

SACRED HEART (BAGULEY) CATHOLIC PRIMARY SCHOOL

ADMISSIONS POLICY 2017/18

Sacred Heart Catholic Primary School is a Catholic Primary School under the trusteeship of the Diocese of Shrewsbury. It is maintained by Manchester Authority. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of admissions arrangements is undertaken by the Local Authority. For the school's year commencing September 2017, the Governing Body has set its admissions number at 30 (26 Nursery).

ADMISSIONS TO THE SCHOOL will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority order where there are more applications for admissions than the school has places available.

- 1) Baptised Catholic children who are in the care of the Local Authority (Looked after children) and previously in the care of the local authority. Children previously in public care are children who were in care, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- 2) Baptised Catholic children from the Parish of Sacred Heart, as it existed prior to its amalgamation with the Parish of St Peter's on 1st August 2003; who have a sibling in the school at the time of admission
- 3) Baptised Catholic children from the parish of Sacred Heart as it existed prior to its amalgamation with the parish of St Peter's on 1st August 2003
- 4) Baptised Catholic children from other parishes who have a sibling in the school at the time of admission
- 5) Baptised Catholic children from other parishes
- 6) Non Catholic children who are in the care of the Local Authority (Looked after children) and previously in the care of the local authority. Children previously in public care are children who were in care, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- 7) Non Catholic children who have a sibling in the school at the time of admission
- 8) Other non Catholic children whose parents wish them to have a Catholic education.

NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions which is set by Manchester Education Authority.
- b) All Catholic applicants will be required to produce baptismal certificates.
- c) It is the duty of governors to comply with class size limits at Key Stage One.
- d) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
- e) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- f) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the October half-term.
- g) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. 'In Year' and late applications will be treated as per the admissions arrangements published by the Local Authority.
- h) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 14 days of refusal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- i) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

You are asked to enclose a copy of the baptismal certificate with this Form. If for any reason this is not possible please explain below