

**Resources and Governance Scrutiny Committee
Work Programme – September 2019**

**Tuesday 3 September 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Thursday 22 August 2019) ** DUE TO AUGUST BANK HOLIDAY**

Theme – The Council’s Revenue and Benefits service (including the impact of homelessness)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Revenue and Benefits Annual Report	To receive the annual performance report of the Council’s Revenue and Benefits service and to include a review of the impact of CTSS, Welfare Reform and Universal Credit.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley/ Julie Price	
Update on the financial impact of Welfare Reform	To receive an update report on the impact of welfare reforms on the Council’s finances in its ability to provide support to residents of Manchester. To include an update on the financial impact the city’s homelessness crisis is having on the Council’s finances and its ability to provide appropriate financial support to those affected.	Cllr Ollerhead (Exec Member for Finance and HR) Cllr S Murphy (Deputy Leader)	Carol Culley/ Julie Price	
Discounting compensation payments for Windrush failings for	To receive a report that advises on the need to amend the Council’s policy on Housing Benefit payments to account for the Government’s announcement	Cllr Ollerhead (Exec Member for Finance and	Carol Culley/ Julie Price	

the national Housing Benefit calculation	on discounting compensation payments for Windrush failings for the national Housing Benefit calculation	HR)		
The Council's spend on its Domestic Violence service provision	<p>To receive a report that provides information on:-</p> <ul style="list-style-type: none"> • the financial implications of delivering a Domestic Violence service; • a review of the procurement process for this services; and • how value for money is ensured from the delivery of this service 	<p>Cllr Ollerhead (Exec Member for Finance and HR) Cllr S Murphy (Deputy Leader)</p>	<p>Carol Culley/ Fiona Worrall/ Fiona Ledden</p>	<p>Invite Cllr Hacking – Chair of C&E Scrutiny</p>
Overview Report	<p>The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.</p> <p>To include a report for information on the progress made with Council motions submitted in the last 12 months</p>		<p>Mike Williamson</p> <p>Fiona Ledden</p>	

**Tuesday 8 October 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Friday 27 September 2019)**

Theme – The Council’s ICT Strategy, Corporate Core Transformation Programme and Management of staff performance/misconduct

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
The Council’s IT strategy and service resilience	To receive a report on the proposed reshaping of Council’s Information and Data strategy and to include an update on the resilience of the Council’s IT service provision.	Cllr Ollerhead (Exec Member for Finance and HR)	Ian Grant	
Corporate Core Transformation Programme update	To receive an update on the progress of the Council’s Corporate Core Transformation programme.	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley	
Management of staff performance and misconduct update	To receive an update on how the Council manages staff performance and underperformance, and the steps that are taken to address misconduct by staff. This report will include data on staff suspensions.	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

**Tuesday 5 November 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING
(Report deadline Friday 25 October 2019)**

Theme – Property and Asset Management

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Corporate Property Annual Report	<p>To receive the Corporate Property Annual Report, which is to include:-</p> <ul style="list-style-type: none"> • Scrutiny of the Council's Asset Management strategy (whole life cycle cost and maintenance including public real) • Governance of land transfers and Community Asset Transfers 	Cllr Ollerhead (Exec Member for Finance and HR)	Eddie Smith Richard Munns	
Section 106 and the Councils associated financial obligations - update	<p>To receive a report that provides an update on:-</p> <ul style="list-style-type: none"> • The governance arrangements in the delivery of S106 agreements; • Progress made following the Council motion passed in March 2018 on Transparent Viability Assessments; • Practical examples of the delivery and spend of S106 funding • The structure of consultation with Ward Councillors; • Consideration of the use of CIL within the City Centre 	Cllr N Murphy (Deputy Leader)	Eddie Smith Julie Roscoe	

The Factory Project – update	To receive an update on the progress of The Factory project against the agreed costs	Councillor Leese (Leader)	Eddie Smith Jared Allen	Committee to undertake a site visit to the site prior to the meeting
Progress of spend against the Northern Gateway and Eastern Gateway programmes	To receive a report on the progress of spend against the Northern Gateway and Eastern Gateway programmes	Councillor Leese (Leader) Cllr Ollerhead (Exec Member for Finance and HR)	Eddie Smith Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.		Mike Williamson	

Tuesday 3 December 2019, 10.00am **PLEASE NOTE NEW DATE AND TIME OF THE MEETING (Report deadline Friday 22 November 2019)				
Theme – To be determined				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Items to be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and • what other local authorities are doing around income generation which the Council could possibly look to emulate 	Cllr Ollerhead (Exec Member for Finance)	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p>
Council Communications themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> • Review of the Council's communications plan for 2019/20; • Review of the Council's Christmas 2019 Communications plan; • The Council's approach to consultation with Manchester residents; 	<p>Councillor Nigel Murphy (Deputy Leader)</p> <p>Cllr Ollerhead (Exec Member for Finance)</p>	<p>Jen Green Fiona Ledden Carol Culley Janice Gotts Kate Waterhouse</p>	<p>Date to be confirmed</p> <p>Potentially December 2019</p>

	<ul style="list-style-type: none"> The Council's approach to consultation with Manchester residents on its budget process for 2020 and beyond; and Update on how successful the Council has been communicating with staff on the requirements of GDPR. 	and HR)		
HR Workforce themed meeting	<p>To include:-</p> <ul style="list-style-type: none"> Scrutiny of equalities within the workforce; BHeard survey 2018 results and outcomes; and Case and performance management (including the management of staff suspension) 	Cllr Ollerhead (Exec Member for Finance and HR)	Helen Grantham	<p>Date to be confirmed</p> <p>Potentially February 2020</p>
The Council's Budget and Business Planning Process for 2020/21 and beyond	<p>To include:-</p> <ul style="list-style-type: none"> An update on national process (Spending Review, Autumn Statement and Finance Settlement, Fairer Funding and Business Rates Reform); Lobbying work carried out by the council; Review of business plans/proposals under the committee's remit, The Council Tax and Business Rates key decision reports; and The equalities impact of council budget decisions. 	Cllr Ollerhead (Exec Member for Finance and HR)	Carol Culley Janice Gotts	Date to be confirmed
State of the City 2019	To receive the State of the City report 2019	Cllr Leese (Leader)	TBC	Date to be confirmed
GMCA Governance and Public Sector	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed

Reform				
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