

**MANCHESTER CITY COUNCIL  
REPORT FOR RESOLUTION**

**Report to:** Economy, Employment and Skills Overview and Scrutiny Committee  
**Date:** 2 September 2009  
**Author:** City Solicitor  
**Title:** Information and Overview Report

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**1. Purpose of Report**

- 1.1 To provide information about relevant issues affecting the Committee's remit to aid Members to manage their work programmes.

**2. Recommendation**

1. The Committee is requested to consider the topics highlighted in the report and either:
  - note the information
  - request a briefing note to provide further details
  - add the item to the Committee's Work Programme
2. The Committee is asked to agree the draft work programme attached as an appendix.

**3. Contact Officers:**

Courtney Brightwell, Scrutiny Support Officer                      Tel: 0161 234 3071  
c.brightwell@manchester.gov.uk

Donna Barnes, Scrutiny Support Officer:                                      Tel: 0161 234 4997  
d.barnes@manchester.gov.uk

**4. Suggestions for the Work Programme**

There have been no suggestions received this month. A copy of the latest Work Programme is attached.

## 5. Forward Planning

The Executive Forward Plan lists key decisions to be taken by the City Council within the next four months.

A key decision, as defined in the Council's Constitution is an executive decision which is likely:-

To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

Relevant extracts from the Executive Forward Plan are attached to this report to enable members to incorporate scrutiny of key decisions into its work programme.

| <b>Subject Area for decision</b> | <b>Key Decision Objective/Consultation arrangements/Point of Contact</b>                                                                                                                                                                                                       | <b>Anticipated date of decision/Document to be considered</b> | <b>Decision Taker</b> |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------|
| <b>CHIEF EXECUTIVE Sportcity</b> | Consideration of future development opportunities and the progress of the deliberations of the Ministerial Group for Regeneration.<br><b>Consultees:</b> Local residents, ward councillors<br><b>Contact Officer:</b><br>Eddie Smith, Chief Executive, New East Manchester Ltd | September – January 2010 Report                               | Executive             |

|                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                             |                                       |
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| <p><b>CHIEF EXECUTIVE<br/>Wythenshawe Town<br/>Centre Masterplan</b></p> | <p><b>Key Decision Objective:</b><br/>The Wythenshawe Town Centre Masterplan was endorsed by the Executive in July 2006 and provided a 10-year framework for investment in the retail, leisure and commercial markets, as well as the public transport infrastructure and environment. Given that there has been a key spatial change in the original Masterplan (ie alternative location for a new bus station) a revised spatial plan and delivery plan have been produced to improve the overall quality/offer of Wythenshawe's District Centre through a coordinated approach.</p> <p><b>Consultees:</b><br/>Relevant stakeholders including St Modwen, GMPTE, HCA, Council Departments (Markets, Planning, Highways, and Corporate Services, Willow Park Housing Trust and Manchester Airport. Consultation with local councillors through the Wythenshawe Area Committee.<br/>PR materials to be produced that will outline the new spatial plan and key deliverables and shared with wider stakeholders in the community.</p> <p><b>Contact:</b> Sara Todd, Head of Regeneration 0161 234 3286</p> | <p>September – January 2010<br/>Copy of the revised Delivery and Implementation Framework will be shared for consideration with a covering report, which will also highlight the background and process</p> | <p>Executive</p>                      |
| <p><b>CHIEF EXECUTIVE<br/>Economic<br/>Development</b></p>               | <p><b>Key Decision Objective:</b> To award a contract for the delivery of NWDA's Start-up Service in Manchester aimed at promoting self-employment and supporting the growth and survival of start-up businesses. This is a 3-year contract with an annual value of £548,900 which is subject to confirmation of annual funding and satisfactory performance.</p> <p><b>Consultees:</b> Through NWDA Framework Agreement</p> <p><b>Contact:</b> Kay Field/Teun van Rooj 0161 234 1535<br/>Colin Butterworth 0161 234 3434</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>September – January 2010<br/>Formal capital expenditure approval requests, including pro formas</p>                                                                                                      | <p>Deputy<br/>Chief<br/>Executive</p> |

|                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |                  |
|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|------------------|
| <p><b>CHIEF EXECUTIVE<br/>                 Transport<br/>                 Governance</b></p>     | <p><b>Key Decision Objective:</b><br/>                 AGMA has for some time been pursuing a programme of major reforms in the arrangements for the governance of the Manchester City Region including Transport<br/>                 The objective is to ensure the arrangements will enable the 10 districts to work together effectively in order to improve the economic and social well being of the whole City Region for its people and businesses. An effective transport system is the lifeblood of a successful economy and the primary objective of those responsible of its governance is ensuring that transport plays its full part in the achievement of agreed economic and social outcomes.<br/> <b>Consultees:</b> A significant number of stakeholders<br/> <b>Contact:</b> Penny Boothman, 0161 234 4153</p>                                                                                                                                                                                                                                                                                    | <p>September –<br/>                 January 2010<br/>                 Report</p> | <p>Executive</p> |
| <p><b>CHIEF EXECUTIVE<br/>                 Manchester Core<br/>                 Strategy</b></p> | <p><b>Key Decision Objective:</b><br/>                 The City Council is in the process of preparing its Core Strategy, which will provide the strategic vision for development across the City from adoption (expected September 2011) until 2027. It will replace the current Unitary Development Plan.<br/>                 The Planning Service intends to submit the Core Strategy to the Secretary of State in July 2010. Endorsement of the document and approval to consult is the main objective. Before this happens a further six-week period of consultation on the Manchester Core Strategy Proposed Option is planned from November 2009. The Proposed Option is a draft of the final document, and will include policies which explain how development will be directed across the city and how it will be controlled to maximise delivery of the City Council’s targets in terms of economic, social and environmental matters.<br/> <b>Consultees:</b><br/>                 Key stakeholders, including members, residents, businesses, Council departments and other interest groups/bodies.</p> | <p>October 2009<br/>                 Report</p>                                  | <p>Executive</p> |

|  |                                                   |  |  |
|--|---------------------------------------------------|--|--|
|  | <b>Contact:</b> James Shuttleworth, 0161 234 4523 |  |  |
|--|---------------------------------------------------|--|--|

## 6 Monitoring Previous Recommendations

| Date         | Item                                         | Recommendation                                                                                                                                                                                    | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Contact Officer |
|--------------|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 17 June 2009 | EES/09/24<br>Information and Overview report | To request clarification from the acting Head of Manchester Advice on the extent to which the statistics on mortgage possessions and eviction orders relate specifically to Manchester residents. | <p>Manchester Civil Justice Centre (CJC) report that the intended catchment area for mortgage and rent repossession cases at the Civil Justice Centre is Manchester residents - for housing cases the courts work on very similar boundaries to local authorities.</p> <p>There are civil courts in our neighbouring boroughs - Salford, Trafford, Bury, Oldham Stockport, Tameside - who deal with mortgage and rent repossession claims issued against their residents.</p> <p>However because there are some shared postcodes with Manchester eg M16, M8, or the properties lie so close to Manchester boundaries as to be unclear which authority they are in, there are always a few claims issued at Manchester CJC for properties in Trafford, Salford, Oldham and Bury.</p> <p>The CJC are unable to provide us with statistics as they don't record claims according to local authority.</p> <p>However our own monitoring shows that</p> | Barbara Guest   |

|              |                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                          |             |
|--------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|              |                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p>there is only a very small proportion of claimants for properties outside Manchester.</p> <p>Out of 218 mortgage repossession cases where we represented homeowners at the CJC over the last 12 months, only 7 were from neighbouring authorities (less than 3%).</p> |             |
| 17 June 2009 | EES/09/25 Collaborative Employment Practices – Part 1 | <p>To request that the Head of Personnel report back during this three-stage investigation on the following information:-</p> <ul style="list-style-type: none"> <li>- the feasibility of establishing specific workplace agreements for disabled staff members.</li> <li>- attendance, 'return to work' and 'phased return' protocols and how they impact on disabled staff members.</li> <li>- that the recruitment comparisons with Newcastle and Liverpool City Councils are further explored to determine the extent to which like has been compared with like.</li> <li>- what good practices exist for disabled people in other local authorities with regard to recruitment and retention</li> </ul> | <p>A response to these recommendations can be found in Appendix 1 of Item 6 of these committee papers.</p>                                                                                                                                                               | Jon Redfern |

|              |                                              |                                                                                                                                                                                                                                                     |                                                                                           |              |
|--------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------|
|              |                                              | <p>protocols.</p> <p>To request that the Head of Personnel explores the City Council's annual workforce and directorate trends.</p>                                                                                                                 |                                                                                           |              |
| 15 July 2009 | EES/09/27<br>Information and Overview report | <p>To seek clarification from Manchester Solutions on the reasons why the data was broken down by old ward boundaries.</p> <p>To seek clarification on the reasons why data appeared to be weighted to favour a small number of specific wards.</p> | A response to these requests for clarification can be found in Appendix 1 of this report. | Donna Barnes |

## **7 Items for Information Only**

Members are asked to note the information submitted to Committee by the Manchester Solutions Group in response to the recommendation arising from EES/09/27 at its July 2009 meeting. Please see Appendix 1 of this report.

Members are also invited to comment on the attached report of the Committee visit to the Rusholme Jobcentre Plus centre which took place on 13<sup>th</sup> July 2009. (See Appendix 2)

## **8. Work Programme**

To seek members' views in relation to timing and scope of reports on the draft work programme attached (see Appendix 3) or to suggest areas the Committee might wish to consider at a future meeting.



## **Manchester Solutions Group's Services**

### **Delivery in Manchester**

The majority of services delivered by the Manchester Solutions Group across the City are available to all residents, irrespective of residency. There are some exceptions, where the funding bodies (including the City Council itself) place either priority on residents of particular wards, or a contractual requirement that the service is only for residents of particular wards. The areas where the services have contractual requirements concerning residency are as follows:

Post Employment Support – available to all city council residents apart from those in the New East Manchester area, Chorlton and Didsbury

Business Start up – available to all city council residents with the exception of white males who are only eligible if they are residents of a Housing Market Renewal (HMR) area and URC areas.

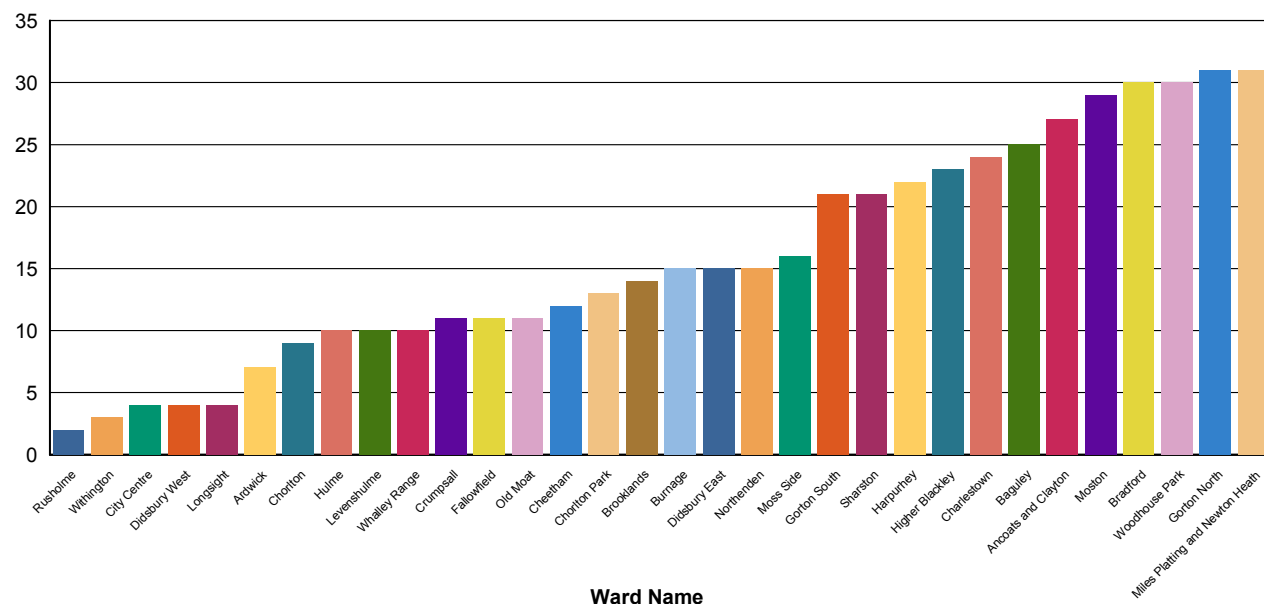
Enhanced Job Brokerage – only available to New East Manchester area residents

**Manchester Local Authority Ward Breakdown  
Manchester Based Apprentices in learning 2008/09**



**Manchester Based Apprentices**

|                                 | <b>Total</b> |             |
|---------------------------------|--------------|-------------|
| Ancoats and Clayton             | 27           | 5%          |
| Ardwick                         | 7            | 1%          |
| Baguley                         | 25           | 5%          |
| Bradford                        | 30           | 6%          |
| Brooklands                      | 14           | 3%          |
| Burnage                         | 15           | 3%          |
| Charlestown                     | 24           | 5%          |
| Cheetham                        | 12           | 2%          |
| Chorlton                        | 9            | 2%          |
| Chorlton Park                   | 13           | 3%          |
| City Centre                     | 4            | 1%          |
| Crumpsall                       | 11           | 2%          |
| Didsbury East                   | 15           | 3%          |
| Didsbury West                   | 4            | 1%          |
| Fallowfield                     | 11           | 2%          |
| Gorton North                    | 31           | 6%          |
| Gorton South                    | 21           | 4%          |
| Harpurhey                       | 22           | 4%          |
| Higher Blackley                 | 23           | 5%          |
| Hulme                           | 10           | 2%          |
| Levenshulme                     | 10           | 2%          |
| Longsight                       | 4            | 1%          |
| Miles Platting and Newton Heath | 31           | 6%          |
| Moss Side                       | 16           | 3%          |
| Moston                          | 29           | 6%          |
| Northenden                      | 15           | 3%          |
| Old Moat                        | 11           | 2%          |
| Rusholme                        | 2            | 0%          |
| Sharston                        | 21           | 4%          |
| Whalley Range                   | 10           | 2%          |
| Withington                      | 3            | 1%          |
| Woodhouse Park                  | 30           | 6%          |
| <b>Total</b>                    | <b>510</b>   | <b>100%</b> |

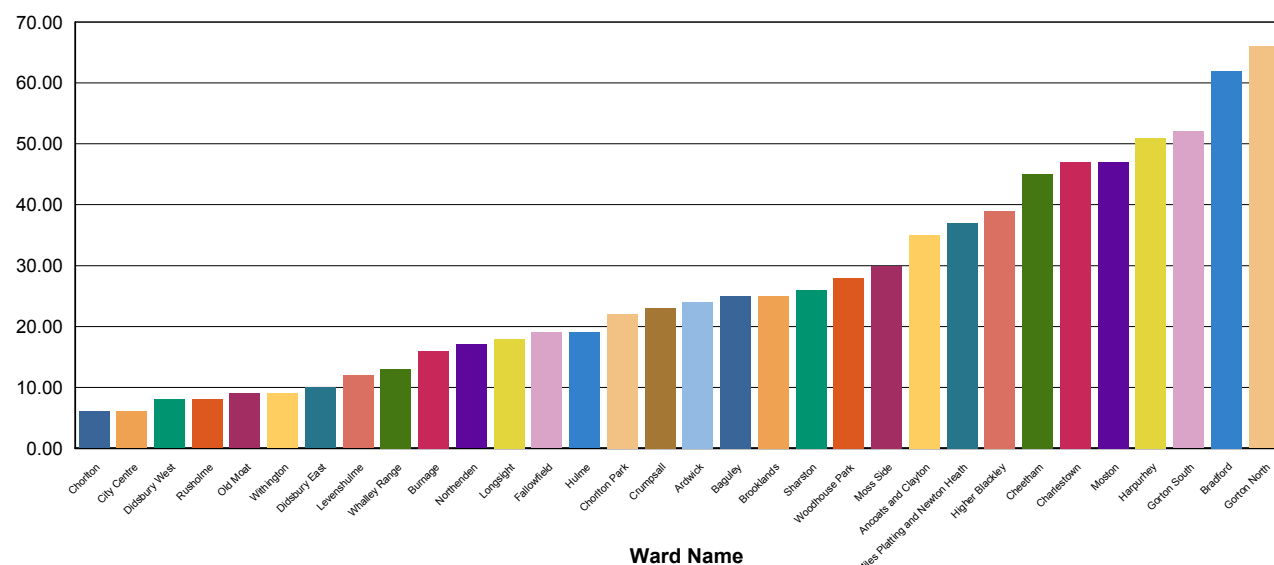


**Manchester Local Authority Ward Breakdown**  
*Manchester residents in learning 2008/09*



**Train to Gain**

|                                 | <b>Total</b> |             |
|---------------------------------|--------------|-------------|
| Ancoats and Clayton             | 35           | 4%          |
| Ardwick                         | 24           | 3%          |
| Baguley                         | 25           | 3%          |
| Bradford                        | 62           | 7%          |
| Brooklands                      | 25           | 3%          |
| Burnage                         | 16           | 2%          |
| Charlestown                     | 47           | 6%          |
| Cheetham                        | 45           | 5%          |
| Chorlton                        | 6            | 1%          |
| Chorlton Park                   | 22           | 3%          |
| City Centre                     | 6            | 1%          |
| Crumpsall                       | 23           | 3%          |
| Didsbury East                   | 10           | 1%          |
| Didsbury West                   | 8            | 1%          |
| Fallowfield                     | 19           | 2%          |
| Gorton North                    | 66           | 8%          |
| Gorton South                    | 52           | 6%          |
| Harpurhey                       | 51           | 6%          |
| Higher Blackley                 | 39           | 5%          |
| Hulme                           | 19           | 2%          |
| Levenshulme                     | 12           | 1%          |
| Longsight                       | 18           | 2%          |
| Miles Platting and Newton Heath | 37           | 4%          |
| Moss Side                       | 30           | 4%          |
| Moston                          | 47           | 6%          |
| Northenden                      | 17           | 2%          |
| Old Moat                        | 9            | 1%          |
| Rusholme                        | 8            | 1%          |
| Sharston                        | 26           | 3%          |
| Whalley Range                   | 13           | 2%          |
| Withington                      | 9            | 1%          |
| Woodhouse Park                  | 28           | 3%          |
| <b>Total</b>                    | <b>854</b>   | <b>100%</b> |

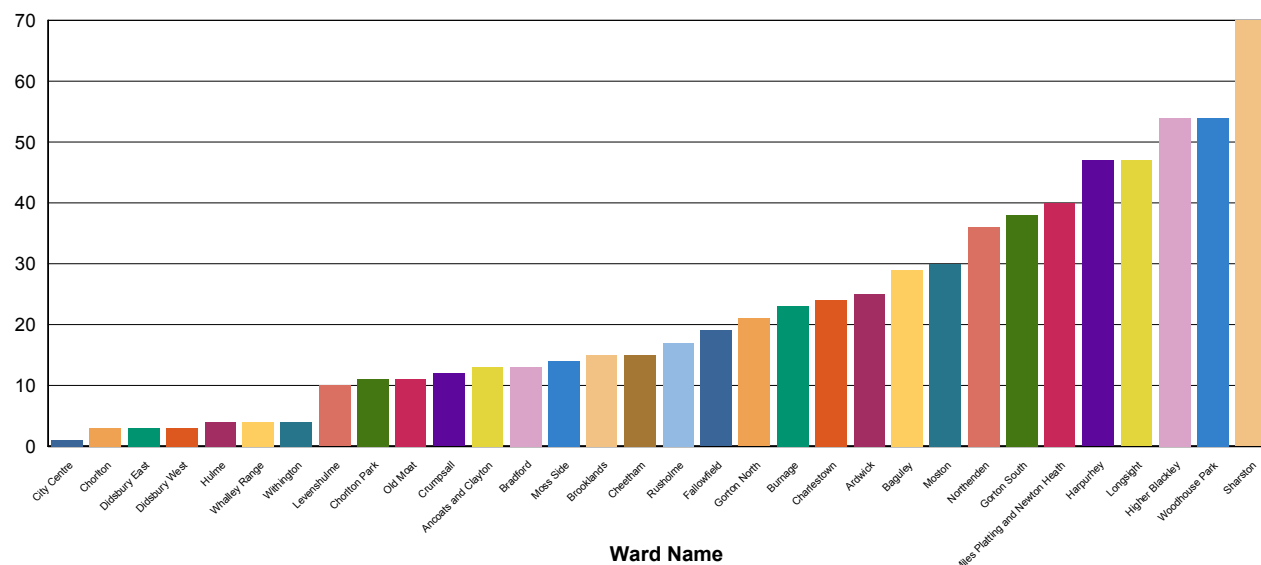


**Manchester Local Authority Ward Breakdown**  
*Manchester residents in learning 2008/09*



**Entry to Employment (E2E)**

|                                 | <b>Total</b> |             |
|---------------------------------|--------------|-------------|
| Ancoats and Clayton             | 13           | 2%          |
| Ardwick                         | 25           | 4%          |
| Baguley                         | 29           | 4%          |
| Bradford                        | 13           | 2%          |
| Brooklands                      | 15           | 2%          |
| Burnage                         | 23           | 3%          |
| Charlestown                     | 24           | 3%          |
| Cheetham                        | 15           | 2%          |
| Chorlton                        | 3            | 0%          |
| Chorlton Park                   | 11           | 2%          |
| City Centre                     | 1            | 0%          |
| Crumpsall                       | 12           | 2%          |
| Didsbury East                   | 3            | 0%          |
| Didsbury West                   | 3            | 0%          |
| Fallowfield                     | 19           | 3%          |
| Gorton North                    | 21           | 3%          |
| Gorton South                    | 38           | 5%          |
| Harpurhey                       | 47           | 7%          |
| Higher Blackley                 | 54           | 8%          |
| Hulme                           | 4            | 1%          |
| Levenshulme                     | 10           | 1%          |
| Longsight                       | 47           | 7%          |
| Miles Platting and Newton Heath | 40           | 6%          |
| Moss Side                       | 14           | 2%          |
| Moston                          | 30           | 4%          |
| Northenden                      | 36           | 5%          |
| Old Moat                        | 11           | 2%          |
| Rusholme                        | 17           | 2%          |
| Sharston                        | 70           | 10%         |
| Whalley Range                   | 4            | 1%          |
| Withington                      | 4            | 1%          |
| Woodhouse Park                  | 54           | 8%          |
| <b>Total</b>                    | <b>710</b>   | <b>100%</b> |

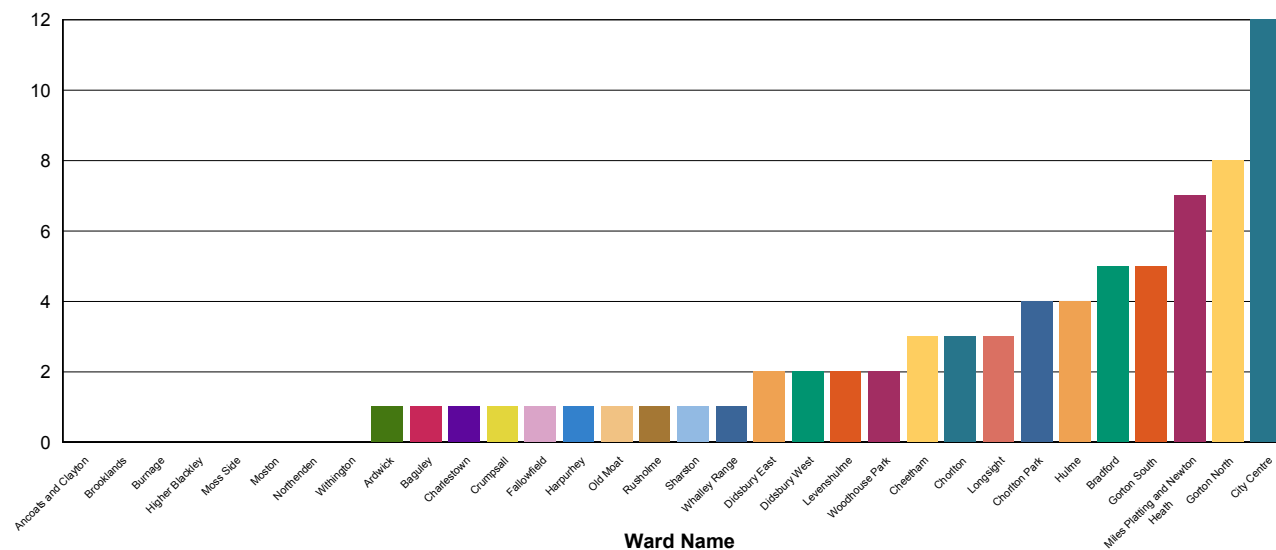


**Manchester Local Authority Ward Breakdown  
Manchester Business Start Up 2008/09**



**Business Start Up**

|                                 | <b>Total</b> |             |
|---------------------------------|--------------|-------------|
| Ancoats and Clayton             | 0            | 0%          |
| Ardwick                         | 1            | 1%          |
| Baguley                         | 1            | 1%          |
| Bradford                        | 5            | 7%          |
| Brooklands                      | 0            | 0%          |
| Burnage                         | 0            | 0%          |
| Charlestown                     | 1            | 1%          |
| Cheetham                        | 3            | 4%          |
| Chorlton                        | 3            | 4%          |
| Chorlton Park                   | 4            | 6%          |
| City Centre                     | 12           | 17%         |
| Crumpsall                       | 1            | 1%          |
| Didsbury East                   | 2            | 3%          |
| Didsbury West                   | 2            | 3%          |
| Fallowfield                     | 1            | 1%          |
| Gorton North                    | 8            | 11%         |
| Gorton South                    | 5            | 7%          |
| Harpurhey                       | 1            | 1%          |
| Higher Blackley                 | 0            | 0%          |
| Hulme                           | 4            | 6%          |
| Levenshulme                     | 2            | 3%          |
| Longsight                       | 3            | 4%          |
| Miles Platting and Newton Heath | 7            | 10%         |
| Moss Side                       | 0            | 0%          |
| Moston                          | 0            | 0%          |
| Northenden                      | 0            | 0%          |
| Old Moat                        | 1            | 1%          |
| Rusholme                        | 1            | 1%          |
| Sharston                        | 1            | 1%          |
| Whalley Range                   | 1            | 1%          |
| Withington                      | 0            | 0%          |
| Woodhouse Park                  | 2            | 3%          |
| <b>Total</b>                    | <b>72</b>    | <b>100%</b> |



**Manchester City Council  
Report for Resolution**

**Report To:** Economy, Employment and Skills Overview and Scrutiny Committee

**Date:** 2 September 2009

**Subject:** Visit to Job Centre Plus, Rusholme

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

Members of the Economy, Employment and Skills Overview and Scrutiny Committee attended a site visit to the Rusholme branch of Job Centre Plus on Monday 13 July 2009. This report presents some of the findings and offers members of the Committee the opportunity to discuss their experiences from the visit.

**Recommendations**

To note the report

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**Wards Affected:**

All wards affected

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**Contact Officers:**

Carolyn Whewell  
Scrutiny Support Officer  
0161 234 3011  
c.whewell@manchester.gov.uk

Donna Barnes  
Scrutiny Support Officer  
0161 234 4997  
d.barnes@manchester.gov.uk

**Background documents (available for public inspection):**

None

## **1 Introduction**

Members of the Economy, Employment and Skills Overview and Scrutiny Committee were invited to attend a fact-finding site visit to the Job Centre Plus (JCP) branch in Rusholme, Manchester on Monday 13 July 2009. Lisa Pritchard (Advisor Services Manager), Chris Hulse (Partnership Manager) and Lynn Gandy (Manager of JCP), Rusholme greeted members and showed them round the JCP offices and answered questions from the groups attending.

## **2. Site Visit**

### **2.1 Branch background**

Jobcentre Plus is the government-funded employment agency, supporting people of working age from Welfare into Work and helping employers to fill their vacancies.

In 2002, JCP was formed from a merger between the Employment Service and the Benefits Agency. JCP provides resources to assist the unemployed to find work, job search help and information about training opportunities for those who have been registered as unemployed for some time. The JCP is also engaged in administering claims for benefits such as Jobseeker's Allowance, Incapacity Benefit and Income Support. Jobs are advertised through Jobpoints (touch-screen computer terminals in branches), the JCP website and the telephone service Jobseeker Direct.

The Rusholme branch of JCP covers the areas of Rusholme, Hulme, and Longsight. Members were shown around the offices of the JCP and had the opportunity to witness customers using the JCP facilities in order to provide some context to their wider investigation into the support offered to people to find employment.

### **2.2 Customer journey – Seeking Work**

Newly unemployed people requiring support are advised to make contact with the JCP via the telephone to arrange an appointment for a New Jobseeker interview. This will be within three days of making contact by telephone. At this stage, a specialist advisor will discuss options for benefit/JSA entitlement, training and job application advice. Job seekers will be offered a number of options from week one depending on their personal circumstances and needs. This support includes a JCP led group session, one to one coaching, support for newly unemployed professionals and training advice.

### **2.3 Customer Journey – Benefits**

Individuals seeking to apply for income support and incapacity benefit are required to contact the JCP via the telephone. Claim details are taken over the phone and entered directly to the computer system by the call agent. Customers are then asked to attend an interview for a financial assessment and to discuss work issues with an adviser, and finalise their claim, provide relevant signatures and proof of ID and address.

### 3. Question and Answer Session

Following the tour of the Job Centre, there was a question and answer session where members discussed the following topics:

- Members were advised that the JCP would launch the Flexible New Deal (FND) from October 2009. This would replace all new deal/welfare to work programmes except the New Deal for Lone Parents and New Deal for Partners. It is designed to offer more support to job seekers to help them back into work by responding to their individual needs and focusing on developing skills. Under FND, people would be supported through four stages, characterised by increasing support and conditionality:
  - **Stage 1:** (0-3 months) Self managed job search, including Back to Work group sessions.
  - **Stage 2:** (3-6 months) Directed job search - typically after 3 months
  - **Stage 3:** (6-12 months) Supported job search with mandatory activities and sanctions to benefits for failure to comply.
  - **Stage 4:** (12 months on) Anyone still on JSA after 12 months and having gone through stages 1, 2 and/or 3 will enter the FND, which will be delivered by providers.
- There was a larger than average population of students and graduates in the area. As yet, the JCP had not seen a significant rise in the number of graduates applying for job seekers allowance. Graduates from this year wouldn't be entitled to register until the end of the month so it was expected to increase significantly. Graduates would be entitled to the same support as other job seekers and staff would signpost graduates to appropriate sources of help such as the Prospects website.
- The JCP had a good relationship with local employers particularly the two largest employers in the area; the university and the hospital. The JCP worked with the hospital to provide a wide variety of work opportunities and placements for local people.
- Ex offenders were supported by specialist advisors, in partnership with parole officers in both financial and employment matters within days of their release.
- JCP provides support to those with English as a second language, including the provision of a translator if this was required.
- The JCP offered support to people with a mental health condition to find and keep employment. Those with mild or moderate conditions such as stress, anxiety or depression were supported via the Pathways to Work programme or encouraged to take up volunteering opportunities or work placements. People who had successfully completed the Pathways to Work Programme had access to advisors to help them adapt to the change in the environment once they had started work.



#### **4 Conclusion**

Members are invited to comment on the findings and their experience of the visit to the JCP.

**Economy, Employment and Skills Overview and Scrutiny Committee  
Work Programme 2009/10 - September 2009**

| <b>2<sup>nd</sup> September 2009, Deadline 21st August 2009</b> |                                                                                                                                                                                                                                                                                                                                                                                                             |                        |                                        |                                       |                 |
|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------|---------------------------------------|-----------------|
| <b>Item</b>                                                     | <b>Purpose of Report</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Evidence needed</b> | <b>Executive Member</b>                | <b>Lead Officer</b>                   | <b>Comments</b> |
| Economic downturn                                               | <p>To update the committee on MCC's actions to address the recession.</p> <p>Report to incorporate discussion of the retail industry with large and small examples across Manchester (City Centre, district, including markets)</p> <p>To include comparatives with other cities.</p>                                                                                                                       | Report                 | Cllr Leese                             | <p>Steve Mycio</p> <p>David Regan</p> |                 |
| Collaborative Employment Practices (Part 3)                     | <p>Discussion of collaborative employment practices within the NHS.</p> <p>To include activity amongst our NHS partners to encourage employment opportunities for disabled people and people with mental health problems.</p> <p>To include update from Head of Corporate Personnel on:</p> <ul style="list-style-type: none"> <li>the feasibility of establishing specific workplace agreements</li> </ul> | Report                 | <p>Cllr S Murphy</p> <p>Cllr Evans</p> | <p>David Regan</p> <p>Jon Redfern</p> |                 |

| <b>2<sup>nd</sup> September 2009, Deadline 21st August 2009</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |                         |                     |                 |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                     | <b>Purpose of Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
|                                                                 | <p>for disabled staff members.</p> <ul style="list-style-type: none"> <li>attendance, disability leave, return to work and 'phased return' protocols and how they impact on disabled staff members.</li> <li>that the recruitment comparisons with Newcastle and Liverpool City Councils are further explored to determine the extent to which like has been compared with like.</li> <li>good practice examples of recruitment and retention protocols.</li> </ul> |                        |                         |                     |                 |

| <b>14<sup>th</sup> October 2009, Deadline 2 October 2009</b> |                                                                                                                                                                         |                        |                         |                     |                               |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------|---------------------|-------------------------------|
| <b>Item</b>                                                  | <b>Purpose of Report</b>                                                                                                                                                | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b>               |
| 1 City Strategy                                              | <p>To look at worklessness levels across the city.</p> <p>To look at performance levels of 'progression to employment' from publicly funded skills and employments.</p> | Report                 | Cllr S Murphy           | Julie Rushton       | EES09/16<br>minute March 2009 |
| 2. Tourism                                                   | Tourism in Manchester as a whole plus the relationship with the Regional Development Agency.                                                                            | Report                 | Cllr Amesbury           | Virginia Tandy      |                               |

| <b>14<sup>th</sup> October 2009, Deadline 2 October 2009</b> |                                                                                                                                                                              |                        |                         |                     |                 |
|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                  | <b>Purpose of Report</b>                                                                                                                                                     | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
| 3. Budget Announcement                                       | Job creation and how this will affect MCC.<br><br>To include information on the decentralisation of 5000 civil service jobs to Manchester and how this will affect the city. | Report                 | Cllr Priest             | Steve Mycio         |                 |
| 4. Levenshulme District Centre Plan                          | TBC                                                                                                                                                                          | Report                 | Cllr S Murphy           | Steve Mycio         |                 |

| <b>11<sup>th</sup> November 2009, Deadline 30 October 2009</b> |                                                                                                                                                                                                                                             |                        |                             |                     |                      |
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| <b>Item</b>                                                    | <b>Purpose of Report</b>                                                                                                                                                                                                                    | <b>Evidence needed</b> | <b>Executive Member</b>     | <b>Lead Officer</b> | <b>Comments</b>      |
| City Region                                                    | To focus on the economic benefits.                                                                                                                                                                                                          | Report                 | Cllr Leese                  | Steve Mycio         |                      |
| Business Parks                                                 | The 'marketability', of business parks with compare and contrast examples<br><br>To input from the MIDAS and regeneration teams.<br><br>To include a note on the Manchester Science Parks' and how this differs from typical business parks | Report                 | Leader/Deputy Leaders (TBC) | Sara Todd           |                      |
| Residents Wages Project                                        | To update members on progress to date.                                                                                                                                                                                                      | Report                 | Cllr S Murphy               | Elaine Bowker       | EES09/20<br>May 2009 |

| <b>9<sup>th</sup> December 2009, Deadline 27 November 2009</b> |                          |                        |                         |                     |                 |
|----------------------------------------------------------------|--------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                    | <b>Purpose of Report</b> | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
|                                                                | .                        |                        | Cllr S Murphy           |                     |                 |
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| <b>6<sup>th</sup> January 2010, Deadline 21 December 2009</b> |                          |                        |                         |                     |                 |
|---------------------------------------------------------------|--------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                   | <b>Purpose of Report</b> | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
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| <b>3<sup>rd</sup> February 2010, Deadline 22 January 2010</b> |                          |                        |                         |                     |                 |
|---------------------------------------------------------------|--------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                   | <b>Purpose of Report</b> | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
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| <b>1<sup>st</sup> March 2010, Deadline 17 February 2010</b> |                          |                        |                         |                     |                 |
|-------------------------------------------------------------|--------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                 | <b>Purpose of Report</b> | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
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| <b>1<sup>st</sup> March 2010, Deadline 17 February 2010</b> |                          |                        |                         |                     |                 |
|-------------------------------------------------------------|--------------------------|------------------------|-------------------------|---------------------|-----------------|
| <b>Item</b>                                                 | <b>Purpose of Report</b> | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b> | <b>Comments</b> |
| 1.                                                          | .                        |                        |                         |                     |                 |
| 2.                                                          |                          |                        |                         |                     |                 |
| 3.                                                          |                          |                        |                         |                     |                 |

| <b>Items to be scheduled</b>            |                                                                                                   |                        |                         |                                             |                                        |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|------------------------|-------------------------|---------------------------------------------|----------------------------------------|
| <b>Item</b>                             | <b>Purpose of Report</b>                                                                          | <b>Evidence needed</b> | <b>Executive Member</b> | <b>Lead Officer</b>                         | <b>Comments</b>                        |
| Manchester and Salford Enterprise Board | To set out how enterprise is Manchester is being used as a driver for employment and regeneration | Report                 | Cllr S Murphy           | Mike Palmer<br>Steve Mycio<br>Julie Rushton | See minute (EES/07/33 – December 2007) |
| Chorlton Town Centre Plans              | To look at regeneration proposals for Chorlton Town Centre                                        | Report                 | Cllr Stevens            | Sara Todd                                   | Invitation to ward councillors         |
|                                         |                                                                                                   |                        |                         |                                             |                                        |