

MANCHESTER **EMPLOYER SUITE**

A free bespoke recruitment service from
Jobcentre Plus and Manchester City Council

0161 720 1401



WE'RE IN THE BUSINESS OF HELPING BUSINESSES

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Recruiting the right staff, whether your business is large or small, can take time and cost money. At the Manchester Employer Suite we can help you get your feet off the ground and it won't cost you a penny.

AS A FREE, PROFESSIONAL SERVICE, WE OFFER:

- An impressive venue – centrally located in the Manchester Town Hall Extension with excellent transport links
- Pre-employment support and interviews
- Assistance to select a pool of candidates that meet your needs
- Tailor-made, prerecruitment training delivered by our specialist staff
- Expert knowledge on national and local incentives applicable to you.

WHO WE ARE:

The Manchester Employer Suite offer brand-new, fully serviced facilities in the Manchester Town Hall Extension – a professional environment where you can interview potential candidates. But we know your time is precious, so if you like, we can do it all for you – and it's *free*.

Jobcentre Plus is partnered with Manchester City Council to help boost economic growth, with a focus on supporting Manchester residents back into work. Collectively, our aim is to give independent businesses, large or small, a helping hand to recruit the right people at no cost.



THE RATES HALL

An impressive lobby area to meet potential candidates



An informal meeting area complete with workstations



A large, fully serviced training room with a display



A place to conduct presentations

SEE WHAT OUR CLIENTS SAY ABOUT US

"The Manchester Employer Suite was perfectly located for our huge 2013 recruitment drive in Manchester. It gave us the space to set up a teaching classroom, mock-up delivery unit, e-learning facilities and multiple one-on-one interview pods. Having Jobcentre Plus, Work Programme providers and our pre-employment training tutors working together on one site allowed us to interview, process and train over 1,000 people in a short period of time. For individual jobseekers, visiting a centrally located and easy-to-access building made it much easier to take their first step back into work."

Gary Robinson, TNT Post



"For any company looking at working with an efficient team that can provide top-quality candidates, I would always recommend the team at the Manchester Employer Suite."

Michelle Kime, owner of Tea Hive

We can make a difference to your business, so ☎ 0161 720 1401 or go to manchester.gov.uk/employersuite

Manchester Town Hall Extension,
Albert Square, Manchester M2 5DB.