



# **WRIGHT ROBINSON COLLEGE**

## **ADMISSION POLICY**

**2023**

[No amendments have been made to the Policy since its approval in October 2019]

[The last consultation for the Policy took place in November 2020]

## Overview

Wright Robinson College is a non-selective, co-educational 11 to 16 year old Academy, situated in East Manchester. The college is part of the Flagship Learning Trust. The purpose built premises opened in 2007 and include specialist-teaching rooms for Art, Technology and Music. There is also a state of the art Learning Resource Centre, as well as enviable sports facilities, which house a 25m swimming pool, a double sports Hall, dance studio and fitness suite. These excellent facilities enable us to offer a huge range of subjects, as well as an extensive programme of extra-curricular activities.

We are an Academy that demands and achieves the highest standards in all areas leading to a disciplined, safe, caring and inspiring environment where students achieve their maximum potential. We place great emphasis on the excellent relationships that exist between students and between staff and students. Wright Robinson College believes that students should leave equipped with the best set of exam results they are capable of and the skills and attitude needed to ensure they thrive in a rapidly changing world.

The planned admission number for the Academy for September 2023 will be 360.

### **Our mission:**

**Team Wright Robinson is fully committed to inspiring its students to achieve academic excellence, good character and resilience. This will enable our students to be instrumental in contributing to and shaping British Society in an internationally competitive world.**

## Admissions

**The Academy Board of Wright Robinson College, as the admission authority, will be responsible for determining who is allocated a place at the College in accordance with the Admission Policy.**

**Applications for a place at Wright Robinson will be prioritised on the following basis:**

- i) In line with current legislation Looked After Children and previously Looked After Children<sup>1</sup> will be given the highest priority for admission;
- ii) Applicants who have a sibling<sup>2</sup> attending Wright Robinson at the time of admission.
- iii) Children with exceptional medical/social needs<sup>3</sup>;
- iv) According to the closest distance<sup>4</sup> between the child's permanent home address and the college, measured in a straight line.

Where there are spaces available but a greater number of preferences, students will be offered places in the order detailed above.

## **Tie-Breaker**

If the number of applicants assigned to one of the above oversubscription criteria exceeds the number of remaining places, a tie-breaker will be used to allocate those remaining places amongst that group of applicants. The tie-breaker will be home to school distance as set out in criterion number iv) above.

## **Application Process**

Applications forms and guidance notes are available to download from our website or to collect from main reception and are also available from the Local Authority.

The closing date for application forms is: **31<sup>st</sup> October 2022**

Manchester LA will write to the families of all applicants on 1<sup>st</sup> March 2023 giving details of the school to which the pupil has been allocated.

Any Applications received after the closing date will be processed as a late application. Late applications received after the closing date may result in parents/carers not being offered a place at their preferred school. Where possible these applicants will be sent an offer letter on 1st March 2023 after all on time applicants have been offered a school place.

## **Withdrawal of Offer**

Parents will be asked to respond directly to the LA. If they do not respond within deadlines set by the LA's Co-ordinated Admissions Scheme the offer of a place will be withdrawn.

Parents will also wish to note that any offer of a place will be withdrawn where either the application is subsequently found to be fraudulent or intentionally misleading and results in a child with a stronger claim being denied a place (DfE Admission Code 2015 2.12).

## **Applications for children of multiple births**

If one child from a multiple birth (i.e. twins, triplets etc) is given a place at Wright Robinson then all children from that multiple birth will be offered places.

## **Appeals**

Should a parent or career wish to appeal they should write to the Admissions Officer (Appeals) at Wright Robinson College. Appellants are recommended to lodge their appeal against the refusal of a place by 31<sup>st</sup> March 2023 to ensure that their appeal is heard in the main batch of appeals.

Appeals will be heard by an Independent Appeal Panel. The Admissions Officer will send the appeals to the Clerk to the Appeals who will inform appellants of their rights of appeal and the appeal procedures. The determination of the appeal panel is binding on all parties.

## **Waiting Lists**

As the Admission Authority waiting lists will be maintained by the Trust Board of the Academy and the Local Authority will be informed if/when a place has been offered to a student (DCSF Admission Code 2.14). The Waiting List for Year 7 will be held until the end of the Autumn Term.

The waiting list is open to any parent for his or her child's name to be placed on the list following either an unsuccessful application or an unsuccessful appeal and must enter the list via school admissions.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places in the Academy become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

## **Fair Access Protocol**

In accordance with the requirements of the School Admission Code, the school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within the Protocol require a place at Wright Robinson, the child will be admitted immediately or will move to the top of the waiting list, as determined by the Protocol Management Group.

## **In-Year Admissions**

In-year admissions are requests for places in any year group received by the LA or the Academy outside the ordinary admissions process for Year 7 (i.e. including applications for Year 7 after the beginning of the autumn term).

Parents/carers will be required to contact the LA when enquiring about an In-Year school place as part of its overall role in co-ordinating admissions. The LA will then ask the Academy's Governing Body whether a place is available, and the LA will then notify parents/carers of the outcome.

If the application is not successful, parents/carers have the right to appeal the decision to an Independent Appeal Panel.

## **Legislation and statutory requirements**

This policy is based on the following advice from the Department for Education (DfE):

- School Admissions Code
- School Admission Appeals Code

As an academy, the school is required by its funding agreement to comply with these codes, and with the law relating to admissions as set out in the School Standards and Framework Act 1998.

**Approved by the Governing Body on: 14.10.2019**



**(Colin Brierley- Chair of Governors)**

---

<sup>1</sup> *'Previously Looked after Children' are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).*

<sup>2</sup> *"Sibling" means a full brother or sister, and a half brother or sister, adoptive brother or sister and non-blood related children who live with married or cohabiting parents in the same household and **who is attending Wright Robinson at the time of admission.***

- <sup>3</sup> *Exceptional Social/Medical Need- Where such an application is made, full details of the exceptional needs which are directly relevant to the college, must be provided. Such details must include documented social, medical or psychological evidence. The supporting evidence must set out the particular reasons why the college is the only school that can meet the child's needs or circumstances.*
- <sup>4</sup> *"Distance" is defined as the distance from the middle of the Academy building, in a straight line, to the centre of the child's home property. Distance will be measured in a straight line from the centre point of the child's permanent home address to the centre point of the school, with those living closer to the school receiving higher priority.*