

**MANCHESTER CITY COUNCIL
REPORT FOR RESOLUTION**

COMMITTEE : PERSONNEL COMMITTEE
DATE: 27 MAY 2009
SUBJECT: REGRADING OF HEAD OF CORPORATE PROCUREMENT
REPORT OF: CITY TREASURER

PURPOSE OF THE REPORT

To propose increasing the salary of the post of Head of Corporate Procurement in recognition of additional responsibilities.

RECOMMENDATIONS

The Committee is asked to agree to adjust the salary of the Head of Corporate Procurement from £63,177 to £68,442.

FINANCIAL CONSEQUENCES FOR THE REVENUE AND CAPITAL BUDGETS

The proposals in this report will result in a maximum increase in costs of circa £6,500 per annum, inclusive of salary related on-costs. These increased costs can be met from additional income being generated through the work of the Procurement Unit for the Regional Improvement Programme and other Councils.

CONTACT OFFICERS	TEL	EMAIL
Richard Paver City Treasurer	234 3564	r.paver@manchester.gov.uk
Jon Redfern Head of Corporate Personnel	234 1800	j.redfern@manchester.gov.uk

BACKGROUND DOCUMENTS

None

WARDS AFFECTED: All

IMPLICATIONS FOR:

Anti-poverty	No
Equal Opportunities	No
Environment	No
Employment	No

1. BACKGROUND

- 1.1 The post of Head of Corporate Procurement was created in April 2007 and following an external recruitment exercise, the current postholder was appointed to the post having undertaken a variety of roles, including Procurement within the then Environment and Operations Directorate.
- 1.2 In November 2007, Personnel Committee approved a revised structure for the integrated procurement function across the City Council consisting of three senior managers reporting direct to the Head of Corporate Procurement.

2 CURRENT ISSUES

- 2.1 Since taking up appointment in April 2007, the postholder has taken a series of steps to modernise and integrate the City Council's procurement activities. In particular, a best practice procurement model has been adopted across different services and has supported the achievement of considerable savings in the region of £13.5million for 2007/08 and £7million in 2008/09.
- 2.2 The postholder has taken steps which have realised a reduction in the cost of goods and services. Additionally, process efficiencies have been achieved through a combination of procurement best practice and better use of new technology and innovative e-procurement methods.
- 2.3 The Head of Corporate Procurement has also been influential in successful collaboration with Procurement groups throughout the North West region and the model that he has adopted is now being followed by a number of other AGMA authorities. Arising from this, Manchester has been asked to take a lead role in the co-ordination of a wider North West procurement strategy.
- 2.4 Following the appointment of the City Council to lead the collaboration process activity across the North West region, the Head of Corporate Procurement has taken the lead role in fulfilling that work, working closely with the Regional Director of the RIEP and the Sub Regional Procurement leads. The success of Manchester in rolling out the best- practice model has also been evidenced by another AGMA authority requesting Manchester's assistance in transforming its own function.
- 2.5 The Head of Corporate Procurement also leads the Council's Good Housekeeping work which is responsible for identifying and implementing measures to avoid unnecessary and duplicate activity and realise further efficiencies for the City Council.

3. PROPOSAL

- 3.1 In light of the considerable level of savings the postholder has achieved through adopting a series of good practice measures and in recognition of the enhanced role that he is undertaking, it is proposed that the post of Head of Corporate Procurement should be regraded to establish parity with the Heads of Directorate Finance roles within the Corporate Services Directorate and adjust the salary from £63,177 to £68,442.