

**Report to:** Resources and Governance Overview and Scrutiny Committee  
**Date:** 13 December 2007  
**Author:** City Solicitor  
**Title:** Information and Overview Report

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## **1. Purpose of Report**

1.1 To provide information about relevant issues affecting the Committee's remit to aid Members to manage their work programmes.

## **2. Recommendation**

2.1 The Committee is requested to consider the topics highlighted in the report and either:

- Note the information
- Request a briefing note to provide further details
- Add the item to the Committee's Work Programme

## **3. Contact Officer:**

Kate Brown, Scrutiny Support Officer

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## **4. Suggestions for the Work Programme**

No suggestions have been received this month. A copy of the latest Work Programme is attached for information.

## **5. Forward Planning**

Relevant extracts from the Executive Forward Plan are attached to this report.

## 6. Monitoring Previous Recommendations

Date	Item	Recommendation	Action	Contact Officer
	RG/07/35  Budget Process 2008/9 Scrutiny of Partner Authority Budgets	<p>Details of police numbers broken down by Division for inclusion in the next scanning report</p> <p>To note the outstanding improvements achieved in relation to ill-health retirements and to agree that this should be considered further in the context of the on-going work of the Human Resources Sub Group.</p>	<p>This information will be circulated to Members as soon as possible</p> <p>To be considered by the Human Resources Sub-Group at its meeting in January</p>	Kate Brown
	RG/07/30  District Public Service Boards	<p>That in order to ensure the inclusion of democratically elected councillors in the process -</p> <p>a) at least one elected member to be a member of the District Public Service Board.</p> <p>b) to provide proper accountability to ward coordination, a member of the District Public Service Board to attend each ward coordination group.</p> <p>2. The amendment of paragraph 4.1(b) of the Terms of Reference for District Public Service Boards, to read 'to deliver the district priorities of the Community Strategy and the relevant Strategic Regeneration Framework'.</p>	<p>The response of the Executive to this recommendation will be reported to the Committee as soon as possible.</p> <p>Actioned</p> <p>Agreed</p>	Kate Brown

		3. That agenda and papers for each meeting of the District Public Service Boards are issued to the relevant ward councillors 7 days in advance of each meeting, with the minutes being circulated with the next agenda.		
	RG/07/21  Ward Coordination Plan – review	To inform the Executive of the concerns of this Committee in relation to the proposal of rejecting the creation of full-time Ward Co-ordinator posts, and request them to consider, when the budget is set for 2008/09, an adjustment to departmental budgets to enable the appointment of permanent full time Ward Co-ordinator posts in order to promote more effective neighbourhood working.	The response of the Executive to this recommendation will be reported to the Committee as soon as possible.	Steve Mycio



## EXECUTIVE FORWARD PLAN - SUMMARY OF KEY DECISIONS

### CORPORATE SERVICES

<u>Decision Reference</u>	<u>Subject Area for Decision</u>	<u>Anticipated date of decision</u>	<u>Decision Taker (Executive or Chief Officer)</u>
<b>Cor. S. 1</b>	<b>Capital Expenditure Approvals</b>		
	Daisy Works Refurbishment (inc lift renewals)	Nov 07 – Mar 08	City Treasurer
	Corporate Disability Discrimination Act Works	Nov 07 – Mar 08	City Treasurer
	Beswick Housing Renewal	Nov 07 – Mar 08	City Treasurer
	Corporate Asset Management	Nov 07 – Mar 08	City Treasurer
	Spend and Save Schemes	Nov 07 – Mar 08	City Treasurer
	Surestart Children's Centre Programme	Nov 07 – Mar 08	City Treasurer
	Building Schools for the Future	Nov 07 – Mar 08	City Treasurer
	NDS Devolved Capital 2007/08	Nov 07 – Mar 08	City Treasurer
	Housing Market Renewal	Nov 07 – Mar 08	City Treasurer
	Heaton Park Regeneration	Nov 07 – Mar 08	City Treasurer
	Fire Safety	Nov 07 – Mar 08	City Treasurer
	Primary School Re-building Programme 2007/08 to 2009/10	Nov 07 – Mar 08	City Treasurer
	Hattersley Stock Transfer – demolition and replacement of timber-framed properties	Nov 07 – Mar 08	City Treasurer
	Road Safety Cameras	Nov 07 – Mar 08	City Treasurer
	Band on the Wall	Nov 07 – Mar 08	City Treasurer
	Investment in Manchester Central	Nov 07 – Mar 08	City Treasurer
	Civica IT Project – formerly Comino (Housing)	Nov 07 – Mar 08	City Treasurer
	Wythenshawe Town Centre	Nov 07 – Mar 08	City Treasurer
	Maine Road remediation	Nov 07 – Mar 08	City Treasurer
	Footpath repairs	Nov 07 – Mar 08	City Treasurer
	Northwards Housing programme of works accelerated from 2008/09 to take up slippage in 2007/08	Nov 07 – Mar 08	City Treasurer
<b>Cor. S. 2</b>	Any recent additions to the Capital Budget that may	Nov 07 – Mar 08	City Treasurer

		require Capital Expenditure Approval Key Decision		
		<b>Revenue Budget</b>		
	<b>Cor. S. 3</b>	Allocations from Central Contingency	Nov 07 – Mar 08	Executive
	<b>Cor. S. 4</b>	Requests for Funding from the Development Fund	Nov 07 – Mar 08	Executive
	<b>Cor. S. 5</b>	Allocations from the Service Improvement Fund	Nov 07 – Mar 08	Chief Executive/ City Treasurer
		<b>Council Tax 2008/09</b>		
	<b>Cor. S. 6</b>	Setting the Council Tax Base for 2008/09	January 2008	City Treasurer
	<b>Cor. S. 7</b>	Setting the Revenue/Capital Budgets for 2008/09, the Council's borrowing/investment strategies and the level of Council Tax for 2008/09	March 2008	Council
	<b>Cor. S. 8</b>	<b>Disposal of Land</b>		
		Property 68-70 Newton Street, Manchester	Nov 07 – Mar 08	Chief Executive
		Land at Wastdale Road, Wythenshawe	Nov 07 – Mar 08	Chief Executive
		Land at Bury New Road, Cheetham	Nov 07 – Mar 08	Chief Executive
		Ossington Court	Nov 07 – Mar 08	Chief Executive
		Land at Altrincham Road, Baguley	Nov 07 – Mar 08	Chief Executive
		K2, Ashton Old Road/Pottery Lane, West Gorton	Nov 07 – Mar 08	Chief Executive
		Congu Street/Sheffield Street	Nov 07 – Mar 08	Chief Executive
		Land at Dean Lane, Newton Heath	Nov 07 – Mar 08	Chief Executive
		Land at Wythenshawe Road, Brooklands	Nov 07 – Mar 08	Chief Executive
		Land at Wayland Road, Gorton	Nov 07 – Mar 08	Chief Executive
		Five sites in Moston/Harpurhey	Nov 07 – Mar 08	Chief Executive
		Three Manchester Care homes – Newall View, Templemead and the Coppice	Nov 07 – Mar 08	Chief Executive
		Grey Mare Lane/Raglan Close/Albert St., Beswick	Nov 07 – Mar 08	Chief Executive
		Parrs Wood Lane/Kingsway, Didsbury	Nov 07 – Mar 08	Chief Executive
		Former Sharp Office and Warehouse, Oldham Road,	Nov 07 – Mar 08	Chief Executive

		Newton Heath		
		Pottery Lane/Redgate Lane, Longsight	Nov 07 – Mar 08	<b>Chief Executive</b>
		<b>Disposal of an interest in land</b>		
	<b>Cor. S. 9</b>	Proposed disposal of land at Water Street/Regent Road to Townergate Developments	Nov 07 – Mar 08	Chief Executive
	<b>Cor. S. 10</b>	Manchester Industrial Estate	Nov 07 – Mar 08	Chief Executive
		<b>Tender Acceptance</b>		
	<b>Cor. S. 11</b>	To finance the procurement of desktop printers, photocopiers, combined photocopier/printer/fax machines, and large-scale printers to the City Council	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 12</b>	Supply of cleaning materials, tissue products and first aid supplies	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 13</b>	Planning supervisor / CDM co-ordinator consultant framework	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 14</b>	Building materials	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 15</b>	Waste and Recycling Project	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 16</b>	ICT equipment, software and maintenance	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 17</b>	Banking Services	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 18</b>	Purchase Card Contract	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 19</b>	Dense Bitumen Mastic	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 20</b>	Hire of excavators	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 21</b>	Supply and delivery of flags and kerbs	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 22</b>	Highway maintenance – sub contract	Nov 07 – Mar 08	City Treasurer
	<b>Cor. S. 23</b>	SME post employment support	Nov 07 – Mar 08	City Treasurer



## Resources and Governance Overview and Scrutiny Committee Work Programme 2007/08 December 2007

Meeting Date	Item	Purpose	Evidence Required	Executive Member and Lead Officer	Comments
13 December 2007	CASH Grants	To receive and overview of the current arrangements for distribution and award of CASH Grants		Councillor Curley Councillor Stevens  Geoff Little Forid Meah	
	Section 106 Agreements	To review the operation and impact of section 106 agreements		Councillor Swannick  Peter Babb Julie Roscoe	
	State of the City	To look at key performance indicators		Forid Meah	
	Information and Overview Report	Further information from GMP regarding police numbers and allocation by division within the City boundaries		Kate Brown	

Meeting Date	Item	Purpose	Evidence Required	Executive Member and Lead Officer	Comments
10 January 2008	Business Plans	To consider the draft Business Plans 2008/9 for the following services: Children's Services Children's Services (Education) Adult Social Care Valuation and Property Revenues and Benefits Manchester Leisure Transport Services Executive		Councillor Priest Forid Meah  Plus relevant Heads of Service and Executive Members for each plan	
	Report of MEP Sub-Group	FINAL REPORT		Courtney Brightwell	
	Resources and Governance HR Sub Group	Progress report on the work of the HR Sub-Group since May 2007		Jon Redfern Roger Fielding	
	Information and Overview Report	Requests for Exemption from Call In		Kate Brown	
7 February 2008	Manchester Improvement Programme: Progress	To review the performance of the Manchester Improvement Programme in achieving it's primary objective of improving customer experiences of Council Services and increasing efficiency and cost effectiveness.		Councillor Leese Eve Martin	

Meeting Date	Item	Purpose	Evidence Required	Lead Officer	Comments
7 February 2008	Review of the Local Area Agreement and LAA Resources	To examine process and outcome of the revised LAA and consider how the priorities identified in the Community Strategy are reflected in the Local Area Agreement and to how this might be delivered taking account of the allocation from Central Government		Geoff Little Sara Todd	
	Risk Management: Civil Contingencies and Business Continuity	To consider current civil contingencies arrangements, key stakeholders and the role of elected Members in this process		Mike Reardon	
	Housing Revenue Account	To receive and make comment		Councillor Eddie Newman  Deborah McLaughlin	
25 February 2008	Budget Review	To comment on the Executive's proposals for the Budget 2008/9		Councillor Leese Councillor Priest Richard Paver	
6 March 2008	Council Tax Collection in Manchester	Following consideration in June, to monitor forecast improvements		Julie Price	Previous minute RG/07/06 June 2007
	School Governance	To revisit the issue of School Governance and the implementation of the review		Keith MacLennan	
	Civica	Follow up from July, to receive feedback as to how service users have been affected by the new Civica housing system including performance management information		Deborah McLaughlin	Previous Minute RG/07/14 July 2007

Meeting Date	Item	Purpose	Evidence Required	Lead Officer	Comments
	Manchester Working	Following consideration at the September meeting, to receive an update on A) the number of complaints received following the introduction of a customer relation management system and impact of Civica; and B) Planned programme of maintenance		Richard Paver Paul Castle	
	Procurement: End of Year position	Update on savings achieved through the centralised procurement system		Richard Paver/Pete North	Previous minute RG/07/15 July 2007
	Call In Items: Savings	Further to June meeting, to receive information as to whether the projected savings set out in the key decision summary report have been realised.		Richard Paver Ian Brown	

**Items to be Scheduled:**

Manchester Markets  
Town Hall Strategy (referred in September)  
Leadership Development Programme: Referred to the HR Sub-Group  
School Governance: Progress Report  
Sickness Absence: HR Sub-Group