

Audit Committee
Work Programme March 2009 – March 2010

2 April 2009

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Draft Internal Audit Plan 2009/10		Councillor Priest	Interim Head of Internal Audit	
Annual Audit Letter		Councillor Priest	Grant Thornton/ Audit Commission	
Audit Progress update	Update on external audit work programme	Councillor Priest	Grant Thornton	

22 May 2009 – report deadline 14 May

Item	Purpose	Lead Executive Member	Lead Officer	Comments
New International Accounting Standards	Training/Member development item	Councillor Priest	City Treasurer/Carol Culley	

Appendix 1 to Work Programme

Interim report to those charged with governance	Interim report on the 2008/09 accounts audit	Councillor Priest	Grant Thornton	
Internal Audit Plan 2008/09	Report on implementation/completion of the plan	Councillor Priest	Interim Head of Internal Audit	
Audit progress update	Update on external audit work programme	Councillor Priest	Grant Thornton	
External audit plan	Outline 2009/10 external audit plan	Councillor Priest	Grant Thornton	

25 June 2009 – report deadline 17 June

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Approval of Annual Accounts 2008/09	To meet statutory deadline of 30 June	Cllr Priest	City Treasurer	
Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	
School governance arrangements	To summarise the outcome of planned external audit work	Councillor Priest	Grant Thornton	

24 September 2009 – report deadline 16 September

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Appendix 1 to Work Programme

Annual report to those charged with governance	Annual external audit report to satisfy ISA260 reporting requirements	Councillor Priest	Grant Thornton	
Use of Resources report	Outcome on the Use of Resources audit including performance management	Councillor Priest	Grant Thornton	
SAP implementation report	To summarise the outcome of planned external audit work	Councillor Priest	Grant Thornton	
Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	

29 October 2009 – report deadline 21 October

Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	

3 December 2009 – report deadline 25 November

Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	
Grants report	Report to summarise outcome of 2008/09 grants audit	Councillor Priest	Grant Thornton	

Appendix 1 to Work Programme

14 January 2010 – report deadline 6 January 2010				
Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	

11 March 2010 – report deadline 3 March				
Audit Progress – update	Update on external audit work programme	Councillor Priest	Grant Thornton	
