

Mandatory HMO Licence No Longer Required - Notification Form

(Please tick one)

I consider that I do not need to apply for a licence for the following reason:

I consider that I do not need to apply for a re-licence for this property once the current licence expires for the following reason:

(please tick only the most appropriate box)

The property will still be rented out as a HMO but to less than five occupiers. I have no intention of letting it to five or more persons	
The property has been converted entirely in to self-contained flats	
The property will be rented out only to a single household. I have no intention of renting out the property as a licensable HMO	
The property will be occupied only by myself or my family	
The property is currently vacant. I have no intention of renting out the property as a licensable HMO	
The property is currently for sale and I anticipate that the sale will be completed before the current licence expires	
The property is no longer owned by me. If this is the case, please provide details of the new owner or manager below (if known).	
Other. (please provide details)	

Name of new owner or manager: _____

Address: _____

Tel No: _____

Declaration: I confirm that the information given is true to the best of my belief and knowledge.

Address of HMO: _____

Postcode: _____

Name (print): _____

Signature: _____

Date: _____

Tel No: _____

email: _____

Please note that if circumstances should change in the future so that the property becomes a licensable HMO once more and you are still responsible for it, then you are advised to inform Neighbourhood Services without delay.

All Applications and correspondence should be via email at
HMOlicensingenquiry@manchester.gov.uk

Completed forms can be posted to the following address (you are strongly advised to retain copies for your records).

Manchester City Council

Neighbourhood Services

PO Box 532

Manchester

M60 2LA