



**Undertaking to Comply with Conditions Relating to the Installation of a  
Partition Screen in a Hackney Carriage or Private Hire Vehicle**

This form **should only** be completed by the proprietor of a private hire or hackney carriage vehicle who is requesting to have a partition screen installed in his/her vehicle **prior to the renewal** of the private hire or hackney carriage licence.

Proprietor Full Name			
Proprietor Full Address (inc postcode)			
Contact Telephone No.			
Vehicle Type (tick one)	Hackney Carriage	<input type="checkbox"/>	Private Hire <input type="checkbox"/>
Licence (plate) No.		Expiry Date:	

I give an undertaking that I will comply with the conditions below, relating to the installation of a partition screen in the above vehicle.

**Private Hire Vehicles:**

1. No safety screen shall be installed in a vehicle unless it has previously been approved by the City Council.
2. No safety screen shall be installed in a vehicle without prior written consent of the Council.
3. The proprietor shall ensure that the safety screen is properly and regularly maintained and serviced in accordance with the manufacturer's instructions by a suitably qualified person. Written records of all maintenance and servicing shall be made and retained by the proprietor for a minimum of 12 months. Such written records shall be made available on demand by an authorised officer of the Council, or a Police officer.

**Hackney Carriage Vehicles:**

1. No separation partition will be replaced / installed in any hackney carriage vehicle unless it is being replaced with a partition that has been approved by the vehicle manufacturer and has been tested and certified as for its intended use.

**I understand that if I fail to comply with these conditions that the City Council may take such appropriate action, as they deem necessary, against me.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_