

## **ADMISSIONS POLICY**

### **For September, 2019, Admissions**

Admissions to the school are the responsibility of the Governors. The Admissions Panel, comprising three of their number and the Head, acts on their behalf. 240 students may be admitted each year.

The agreement between the Governors and the Diocese of Manchester concerning admissions lays down the procedures to be followed. The Standard Admissions number is 240. The governors' first priority will be given to children who are or who have been in public care who either meet or do not meet the faith criteria and children who have statements of special educational needs in which the school is named. In the event of oversubscription for the remaining places, they will be allocated by the use of the following criteria, applied in order.

Of the 240 admitted each year:

- a) 130 shall be children who are, or one of whose parents/guardians are, in regular attendance at an Anglican Church.
  - b) 70 shall be children who are, or one of whose parents/guardians are, in regular attendance at a church of another Christian denomination, being any church in membership of or sharing the statement of belief of Churches Together in England.
  - c) 40 shall be children who are, and/or one of whose parents/guardians are, members of other faiths and in regular attendance at a place of worship within the faith tradition.
1. For categories (a), (b) and (c) a reference completed and signed by an authorised religious leader is required.
  2. If any of the categories (a) to (c) are oversubscribed, the Panel shall prioritise the applications within each category in accordance with the following criteria, in this order:
    - (i) Those whose applications have been received by the closing date.
    - (ii) The degree of commitment to a particular denomination or faith demonstrated by the parent and child. Weekly, fortnightly, monthly or occasional worship within the faith tradition and the number of years this has been sustained. Places will be allocated to those with the greater attendance and duration.
    - (iii) A sibling attending the school at the time of admission. A sibling means a full or half brother or sister, or stepbrother/sister.
    - (iv) Attendance at a Church of England primary school.
    - (v) Children living nearest the school as measured by the shortest walking route between the front door of the child's home to the main gate of the school.
  3. If there are insufficient applications that fulfil the criteria for a particular category, the Panel shall have discretion to fill those places with applicants who meet the faith criteria from other oversubscribed categories.
  4. If there are insufficient faith applications, places will be offered to children of no faith living nearest the school as measured by the shortest walking route.
  5. Notes to the policy:

#### **Application Forms**

Application forms for entry to Year Seven are available from the school during the Autumn term preceding the year of entry and on-line at the school's website [www.trinityhigh.com](http://www.trinityhigh.com)

By 31<sup>st</sup> October, 2018, at the latest, the Local Authority form needs to be completed and returned to the respective L.A and the Trinity Supplementary Form completed and returned to Trinity.

Offers of places will be sent on March 1<sup>st</sup>, or the next working day, by the Manchester Local Authority in the year in which the child will be admitted to school. Application forms for entry to other years are obtainable at any time subject to the availability of places. The above criteria will be applied if vacancies arise during the school year and there are more applicants than places. For the 2017 admissions, there were 429 applications for the 240 places available.

## **Appeals**

Where the governors are unable to offer a place because the school is oversubscribed, parents/guardians have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, as amended by the Education Act. Parents/guardians should notify the clerk to the governors at the school within 14 days of receiving the letter refusing a place. Parents/guardians will have the opportunity to submit their case to the panel in writing and also to attend in order to present their case. Parents will normally receive 14 days notice of the place and time of the hearing.

## **Sixth Form Admissions**

### **September, 2019**

The standard admission number for the Sixth Form is 150, giving a total Sixth Form number of 300.

Entry requirements:

- 5+ A\*-C GCSE grades, (or their 1-9 grade equivalent,) including English and mathematics.
- A minimum of GCSE 'B' grades (or their 1-9 grade equivalent) in the subjects they wish to study at advanced level.
- Have an acceptable record of attendance and conduct at their current school.

If the Sixth Form is undersubscribed, then applications will be considered from students who attend other schools who meet the same above admission criteria as Trinity students.