

# **ST. ANNE'S R.C. PRIMARY SCHOOL, CRUMPSALL**

## **ADMISSIONS POLICY 2019/20**

St Anne's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by Manchester Local Authority as a voluntary aided primary school. The school's governing body is the admission authority and is responsible for taking decisions on applicants for admission. For the school year commencing 2019/20 the governing body's planned admission number for Reception is 60.

Admission to the school will be made by the governing body in accordance with the stated parental preferences it receives subject to the following criteria which will be used to form a priority order if there are more applications for admission than the school has places available.

1. Baptised Roman Catholic children who are or have been in public care.
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and resident in the parish of St Anne's.
3. Baptised Roman Catholic children resident in the parish of St Anne's.
4. Other baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and are resident in another parish.
5. Other baptised Roman Catholic children who are resident in another parish.
6. Other children in public care.
7. Other children with a brother or sister attending the school at the time of admission.
8. Other children.

## NOTES

- a) The governing body is the admissions authority. The admissions committee is comprised of the following governors: chair of governors, parish priest, headteacher and a parent governor.
- b) Each Roman Catholic applicant will be required to produce a baptismal certificate.
- c) Parents should check carefully whether they are resident within the parish boundaries of St Anne's.
- d) All applicants resident in the parish of St Anne's will be required to provide proof of address, by supplying an original, up-to-date, utility bill or family credit book.
- e) If in any category there are more applications than places available, priority will be given on the basis of proximity to the school. Distance is measured in a straight line from the centre point of the child's permanent home address to the centre point of the school as defined by the Ordnance Survey, the national mapping agency, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.
- f) Where a child lives with parents with shared responsibility, each for part of the week, the 'home' address will be determined as being where the child resides for the majority of the school week.
- g) The term 'brothers and sisters' will be taken to include step brothers and sisters, foster children and children of partners living in the same household. The governing body reserves the right to give special consideration to twins or triplets etc to prevent breaking the sibling link.
- h) If the school is oversubscribed, a waiting list will be maintained. This will be ordered according to the admission over-subscription criteria.
- i) Late applications will be considered in accordance with the published admissions criteria. If the school is over subscribed, late applications will be

placed on a reserve list in priority order according to the published admissions criteria. Parents will be notified if a vacancy subsequently arises.

j) The governing body reserves the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing such application is submitted with appropriate evidence from a doctor, social worker or qualified professional indicating why the school is most suitable.

**Please complete in BLOCK CAPITALS and return to School asap**

SURNAME OF CHILD	_____
FORENAME(S)	_____
DATE OF BIRTH	_____

ADDRESS OF CHILD	_____
	_____ POSTCODE _____
YOUR TELEPHONE NUMBER	_____

IS YOUR CHILD		
BAPTISED ROMAN CATHOLIC	<input type="checkbox"/>	NON CATHOLIC <input type="checkbox"/>

FOR BAPTISED ROMAN CATHOLICS	
MONTH OF BAPTISM	_____ YEAR _____
PARISH	_____
PARISH LOCATION (TOWN/CITY)	_____

You are asked to enclose a copy of the baptismal certificate with this form or evidence of formal reception into the Roman Catholic Church. If this is not possible explain below

\_\_\_\_\_

SIGNED	_____	NAME (please print)	_____
RELATIONSHIP	_____	DATE	_____