



**MANCHESTER
CITY COUNCIL**

Information note for businesses to minimise the spread of coronavirus

Everybody must play their part to help reduce the spread of coronavirus.

- Firstly you must check if your business is currently permitted to operate

<https://www.gov.uk/government/publications/further-businesses-and-premises-to-close/further-businesses-and-premises-to-close-guidance>

<http://www.legislation.gov.uk/uksi/2020/350/made>

- You must follow guidance in the following:

<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/guidance-for-employers-and-businesses-on-coronavirus-covid-19>

- All staff must follow self isolation guidance, and as an employer you must support them to do so:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

<https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>

- Everyone in the workplace should observe social distancing guidance:

<https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people/guidance-on-social-distancing-for-everyone-in-the-uk-and-protecting-older-people-and-vulnerable-adults>

<https://www.gov.uk/government/publications/full-guidance-on-staying-at-home-and-away-from-others/full-guidance-on-staying-at-home-and-away-from-others>

- If you are a food business - please follow the guidance:

<https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19>

- You must ensure that you have appropriate management and controls in place to minimise the spread of coronavirus (COVID-19) throughout your workforce and beyond
- As an employer you have a statutory duty of care for the health and safety at work of your employees and those that may be affected by your activities. You must ensure that you are supporting your employees to stay at home where possible and ensuring they are taking all necessary precautions to keep themselves and others safe whilst they are in work.
- You may find that you have a reduced workforce as staff are self-isolating and/or are sick. As such you must apply control measures taking into account a reduced

workforce and the skills of those available to remain operational without comprising health and safety.

- You must review and update your procedures/risk assessments in relation to coronavirus. You are advised to regularly (daily) visit the following website and update your procedures as and when required:

<https://www.gov.uk/coronavirus>

Please note that failure to have suitable controls in place to minimise the spread of coronavirus could result in legal action being taken under the following legislation:

The Health Protection (Coronavirus, Restrictions) (England) Regulations 2020

The Health Protection (Coronavirus) Regulations 2020

The Health Protection (Part 2A Orders) Regulations 2010

The Health Protection (Local Authority Powers) Regulations 2010

Health and Safety at Work etc Act 1974

The Management of Health and Safety at Work Regulations 1999