

**Manchester
Adult
Education**

Learner Services

We can help you think about the abilities you have, what jobs could be right for you, and how to gain the skills and qualifications you need to get a job (or a better job).

FREE



Contact your local Adult Learning Centre or
find us online: manchester.gov.uk/adulted



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We can help you think about the abilities you have, what jobs could be right for you, and how to get the skills and qualifications you need to get a job (or a better job).

We provide:

- Free impartial information, advice and guidance about learning, training, and work
- Careers advice and support
- Skills assessment and information about MAES courses
- Advice about financial support for course fees, childcare, transport costs and other support
- Referral and signposting to other services.

FREE

Find out more

Contact your local Adult Learning Centre or find us online:

manchester.gov.uk/adulted
manadulthood.org.uk/support

 [@ManAdultEd](https://twitter.com/ManAdultEd)

Additional learning support

If you have a learning difficulty and/or a disability and need additional support while attending a MAES course, we may be able to help with:

- One-to-one support
- Communication support (British Sign Language)
- Note-taker support
- Dyslexia support.

Confidentiality

Our discussions with you are confidential. Any personal information you give us will not be discussed or disclosed to anyone without your consent unless we believe you or someone else could be at serious risk.

Let us know what you think

If you would like to make a suggestion, compliment or complaint about the service you can complete our online feedback form or a paper form

- You can speak to an advisor who will help you to do this
- Ask for a paper form
- Use the link vle.manadulthood.org.uk (scroll to the bottom of the page and click on 'Information Advice and Guidance Feedback')
- Contact the Learner Services Team Leader
Greenheys Adult Education Centre
Upper Lloyd Street
Moss Side
Manchester M14 4HZ
Tel: 0161 254 7334