

## General Conditions: Hoarding

1. Terms and Conditions must be adhered to or The Highway Authority shall have the right, but not unreasonably so, to revoke the permit at any time.
2. Upon the issuing of the permit, the applicant will become the person to whom the permit is issued in terms of section 172 of the Highways Act 1980 and will be referred to in the permit as "the licensee". If permission is granted to erect hoarding in the highway, it will be given on the understanding that the hoarding company fully complies with the requirements of Section 172 of the Highways Act 1980, along with the conditions set out below.
3. The licensee agrees to display a copy of the license clearly on site in a place where it can be easily observed for inspection.
4. Streetworks in Manchester must be carried out within the following time periods: Monday to Saturday – 07:30am – 11.00pm\* / Sundays & Bank Holidays – 09:30am – 11.00pm\*  
\*No noisy works to be carried out after 10:30pm. Any works undertaken outside these hours will result in the license being revoked and possible enforcement action being taken.
5. During the erection or dismantling period, a safe working area at ground level is required to be provided for pedestrians at all times, this means that in the Town Centre, this work can only be undertaken outside the normal working hours. Contact: Environmental Protection department [envh.licensing@manchester.gov.uk](mailto:envh.licensing@manchester.gov.uk) for the relevant permissions.
6. The hoarding structure shall be designed, erected, modified and dismantled by suitably qualified personnel.
7. The hoarding structure shall be adequately lit at all times between half an hour before sunset to half an hour before sunrise.
8. Traffic Management shall be in accordance with the current Safety at Street Works and Road Works Code of Practice and Chapter 8 of the Traffic Signs Manual
9. Works, including erection and dismantling of the structure must not fall outside of the start and end date specified on the licence. The Highway Authority may in certain circumstances, agree to the extension of the permit period. This will attract a further fee.
10. The licensee must implement any measures that the Highway Authority or Undertaker (under the meaning of S48 of New Road and Street Works Act – 1991) reasonably requests for the purpose of protecting or giving access to any apparatus belonging to or used or maintained by them.
11. The licensee is responsible for contacting Undertakers (under the meaning of S48 of the New Roads and Street Works – 1991) to establish whether or not their apparatus may be affected by the scaffolding / hoarding structure.
12. The licensee is responsible for making the necessary arrangements if parking bays are to be affected. Contact Parking department [parking@manchester.gov.uk](mailto:parking@manchester.gov.uk)
13. The licensee is responsible for assessing if works will affect any works by Metrolink and for making the necessary arrangements if this is the case. Contact: [roadworks@tfgm.com](mailto:roadworks@tfgm.com)
14. The licensee is responsible for assessing if any Street furniture will be affected by the structure and for making the necessary arrangements if this is the case. Contact: [contact@manchester.gov.uk](mailto:contact@manchester.gov.uk)
15. The licensee should notify MCC in advance if their structure encloses or impacts in any way on Street Lighting or illuminated Traffic Signage. Please contact: [manchester.streetlighting@amey.co.uk](mailto:manchester.streetlighting@amey.co.uk)
16. Illumination will be required during the hours of darkness unless no part of the structure is more than 0.45m from a carriageway (kerb edge).
17. The Hoarding Company, to whom the license was granted, shall ensure that the public highway is restored to its original condition on the removal of the structure.
18. The licensee agrees to display a copy of the license clearly on site in a place where it can be easily observed for inspection.
19. A pedestrian walkway, of not less than 1.5m, is to be maintained around the structure.
20. If the structure is to be erected within 0.45m of the carriageway (kerb edge), an approved protective barrier system shall be installed in the carriageway and shall be a minimum of 0.45m from the edge of the structure. Where the footway is closed off and/or the carriageway width is reduced and/or there are significant protrusions into the carriageway, the appropriate traffic management shall be introduced. Traffic management arrangements, including warning signs etc, shall be agreed by Manchester City Council prior to the license being granted.
21. A charge will be made by Manchester City Council before the issue of the license, for the consideration of the application in accordance with The Local Authorities (Transport Charges) Regulations 1998. This fee must be paid in full before the licence can be issued. Incorrect information which generates additional administration for the authority will be charged at an hourly rate.
22. The applicant intending to erect the hoarding must be covered by public liability insurance which should be available for inspection, minimum cover to be £10 million. Such insurance must indemnify the Highway Authority from and against all actions, claims, losses and expenses whatsoever in respect of personal injury or damage to property, however caused, arising out of or in anyway attributed to the presence of the applicants hoarding.