that the Executive is mindful of the important issues that the Strategy addresses, including the need to keep in a good state these wonderful physical assets so that they can be used and valued by the future generations of Manchester's citizens and visitors.</p> <p>To look forward to receiving further reports on the development of the Strategy and to request that these include reference to developments to civic centres in other cities.</p>	<p>Endorsed by the Executive on 23 July 2008</p> <p>To be reported back to a future meeting</p>	<p>Sir Howard Bernstein</p> <p>Courtney Brightwell</p>
22 July 2008	RG/08/42 Disability Discrimination Act (DDA): Compliance across the City Council's Corporate Property Portfolio	To request a breakdown of the number of Council-owned buildings by ward identifying how many buildings within the ward are considered accessible.	This information will be brought to the Committee's meeting on 16 October 2008.	Helen Jones

7. Items for Information Only

Subject **Contract for Office Products**

Contact Officer **Ian Brown, Head of Corporate Procurement**

PURPOSE OF THE REPORT

A Request to exempt a key decision from the call-in process was circulated to Members on the 12 August 2008. The decision related to a Contract for Office products for the 2-year period commencing 1 October 2008.

INFORMATION

Approval was given by the Chair to a request from the City Treasurer to exempt the key decision from call in for the following reason;

The existing contract is due to expire on the 31 December 2008 and the renewal process identified that the most economically advantageous deal for Manchester City Council is to utilise the Office of Government Commerce (OGC) Framework agreement which is held by our incumbent supplier and delivers an annual saving of £289k.

The incumbent supplier agreed to Manchester City Council moving to the new lower rates from the 1 October 2008, realising a saving of £72k during this period, provided that we placed the contract in August to allow them time to input the new catalogue details and prices prior to the start date on the 1 October.

EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

Subject Area for Decision	Anticipated date of decision	<u>Decision Taker</u> (Executive or Chief Officer)
Capital Expenditure Approvals		
Beswick Housing Renewal	Sep 08 – Jan 09	City Treasurer
Corporate Asset Management	Sep 08 – Jan 09	City Treasurer
Spend to Save Schemes	Sep 08 – Jan 09	City Treasurer
Surestart Children’s Centre Programme	Sep 08 – Jan 09	City Treasurer
Building Schools for the Future including Academies	Sep 08 – Jan 09	City Treasurer
NDS Devolved Capital 2008/09	Sep 08 – Jan 09	City Treasurer
Housing Market Renewal	Sep 08 – Jan 09	City Treasurer
Heaton Park Regeneration	Sep 08 – Jan 09	City Treasurer
Primary School Re-building Programme 2008/09	Sep 08 – Jan 09	City Treasurer
Investment in Manchester Central	Sep 08 – Jan 09	City Treasurer
Wythenshawe Town Centre	Sep 08 – Jan 09	City Treasurer
Maine Road Remediation	Sep 08 – Jan 09	City Treasurer
Retained HRA and Northwards Housing Programmes 2008 / 09	Sep 08 – Jan 09	<u>City Treasurer</u>
Private Sector Housing Programme 2008/09	Sep 08 – Jan 09	<u>City Treasurer</u>
Cheetham District Centre	Sep 08 – Jan 09	City Treasurer
Safer Routes to Schools & 20mph Zones (Working Neighbourhoods Fund)	Sep 08 – Jan 09	City Treasurer
Any recent additions to the Capital Budget that may require Capital Expenditure Approval Key Decision	Sep 08 – Jan 09	City Treasurer
Town Hall Service Centre	Sep 08 – Jan 09	City Treasurer
Sustainability	Sep 08 – Jan 09	City Treasurer
Longsight Library Refurbishment	Sep 08 – Jan 09	City Treasurer
Revenue Budget		

Allocations from Central Contingency	Sep 08 – Jan 09	Executive
Requests for Funding from the Development Fund	Sep 08 – Jan 09	Executive
Allocations from the Service Improvement Fund	Sep 08 – Jan 09	Chief Executive/ City Treasurer
Council Tax:		
Setting the 2009/10 Council Tax Base.	Jan 09	City Treasurer
Determining Collection Supply/Deficit Fund For 31/3/2009	Jan 09	City Treasurer
Disposal of Land		
Property 68-70 Newton Street, Manchester	Sep 08 – Jan 09	Chief Executive
Land at Wastdale Road, Wythenshawe	Sep 08 – Jan 09	Chief Executive
Land at Bury New Road, Cheetham	Sep 08 – Jan 09	Chief Executive
Land at Altrincham Road, Baguley	Sep 08 – Jan 09	Chief Executive
K2, Ashton Old Road/Pottery Lane, West Gorton	Sep 08 – Jan 09	Chief Executive
Land at Dean Lane, Newton Heath	Sep 08 – Jan 09	Chief Executive
Land at Wayland Road, Gorton	Sep 08 – Jan 09	Chief Executive
Five sites in Moston/Harpurhey	Sep 08 – Jan 09	Chief Executive
Grey Mare Lane/Raglan Close/Albert St., Beswick	Sep 08 – Jan 09	Chief Executive
Parrs Wood Lane/Kingsway, Didsbury	Sep 08 – Jan 09	Chief Executive
Dean Lane/Dixon Street, Former Sharp Office and Warehouse, Oldham Road, Newton Heath	Sep 08 – Jan 09	Chief Executive Chief Executive
Part disposal of Longley Lane Depot, Sharston	Sep 08 – Jan 09	<u>Chief Executive</u>
Crown Square, Manchester (Spinningfields)	Sep 08 – Jan 09	<u>Chief Executive</u>
Alpine Street/Irk Street	Sep 08 – Jan 09	<u>Chief Executive</u>
Viola Street	Sep 08 – Jan 09	<u>Chief Executive</u>
Nuthurst Road, Moston	Sep 08 – Jan 09	<u>Chief Executive</u>
Stockport Road/Grindlow Street, Longsight	Sep 08 – Jan 09	<u>Chief Executive</u>
Stockport Road/Apsley Grove, Ardwick	Sep 08 – Jan 09	<u>Chief Executive</u>
Disposal of an interest in land		
Lower Medlock Valley/Ashton Old Road/Great Ancoats	Sep 08 – Jan 09	Chief Executive

Street		
Gorton West at Hyde Road and Pottery Lane	Sep 08 – Jan 09	Chief Executive
Tender Acceptance		
Insolvency and Bankruptcy Legal Services	Sept 08 – Jan 09	City Solicitor
Neighbourhood Legal Services	Sept 08 – Jan 09	City Solicitor
<u>Catering Services (Concessions)</u>	Sept 08 – Jan 09	City Treasurer
<u>Mechanical Road Sweepers</u>	Sept 08 – Jan 09	City Treasurer
<u>Support of the worklessness agenda</u>	Sept 08 – Jan 09	Chief Executive
<u>Great Manchester Run</u>	Sept 08 – Jan 09	Chief Executive
<u>Paralympic World Cup 2009 and 2010</u>	Sept 08 – Jan 09	Head of Leisure
<u>Great Activity Programme</u>	Sept 08 – Jan 09	Head of Leisure
<u>Mortuary and Post Mortem Services</u>	Sept 08 – Jan 09	City Treasurer
<u>Refuge Centres for Domestic Abuse</u>	Sept 08 – Jan 09	City Treasurer
<u>Minor Patchwork Repairs</u>	Sept 08 – Jan 09	City Treasurer
<u>Hire of Wagons, Tippers and Hi-abs</u>	Sept 08 – Jan 09	City Treasurer
<u>Banners, Signs and Flags</u>	Sept 08 – Jan 09	City Treasurer
<u>Approval to utilize third party procurement opportunity</u>		
<u>Quantity Surveying Consultants – Procurement of services via ‘Lot 8’ of the NWDA Regeneration Panel</u>	Sept 08 – Jan 09	City Treasurer