

# Application for the Designation of a Neighbourhood Forum (Regulation 8)

Neighbourhood Forum applications should be made by organisations who are intending to produce neighbourhood plans or development orders, including Community Right to Build Orders. Please read the guidance on Neighbourhood Planning on the Council's website (at

[http://www.manchester.gov.uk/info/200074/planning/6101/neighbourhood\\_planning](http://www.manchester.gov.uk/info/200074/planning/6101/neighbourhood_planning)) for further information which may help you to complete this form. Please note that this application form is intended to help you with your application, to ensure that you provide all necessary information. You do not have to use the form. **If you require any further clarification, or would like to discuss your proposed Neighbourhood Forum application with the Council before you submit it, please contact the Planning Strategy Team via email at [planningstrategy@manchester.gov.uk](mailto:planningstrategy@manchester.gov.uk)**

## 1. Applicant Details

Contact details for at least one member of the Forum is a requirement. Please note that these will be made publicly available.

Name: Conor Jerram

Address: 15 Hollyway, Manchester, M22 4WS

Email Address:

northendenneighbourhoodforum@gmail.com

Telephone Number: 0161 945-7502

## 2. Name of Proposed Neighbourhood Forum

Northenden Neighbourhood Forum

## 3. Neighbourhood Forum Members

A minimum of 21 members is required, and the Council is required to consider the extent to which the membership is drawn from different places within the area and whether it includes different sections of the community in that area (Town and Country Planning Act, section 61F(7)). Membership can be a mix of residents, people working in the area and/or Elected Members who represent the area concerned. The Forum must also be open to new members.

Name and address		Must be local to the area concerned (please tick)			Age (please state age or indicate an age bracket e.g. "30-39")	Ethnicity (please state)	Occupation (please state your occupational background)	Are you happy with this information about you being made public?*(please state "Yes" or "No")
		Resident	Business Owner or Worker	Elected Member				
1.	<b>Conor Jerram 15 Hollyway, M22 4WS</b>	X			49	Unspecified	Charity Retail Manager	Y
2.	<i>Info withheld from published version</i>	X						N
3.	<i>Info withheld from published version</i>	X	X					N
4.	<i>Info withheld from published version</i>	X						N
5.	<i>Info withheld from published version</i>		X					N
6.	<i>Info withheld from published version</i>		X					N
7.	<b>John Cann 5, Marylon Drive, M22 4WF</b>	X			61-75	White British	Retired Headteacher	Y
8.	<i>Info withheld from published version</i>		X					N
9.	<b>Ann Taylor 68, Bronington Close, M22 4ZQ</b>	X			46-60	White British	Retired GMP Inspector	Y
10.	<i>Info withheld from published version</i>	X						N
11.	<i>Info withheld from published version</i>	X						N
12.	<i>Info withheld from published version</i>	X	X					N

Name and address		Must be local to the area concerned (please tick)			Age (please state age or indicate an age bracket e.g. "30-39")	Ethnicity (please state)	Occupation (please state your occupational background)	Are you happy with this information about you being made public?*(please state "Yes" or "No")
		Resident	Business Owner or Worker	Elected Member				
13.	<i>Info withheld from published version</i>	X						N
14.	<i>Info withheld from published version</i>	X						N
15.	<i>Info withheld from published version</i>	X						N
16.	<i>Info withheld from published version</i>	X						N
17.	<i>Info withheld from published version</i>	X						N
18.	<i>Info withheld from published version</i>	X	X					N
19.	<i>Info withheld from published version</i>	X						N
20.	<i>Info withheld from published version</i>	X						N
21.	<b>Catherine O'Brien 33, Royle Green Rd, M22 4NS</b>	X	X		46-60	White British	NHS Mentor For Med. Staff	Y

(please use a separate sheet if you need to)

\* Please note that the person who is the proposed contact for the Forum, (in Q1), does not have the option of withholding their contact details from publication by the Council.

**If you state that you do not wish for the information about you to be made public the Council will withhold this information from the published version of this application form. However it will use the information to make a decision on designation of the forum, and may refer to data without attaching it to names, for example to state the proportion of a specific age group represented within the membership, in reports relating to the application and designation.**

#### 4. Neighbourhood Forum Area

What is the name of the Neighbourhood Area to which this application relates? \_\_\_\_\_ **Northenden** \_\_\_\_\_

Please provide a map (OS based at an appropriate scale) which clearly identifies (in red) the boundary of the Neighbourhood Area.

## 5. Neighbourhood Forum Intention

Please indicate which of the following you intend to undertake within your area. This is just an indication and you may change your mind in the future. You may indicate an intention to prepare any or all of the following: (please tick)

- Neighbourhood Development Plan        YES
- Neighbourhood Development Order
- Community Right to Build Order

## 6. Neighbourhood Forum Constitution

Please attach a copy of the written constitution of the proposed Neighbourhood Forum.

## 7. More About the Forum

Please attach a statement setting out how the organisation wishing to be designated as a Neighbourhood Forum meets the following conditions, which are taken from section 61F(5) of the Town & Country Planning Act 1990, as amended:

- (a) The organisation is established for the purpose of promoting or improving the social, economic and environmental wellbeing of the area;
- (b) The organisation's membership is open to individuals who live or work in the neighbourhood area concerned, or who are ward councillors whose ward (or part of their ward) falls within the neighbourhood area concerned;
- (c) The organisation's membership includes a minimum of 21 individuals; and
- (d) The organisation has a written constitution.

(NB to address points (c) and (d) the statement can just refer to questions 3 and 6 of this application form).

In November 2013 Northenden Neighbourhood Forum was designated by MCC as the Neighbourhood Forum for the Northenden Neighbourhood Area for an initial 5 year period.

We seek please to renew this application for a further term. NNF has been an active community organisation during the whole of the period of existence. We have held regular monthly General meetings, monthly Executive Committee meetings and discussed a range of topics including a number of Planning matters with invited speakers / developers.

We have made representations on a number of subjects and facilitated discussion and mutual understanding between various residents, groups, businesses, public and voluntary bodies in the area.

We have worked on developing a Neighbourhood Plan which MCC Planning Strategy have offered comments on last year, and for which we intend to apply for further funding to take to the next consultation stage, including inclusion of Design Codes to inform future development in the Forum's area.

In addition to the meetings mentioned above we have communicated with members and others by email & Twitter, arranged a number of stalls in the Village at different events and maintained a thriving Facebook Page (Northenden Neighbourhood Forum) with a reach of several thousand people.

Our membership is open to all who qualify and is free of charge. It currently stands at 540 and is drawn from residents of, people who work in and own businesses in, & elected representatives for Northenden. A number of other voluntary groups are represented amongst our membership, and our residential members' addresses cover all parts of the designated area. The three local Councillors are NNF members.

We have undertaken several other projects in our own right including Northenden Hive and crowdfunding for the provision of Christmas Lights, and we have supported and liaised with numerous other groups and public bodies.

Our Constitution is largely unaltered from that approved by MCC in the previous designation. The one change is in the last paragraph of Section 6 where we have made more explicit the requirement for the level of notice that must be provided for Committee meetings and increased the number of meetings that the Committee are expected to arrange. The revised paragraph is shown in red on the attached Constitution for your ease of reference.

The Council will check that the application meets the requirements above. In making a decision about whether to designate the neighbourhood forum, the Council must also consider the extent to which the body applying to be a neighbourhood forum has:-

- Secured, or taken reasonable steps to secure, membership from at least one individual falling within the categories in (b) above.
- Drawn its membership from different places within the neighbourhood area concerned, and from different sections of the community in the area.
- A purpose which reflects the character of the neighbourhood area (in general terms).

The Council will use the address, age, ethnicity and occupation information provided under Question 3 to assess the extent to which membership is drawn from different places and different sections of the community. However community groups may wish to set out in their statement how they have addressed the first and third bullet points above.

#### **8. Declaration:**

I hereby apply for designation of a neighbourhood forum as described in this form and in the supporting documents.

**Signed:** \_\_\_\_\_ **Conor Jerram** \_\_\_\_\_

**Dated:** \_\_\_\_\_ **29 Aug 2019** \_\_\_\_\_

In accordance with Regulation 9 (Publicising a neighbourhood forum application), Manchester City Council will publicise, and invite comments on the application for a 6 week period.

Please submit this form, and attached documentation, by email to the Planning Strategy Group at [planningstrategy@manchester.gov.uk](mailto:planningstrategy@manchester.gov.uk)

Alternatively, please post the form and supporting documents to:

Planning Strategy Group  
City Policy, Manchester City Council  
Level 5, Town Hall Extension  
PO Box 532  
Manchester M60 2LA